

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

August 30th

2018

CALL MEETING TO ORDER BY: Jeffrey Bixler @ 7:30 p.m. Pledge of Allegiance

Fiscal Office: Roll Call; Bixler Chair: Here; Vice Chair Diehl: Here; Trustee Pfile; Here; Fiscal McCluskey: Here; Roads, Cemetery, Parks: Biltz: Here; Fire: Jesse Baughman: Here; Zoning: Lippy: Here

Guest: None

I. MOTION TO APPROVE AGENDA for: August 30th

Moved by: Tim Seconded by: Chris

Roll Call: Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

II. MOTION TO APPROVE MINUTES: July 26th, 2018 regular meeting

Moved by: Tim Second: Chris

Mr. Diehl: Yes; Mr. Pfile: Yes; Mr. Bixler: Yes

II. MOTION TO APPROVE MINUTES: August 9th 2018 Regular Meeting

Moved by: Tim; Seconded: Chris

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

III. CORRESPONDENCE:

A. Jeffrey: Reading a communication from Mr. Marottzi: We, Ohio Public Work Commission District Seven Townships for Mike Collins Project manager; Please find enclosed a ballot for three representatives to represent townships on the OPWC District Seven local integrating committee it is required that majority of townships elect the township representatives and alternates; We ask that your BOARD take action to elect three members to the OPWC District Seven Local Integrating Committee; The vote must be from the Board and not individual Township Trustee Members; Each board should complete one ballot; We do request that each Board Select the maximum (being three candidates) on you ballot in order to allow the election to conclude with one mailing; Please note that in the past, Townships have been represented by only 2 of the possible 3 representatives on the District Integrating Committee because many Boards did not vote for candidates; Return completed ballot to me by August 31st, 2018 if possible; If not, send an email when I should expect to receive it; Thank you for your attention to this matter; Please do one of the following; Fax your completed ballot to (330) 296-2303; Scan and email your completed ballot to: mcollins@portageco.com; mail your completed ballot to the Portage County Engineer; 5000 Newton Falls Rd; Ravenna Ohio 44266 Attention Mike Collins. Your board may vote for up to 3 candidates and alternate teams; please vote for the maximum 3 teams; members are Jim Pristoff; Harpersville Township and alternate Tom Martin Williamsfield Township; Member Patrick J. Cavanaugh Auburn Township and alternate Scott Yamamoto Hamden Township; Member Chuck Cleico Leroy Township; alternate Richard Vanpelton Leroy Township; Member Vince Coia Ravenna Township Alternate Victor Grimm Mantua Township; reminder there is one ballot for each township board of Trustees. So Gentlemen do you have a preference. Chris: Sometimes he recommends who we should vote for but I do not see that. Jeffrey: It would be nice to have somebody from closer around here on the board which would be Vince and Victor; but to give you three; I think that Patrick Cavanaugh has been on the board for a while; but I do not know any of the rest of them.

MOTION: Mark our ballot for the member Patrick Cavanaugh; Member Chuck Cleico and Member Vince Coia. Moved By: Chris Seconded: Tim

Mr. Bixler: Yes; Mr. Pfile: Yes; Mr. Diehl: Yes

Jeffrey: Portage County Land Bank 2017 Annual Report; Pass Around; Take a look at it. We have from the Congress of the United States House of Representatives; Dear Elected Officials I am pleased to announce the topic for this years elected officials and business leaders breakfast is cyber resiliency in the 21st century; I am hopeful this year's presentation will be particularly helpful to you in your representative respective

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communities cyber resiliency and cyber security are issues all sectors of the economy and levels of government must come to understand and master; achieving and maintaining cyber resiliency is imperative for all of us; this is from Representative 16th 4th annual elected official business leaders breakfast and it is on Monday October the first 2018 and begins at 8:30 am; program begins at 9:00; it is going to be at the Holiday in Strongsville; anybody interested in attending.

Dear Taxpayer, Tax year 2018 is Countywide reappraisal year for Portage County mandated by the State of Ohio Tax Commissioner; Our goal is to insure that your property value is fair and equitable and to provide you with most accurate information available regarding your property; your new value listed below is the proposed value and will become the final once the State of Ohio is approved Portage County's final abstract; if you would like to discuss your property value with an appraisal staff member please to refer to the back of this notice for the dates and times of informal meetings; you can also view property values and information at the website please note commercial property owners please contact our office to schedule an appointment; the 6872 property appraisal value prior was \$54,200 the new appraised value is \$52,900. Chris: That must be the administration.

