

RESERVING THE CLUBHOUSE AND CLUBHOUSE RULES

- **The Leisure Lake Property Owner must be current on dues.** Owners will be responsible for any damage due to misconduct of their guests. Tenants must have a prior “Tenant Authorization Form” signed by the property owner and submitted to the Leisure Lake Board of Directors, stating that the property owner will be responsible for any damage due to misconduct of tenants and their guests.
- **Property Owners/Tenants requesting the use of the clubhouse must attend the function.** Members belonging to a club or group may use it on an occasional basis.
- Post your **name, phone number, type of function, and hours of function** on the clubhouse bulletin board calendar, making sure the date and time does not conflict with any other function. After posting, please notify Priscilla @ 251-981-4334. *Children’s parties are not allowed in the clubhouse or pool area.*
- **A refundable \$75.00 cleaning deposit is required** to reserve the clubhouse. If cleanup is not complete (including bathrooms), your check will be retained.
- **For final approval, signing of use agreement, and to make deposit, contact Director Priscilla Chamblin:**
Phone: 251-981-4334 or via email: pschamblin@gmail.com
Once the reservation is confirmed, it will be listed on the Leisure Lake website: www.leisurelake.info

If you find the clubhouse not up to standards before your party, please contact Priscilla.

Additional Leisure Lake Clubhouse Rules

1. **Prior to leaving the clubhouse**, the thermostat should be reset (instructions below thermostat) and ALL lights turned out (with the exception of the one light near the end of the counter which stays on). ALL doors must be locked and checked **by person responsible for the reservation**.
2. The clubhouse is a smoke-free facility at all times.
3. Please do not enter the clubhouse with wet feet or bathing suits. There are outside doors to the bathrooms for pool users.
4. No pets are allowed in or around the clubhouse.