

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
TWIN OAKS VILLAGE  
June 19, 2017  
11201 Lake Woodbridge  
Sugar Land, TX 77498**

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**CALL TO ORDER AND ADOPT AGENDA**

A quorum having been established, Mr. Planz called the meeting to order at 6:33p.m. Board members in attendance were Brian Planz, President, Paula Urban, Vice President, Sonyan Stephens, Secretary, Rob Tice, Director. John Falkenbury, Director. Also in attendance, Bernita Armstrong, PCAM, CMCA, AMS representing Sterling ASI.

Ms. Urban made a motion to accept the agenda with additions, second by Ms. Stephens, all in favor, motion carried.

**MINUTES REVIEW**

The May 15, 2017 minutes were reviewed and approved as written. Ms. Urban made a motion to approve, Mr. Tice, seconded the motion, all in favor, motion carried.

**ELECTION OF OFFICERS**

A motion was made and seconded and carried to have the following positions.

President- Brian Planz

Vice President/Treasurer- Paula Urban

Secretary- Sonya Stephens

Director – Rob Tice

Director- John Falkenbury

**FINANCIAL REVIEW**

The May 31, 2017 financials were reviewed in detail. Managing Agent stated to the board that the account manager suggested moving the \$250,193.58 from Alliance into New First because of the interest rate. A motion was made, and seconded to move \$250,193.58 from Alliance into New First Bank for a better interest rate.

**OLD BUSINESS**

**Update on Claim**

Managing Agent explained that the attorney has sent a demand letter to the person that hit the fence.

**Spring Festival/Pool Party**

The Board discussed the Spring festival/pool party and stated the following:

- a. The face painting/balloon artist need to be setup outside. One face painter is enough and need a different balloon artist that is able to make different things.
- b. Need (2) two more tents.
- c. Need (4) four more tables.
- d. Need (5) chairs
- e. The D.J. was great and would like to use the same one for next year.
- f. Need signs for the different stations, food, registration, and drinks.

**Pool Complaints**

Mr. Planz stated that he has passed by the pool and saw the lifeguards on the phone. The board discussed how they could handle this. Managing Agent would contact Mike Patterson with Trident and explain to him that there is zero tolerance for the lifeguards being on the phone.

**NEW BUSINESS**

**Electrical Proposals**

The board reviewed the proposals from Property Services, Southland and City Maintenance for the electrical work at Highland Crossing and 1464. The board stated that they would like to see pictures of how the lights will look. John Falkenbury will meet the electricians on property to assure that electricians have specifications that the board is wanting. The board made the decision to table the proposals.

### **Deed Restriction Enforcement**

Managing Agent stated that the inspection is being done twice a month and the inspector is sending out notices for lawn maintenance, mildew on the exterior of homes, inoperable vehicles, etc. She asked the board was there anything else they would like for the inspector to focus on. Mr. Tice stated the inspector should also be looking at homeowners that need to resod the lawn, painting of the garage doors, fencing and burglar bars.

### **Flags**

Ms. Stephens stated that she would like to see flags placed at the entrances for the 4<sup>th</sup> of July, Veterans Day and Memorial Day. Ms. Stephens will obtain the pricing for the flags to present to the Board.

### **EXECUTIVE SESSION**

The Board adjourned to Executive Session at 7:49pm.

- a. The Board reviewed the delinquency report in detail. Managing agent stated that it was (47) accounts that are delinquent and Sterling have taken the necessary steps. P. Urban made a motion and R. Tice seconded to send the (47) forty-seven accounts to the association attorney.

At 7:51pm the Board adjourned from Executive Session and entered into General Business.

The next Board Meeting will be July 24, 2017 at 11201 Lake Woodbridge, Sugar Land, Texas 77498.

With no further business to come before the Board, Ms. Urban moved that the meeting be properly adjourned at 7:52 pm; with Ms. Stephens; seconded and the motion passed unanimously.

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Sonyan Stephens, Secretary