IV. OLD BUSINESS:

A. Chris: Deerfield Township is interested in buying that asphalt spreader directly off of us; if we want to get rid of it then. I suggested \$2,000. and they would be happy to give us that; but I do not know if it is worth more than that or not. Tim: If they are willing to give us \$2,000. for that I think that is pretty good.

MOTION: RESOLUTION: 2018-073

Motion to sell the Asphalt Spreader to Deerfield Township for \$2,000.00.

Moved by: Jeffrey Second: Tim

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

B. Chris: The Mechanic that I talked to would not have a problem putting these injectors on and I talked to Jesse; he is tied up doing some stuff and it would probably be about a month before he would have time; Jesse did not think that would be a problem and I am sure that it would be considerably less; he has never had any problem; I know that Alliance Motors said that they had problems with rebuilt injectors and he said that he has never really had any problems with the rebuilt ones; we probably need to double check how much new ones are verses rebuilt ones before we do that; if we are interested; he would change those injectors for us. Jesse: After our last meeting this is what he finally emailed this over and he said something about ICP sensor too; he thought maybe try that actually before we did the injectors. I do not know if that is something that we want to do or not. Chris: We can do that I suppose; he agreed with Alliance Motors that mileage and age wise it is probably almost undoubtedly that the injectors are acting up and he worked for Portage Recycling; It is Jim Hershberger's son; he has worked on this stuff or a long time; personally I would trust him for sure; if you guys want to do something different that is OK with me too. Bill: Is that the International? Jeffrey: Yes, 1511. We got the pressure up right now to what? I think it was 45 pounds; and I think that it is supposed to around 60. Jesse: Right now it is running and we have not had any issues with it; we have not been running it a lot as far as responses; it is being ran every day; we have not had any issues with it as we were. Chris: If you want I will talk to him again and see if he wants to check the prices on the injectors or we can check the prices on them; I can get a price on how much he would charge us to change them. Jeffrey: Yes, I think so. Go ahead and try that. Used verses new and see if we would have to take it to him or if he would do it in-house.

C. Tim: The salt shed plan should be ready next week and he will start applying for permits after that. Bill: Do we pay for those permits? Tim: They take care of that.

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MOTION: RESOLUTION: 2018-074

Motion: Wave the township zoning permit fee for the Township Salt Shed.

Moved By: Chris Second: Tim

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

D. Jeffrey: Have we had any more trouble with the septic tank? Jesse: Not that I know of. Nobody has said anything to me. No more issues with mosquito's? Kevin: They are going to spray again next week. Jeffrey: Did you do those two tiles down on Giddings? Kevin: They have not called me yet. Bill: The septic guy said that the septic was serviced on August 1st for the fire department. Jeffrey: They had to pump it out one time. Chris: That is when we filled it up to see what was going on and had to get it pumped back out.

IV. NEW BUSINESS:

A. Tim: I think we should thank Chuck Mazrock that is laying all of that block up over there; maybe when he is all done we can send him a letter or something; he is laying up all of that block over there for the dugouts; he has been over there on weekends and slaving away doing all of that; he is the one that got the block for free and then when they ran out he purchased the rest of it himself to finish it; he has been doing a lot of work; I think that we should thank him when things are all done over there; we could put together a letter or something for him. Chris: He has helped the township out before too; he helped us lay block up at the cemetery.

