

MINUTES OF THE REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF HAY LAKES IN THE PROVINCE OF ALBERTA
HELD ON MONDAY, JUNE 18, 2018 IN THE
HAY LAKES VILLAGE OFFICE

Present COUNCILORS: Mayor Dawn Pauls, Deputy Mayor Faye Leicht, Councillor Megan Patten, Councilor Ron These and Councillor David Vallee

MUNICIPAL RECORDER: Heather Nadeau

Absent

Order Mayor Pauls called the meeting to order at 7:01 p.m.

RES 053-2018 AGENDA
Moved by Deputy Mayor Leicht to adopt the agenda dated June 18, 2018 with the addition of Bylaw 04-2018 – Designated Officer Bylaw and HARRB and Ag Committee Reports.

CARRIED

DELEGATIONS

Amanda Barth and Charissa Scott – Hay Lakes Library

Amanda and Charissa appeared before Council to review and discuss the correspondence from Parkland Regional Library Board outlining their requirements prior to issuing grant funding

RES 054-2018 Moved by Mayor Pauls that Charissa Scott be appointed as Library Board Chair with a term ending at the end of 2020; Mindy Kennett be appointed as Library Board Vice Chair with a term ending the end of 2021; Penny Martin be appointed as Library Board Secretary with a term ending 2019; Lynne Broschak be appointed as Library Board Treasurer with a term ending September 2018; and Megan Patten be appointed to the Library Board with a term ending October 2018. All of these appointments are effective immediately.

CARRIED

Amanda and Charissa then made a presentation to Council regarding the distribution of space in the Rec Center. The Library is struggling to provide enough space for their patrons. The delegates made a comprehensive presentation showing the library's number of visitors throughout the year.

The delegation left the meeting at 7:40 p.m.

Public Works Report

Lance Jones and Stacie Arellano attended the meeting to present the May/June Public Works report. Discussion on workplace safety and implementation of a workplace violence/harassment Policy.

Lance and Stacie left the meeting at 8:32 p.m.

MINUTES

The minutes of the Regular Council Meeting of May 22nd, 2018 and the Special Council Meeting of June 4, 2018 and the having been previously circulated were discussed.

- RES 055-2018 Moved by Councillor These to accept the May 22nd, 2018 Regular Council Minutes and the June 4th, 2018 Special Council Meeting Minutes as amended. CARRIED

PUBLIC HEARING

Mayor Pauls declared the Public Hearing for Bylaw 02-2018 – Advertising Bylaw to be open at 8:47 p.m.

The Public Hearing is required under the *Municipal Government Act* and provides the public with the opportunity to make presentations regarding the proposed Bylaw. Notice of the Public Hearing was advertised by mass mailout to all Village Residents.

In response to the Notice, no written submissions were received and no one appeared to address Council.

Mayor Pauls declared the Public Hearing closed at 8:51 p.m.

BYLAWS/POLICIES

- RES 056-2018 Bylaw 01-2018 – Council Code of Conduct
Moved by Mayor Pauls that Bylaw 01-2018 – Council Code of Conduct Bylaw be given second reading. CARRIED
- RES 057-2018 Moved by Councillor Leicht that Bylaw 01-2018 – Council Code of Conduct Bylaw be given third reading and passed. CARRIED
- RES 058-2018 Bylaw 02-2018 – Advertising Bylaw
Moved by Councillor Patten that Bylaw 02-2018 – Advertising Bylaw be given second reading. CARRIED
- RES 059-2018 Moved by Mayor Pauls that Bylaw 02-2018 – Advertising Bylaw be given third reading and passed. CARRIED

BYLAW 04-2018 – Designated Officer Bylaw

Council reviewed and discussed the draft Designated Officer Bylaw and made some minor revisions.

RES 060-2018

Moved by Councillor Patten that Bylaw 04-2018 be given first reading.

CARRIED

BYLAW 05-2016 – Utility Bylaw

Council reviewed and discussed the rates in the current Utility Bylaw and agreed that there will need to be some changes to some of the rates. Additional information was requested from administration immediately regarding debenture schedules, to update the rate schedules and advertise.

BUSINESS

Parking Lot at Fuels Plus

Council reviewed and discussed the information on the draft agreement provided for the Parking Lot and requested some more information before sending the information to legal counsel for drafting the agreement.

UFA – First Right of Refusal

Administration has been contacted by UFA to see if there is interest in purchasing the property as they now have received remediation certificates. Administration to contact them to see if they have pricing.

Chief Administrative Officer and Financial Reports

Council reviewed and discussed May/June administration report.

RES 061-2018

Moved by Mayor Pauls that all CAO time sheets and time off requests be authorized by the Mayor, Deputy Mayor or another Council Member with signing authority.

RES 062-2018

Moved by Councilor Leicht to adopt the May Financial Report with amendments.

CARRIED

CARRIED

BOARD and COMMITTEE REPORTS

Protective Services

Councillor Patten provided an update on happenings at the Fire Hall. The pancake breakfast was a big success and they had to replenish their supplies twice to meet the demand. Council discussed where the proceeds from the sale of the Fire Truck will go.

RES 063-2018

Moved by Councillor Patten that be allocated to a "New Truck Fund" for the Fire Department.

CARRIED

Development

Cancellation of Offers to Purchase – Lots 4 & 6, Block 20, Plan0829077

Council reviewed and discussed correspondence from the potential buyer of the above lots. These lots have been on hold for him since last summer resulting in us being unable to sell them to other potential purchasers.

RES 064-2018

Moved by Councillor Leicht that the deposits on the above lots not be refunded.

CARRIED

Subdivision Expansion – Concept Plans

Council reviewed and discussed the Proposed Subdivision Expansion Concept Plan Summary received from Dec Alta.

RES 065-2018

Moved by Councillor These to have administration contact Dean with DecAlta to notify him of councils decision to accept and proceed with concept #2 for future development.

CARRIED

RES 066-2018

Telegraph Park

Councilor Vallee reported on Telegraph Park Committee walk about that they had at the June 6th, 2018 Committee meeting. They have purchased three loads of gravel for the main campground and are still working on obtaining funding for a replacement lawn mower.

HARRB

Moved by Mayor Pauls to pay the 2018 HARRB grant funding out as soon as is practical.

CARRIED

School Council

Next Meeting September 18th.

Hay Lakes AG

Councillor These reported that the Ag Society is looking to kill the weeds/grass in the skating rink and had asked if the Village could assist with this.

NEXT MEETING

The next Regular Council Meeting will be Monday, July 16th, 2018 at 7:00 p.m.

Mayor Pauls adjourned the meeting at 11:43 p.m.



MAYOR



ADMINISTRATOR