

**Zoning Board of Appeals
VILLAGE OF MILLERTON
Meeting Minutes
November 25, 2019**

A workshop/training meeting of the Village of Millerton Zoning Board of Appeals was held on Monday, November 25th, 2019 was called to order at 6:00PM at the Village Hall, 1 John St., Millerton, NY 12546 with Chairperson Delora Brooks presiding. Members present: Ron Orlando, Kristen McClune, John Eboli, and Andrew Rebillard. Also present; Secretary Kelly Kilmer, Stephany Eisermann and Building Zoning Inspector, Ken McLaughlin (arrived at 6:39 PM). (Sign in sheet attached).

Training

Information was given to the board in regarding how to conduct meetings and certain things that happen within the meeting. Example: When it is ok to go into Executive Session and for what reasons, Recusal process for members have a conflict with agenda items, and what the procedures during a public hearing.

Building/Zoning Administrator

Ken McLaughlin arrived to go over information with the members of the Zoning Board on where and how to find the codes regarding specific issues that might arise such as signs within the Village. He answered questions the members of the board asked of him.

Adjourn

Motion made by Zoning Board member K. McClune to adjourn the meeting at 6:54 PM, seconded by Zoning Board member R. Orlando, all five (5) members in attendance approved and motion was passed.

Respectfully Submitted,

Kelly Kilmer
Zoning Board Secretary

Approved: 02272020