V. TRUSTEE REPORTS:

A. Tim: I just wanted to mention that the Local Government Fund meeting was tonight and the townships proposed a 19.386 percent for townships for the local government fund; the Cities came back with a 18.65% counteroffer and they compromised at 19.018% which we will have to at the next meeting have a resolution to pass that and to make sure Janet has it the next day; they have to have it; so when we do that we have to make sure they have it. Bill: That will be a cut? Tim: Edinburg will end up getting a little over \$31,000. so we will actually gain about \$3,000. Bill: I thought that we were higher than that. Tim: Oh you are talking about the statutory one; if we would have gone that way then Kent would have taken a cut and most of the other townships would have taken a cut; we would have made more and I think Suffield would have made more; there were a couple of townships; Brimfield would have made a lot more. Bill: At this point in time the trustees of Edinburg did not have a vote on that, Correct? Tim: Yes, we did. Jeffrey: We had a vote on it this time. 18 townships had a vote on it; it could have been vetoed by Kent. Bill: Previously the trustees of this township did not have a vote to decide how they wanted to vote at the meeting, Correct? Jeffrey: It was always done the same way except it was done year by year. Bill: So at this point you are going to do a motion to... Tim: We have to wait until we have the figures; the meeting was tonight; they negotiated it; we have to do it by the next meeting and then she has to have it the next day; because that is the deadline. It is going to be a five-year plan and I found out that it would be right around \$31,000 instead of the \$28,000 that we were getting before. That statutory one they decided that they did not want to do because that was only going to help a few of us for one year and then the county instead of taking 39 percent they were going to take 50%. In the long run it was going to hurt everybody. Bill: I thought that it was like \$50,000 (statutory). Tim: Edinburg was going to get that for one year and then next year we might not get anything; we might get \$5,000. Every year it was going to change. Basically what it came down to is every township is going to get \$21,500. and then there is going to be a percentage based on population on top of that. Jeffrey: Did the amount per resident change at all with the vote. Tim: Yes, it went from 384; they are going to have all of those figures for us. Jeffrey: They are going to send us a copy of the resolution? Tim: Yes, we are going to get everything. Bill: Are they using the census numbers. Tim: They are using the current ones and it is not going to change with the next

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census; because it is going to be stuck that way for 5 years.

VI. DEPARTMENT REPORTS:

A. Kevin Biltz- Roads/Buildings/Cemetery/Park Report: Roads: We have all of the salt hauled out of the salt shed. We are storing it at Randolph Road Department in their salt shed. We took care of the V-box salt spreader. We have two bids for 40 Yard Dumpsters. I have Kevin Scott at \$650.00, Estes roll off \$550.00 plus \$50.00 per ton for anything over 5 tons.

MOTION: RESOLUTION: 2018-075

Motion: Accept Kevin Scott at \$650.00 per dumpster to put the debris from the old salt shed building up to 3 dumpsters not to exceed \$1,950.00.

Moved By: Chris Second: Tim

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Kevin: We put a new water hydrant in at the park; we took some concrete out that was broke; we are going to pour a new sidewalk when we pour foundations at the cemetery; we are going to spray for mosquito's the first week in September.

B. Jesse Baughman/Fire Department- August 1st-August 30th we had a total of 25 calls; EMS: 15; Fire: 5; MVC: 1; Other: 4; Mutual Aid Given: 7; Mutual Aid Received:0; Total Runs to Date:222; Total Runs 2017: 201. EMS: Meeting with UHMC on September 13th 2018 to learn the new Health EMS Mobile Touch, should also receive our new Touch Pads at that time. With this new program it will actually sync with our life-packs so it will actually sync with our life-packs and go into the report; they will communicate with each other; so the time stamp will automatically be in our report and the rhythm. With this new program they are having some glitches with some of the reports and stuff; so there is going to be somewhat of a learning curve. On September 20th 2018 at 7:30 the school will start doing the Alice Training this year with phases 2 functional drill of the 3-year plan on putting together the Full-scale active shooter response next year; this drill is going to be focus on communications and locking down. As of right now we have no type of service contracts on our new life-packs and the Lucas machine which is our automatic CPR machine; even our Stryker power cots and the stair chair; I am setting up an appointment with Physio-Control to get a quote on service contracts; These are quite expensive items if we have to replace them it can be expensive; but service plans I know from past history it saves us quite a bit of expense if something goes wrong providing that we did not buy them by the contracts when we got the equipment itself brand new things will have to be prorated so that is one of the things that we will be talking about. Once I get the prices I will go from there and bring it to you guys. 1518 was delivered to Rush Truck Center on August 29th 2018 for electrical problems, have not heard back from them at this time. Pump testing completed on 1513 and 1518 both passed; Dry-Hydrant at Russel Farm 4889 STRT14 was damaged by a fallen tree, will be working on repairing that and changing head to a 6" to match newer hydrants. I will be working on pricing and material to replace that. Bill: The Fire Department Fund only has about \$2,100.00 left for supplies and materials. Jesse: \$269.00 for a 6" PVC to female to hydrant. Jeffrey: Which Levy are you looking at Bill are you looking at 2191. Bill: Do you have the appropriation summary? Jeffrey: I have the fund summary. Bill: So you have the bottom line summary of all of this. So if you look at the Fire Levy; so we have so much approved in the budget and then throughout the year we pay bills and I encumber funds; the amount that is not encumbered or unencumbered is still available to be used but it is still based on what category it is in; so we have unencumbered money for employee fringe benefits, salaries. So when we look at this one for supplies and materials we did not budget any for that out of that account; so we look at 2192 that was for salaries, benefits, there is no supplies in that so you look at 2194 supplies. This is all that is unencumbered under supplies there is no contingencies left and the last ones that EMS supplies and materials there \$10.00; I know that I just did a PO; so even though you look at the bottom line that is saying you have this money; you have to look and see what it is

