

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: November 8, 2021

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dan Tynan, Water Superintendent

Minutes: October 25, 2021 Meeting

Ms. Mary Herring made a motion to approve the minutes of October 25, 2021 as written.

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Pat Cochenour made a motion to approve the bills paid for the board.*

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. October Water Loss Report

The report reflects a loss of 11.6%. Nearly half of this loss was due to the water main break in the 600 block of Grand Avenue.

ADJUSTMENTS: None

RESOLUTIONS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Water Tower Maintenance

The tower repairs are now complete. The sewer department SCADA antenna has been removed, the foundations have been fixed, paint has been touched up, a new vent and overflow were installed, and the safety wire has been replaced.

B. Water Leak 405 High

Workers are still trying to locate the slow leak.

C. New Box Truck

The new truck has been received. The truck will need to be lettered for identification with the new village logo.

D. Hydrant and meter purchases

The three hydrants that were ordered several months ago have been received. The two new one-inch meters that were ordered are expected to be here this Thursday.

NEW BUSINESS:

A. High Service Pump Repair and Annual Maintenance

Mr. Weidner reported that there were enough funds remaining in the budget to go ahead with the repairs of the high service pump from Buckeye Pumps as discussed in the last meeting. A purchase order was prepared and Mr. Tynan has already contacted the company to schedule the service repairs.

B. 2021 Budget

Mr. Weidner has reviewed the unencumbered balances within the water department budget and suggested that the board approve the purchase of materials and services to repair the iron filter dry bed and actuator which is estimated to cost \$10,727.00 using the unencumbered funds in the filtration capital outlay.

In addition, there is sufficient unencumbered funds remaining in the distribution supplies and materials that the department can move forward with the purchase of various size shut off valves to replace ones that are not working properly and to have stock for emergency purposes. This is estimated to cost around \$3,700.00.

The board agreed that due to the complications of getting supplies, that we should move forward with the purchases using the remaining funds.

Ms. Pat Cochenour moved to adjourn the meeting. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 5:18 p.m.

Next Meeting Date: **Monday, November 22, 2021 at 5:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Libby Stidam

Date Accepted _____