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assigned to. Those are basically the four funds that we draw from (for fire department); so at this point in time when we start looking at purchasing we know for example for the general fund; we have all the money in for the taxes, those were put in last week; things are tight so I am going to encumber the salt shed; I will have to encumber the road because those are commitments that we have. Just to make you aware. Jeffrey: Basically you have the money to purchase that head and I agree that it needs to be standard; otherwise you are running around and somebody is trying to grab an adapter and that is something that you can purchase; but as Bill said things are getting tight and you are running out of money. General discussion regarding hydrant repair. Jesse: Fire Prevention been working with the pallet store; giving him the list of code violations that they need to correct; they are working to fix their code violations; they fixed a couple of them; they still have a couple to do; he is contact with them pretty much on a bi-weekly basis; so far they have been very cooperative just slow. Rhonda: I spoke with Chris Meduri he said they are already in violation of all of the court orders; he said that everything it has already been taken care of through the court process; now we just have to file paperwork and they will just start fining them per day. That is what he said. I talked to Diane today. Jesse: We received a check from 7/17 Credit union in the amount of \$605.31 to the Portage County Edinburg Fire Department; I believe this happened about 4 years ago; there was a call in Palmyra for an oil well explosion; Palmyra, Deerfield, Edinburg, Paris several departments were called out trying to trace this explosion; it turned out that it was a false alarm; it was called in fictitious; they ended up fining Clinton Skidmore is the one that called it in and was prosecuted and charged; and now he has to pay restitution to all of the departments so I do not know if this is the first one that we have received; Charlestown just got one last month and that is how I found out about this whole story; every so often we will get a check for so much money as part of his restitution. It goes around in rotation with the departments every year. Jesse: We have recently opened up an Edinburg township Facebook page separate from the association page and I am going to be working on posting quite a bit of information on that; bi-weekly safety tips and things that we are doing. Jeffrey: Maybe every once in a while put something in the Edinburg news. Jeffrey: You need to go through the list of people that are on spotted dog and take some names off. Jesse: What is spotted dog? Jeffrey: It might have changed from Spotted Dog now to Ravenna's new system. Jesse: Active 911. Has been updated; you should have gotten an invoice from Active 911 because we need to expand that to add; we have reached out limit with what plan we have and with the latest recruits that we have added we have reached our limit; so we added nine more spaces. Jeffrey: How many did we pay for before the expansion. Jesse: I think that there were 20.

D. Bill McCluskey-Fiscal Officer-financial reports, warrants, bills and PO's shared. Life Force has given us 4 letters for collection and I went through all of them; basically they are all no response. The potentially gave an inaccurate address to begin with. I read through them and basically the bottom line is no response. None of them are residents. Accounts HOLBRU, ANDDAV, LEWEDW, SUCTHO.

MOTION: RESOLUTION: 2018-076

Life Force Accounts HOLBRU, ANDDAV, LEWEDW, SUCTHO to be sent to collections.

Moved by: Chris Second: Jeffrey

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Bill: We have to get ready to review and get payment to ORTARMA insurance for the next year; I have two copies of the equipment; materials that we have insured; so I made one copy for the Fire Department and one copy for the Road Department; just look through them and make sure that everything is insured and remove anything that we no longer have. We did get our budget approved through the County; no major changes on that. I have the report from the OTARMA insurance auditor came out; I was going to share that with Tim; Some of the stuff we had already discussed; the fall height of of the equipment and make sure that there is enough material to keep that. She also has in here

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that we need to retro-fit the bleachers in the park. Jeffrey: We do not have any bleachers in the park. I do not even think that she went through that park. Tim here is the list you can go through that.

VII. MOTION TO PAY THE BILLS: Warrants: 40839-40872

Moved By: Tim; Second: Chris

Mr. Bixler:Yes; Mr. Diehl: Yes; Pfile: Yes

VIII. MOTION: MEETING ADJOURNED, TIME: 8:39 PM

Moved By: Tim; Second:Chris

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Jeffrey Bixler, Chairman

Chris Diehl, Vice Chairman

Tim Pfile, Trustee

William McCluskey, Fiscal Officer