

**TOWN OF MAPLE CREEK
BOARD OF REVIEW MINUTES
TUESDAY, JUNE 25, 2024**

1. Call to order; Roll call

Town Chairperson, Sue Griffin, called the Maple Creek Board of Review to order at 5:00 p.m.

Members present: Sue Griffin, John Knapp, Jim Young, Amiee Stracy

Members absent: None

Others present: Jake Baumbach, Assessor, Associated Appraisal; Tom Stracy, property owner

A notice was posted on the 3 posting boards and on the front door of the Town Hall on June 7, 2024. A notice was not published in the paper due to posting notice changes (see Sec. 70.47(2), Wis. Stats.).

2. Elect a Chairperson

Knapp made a motion, seconded by Young to elect Sue Griffin as Board of Review Chairperson. Ayes 4, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

3. Elect a Vice-Chairperson

Young made a motion, seconded by Griffin to elect John Knapp as Board of Review Vice-Chairperson. Ayes 4, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED

4. Verify that a member/members has met statutory training requirements

The clerk verified that Sue Griffin, Jim Young, and Amiee Stracy attended the Wisconsin Towns Association Board of Review training for 2024.

5. Receive Assessment Roll and Sworn Clerk's Statement

The assessor's affidavit certifying the contents of the 2024 roll was completed by the assessor and the clerk. Assessor Jake Baumbach stated that 6 properties had classifications changes and changes have been incorporated into the roll.

6. Objection Forms

None

7. Examine the Roll

Board of Review members examined the roll. There were no description or calculation errors, omitted properties or double assessed properties noted. All changes to Open Book were included in the Assessment Roll and presented to the Board.

Stracy made a motion, seconded by Knapp to accept the assessment roll. Ayes 4, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED

Griffin made a motion, seconded by Knapp to go into a recess at 5:12 p.m. until such time that someone would enter and require a hearing. Ayes 4, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED

8. Hear and grant waivers

During the two hour first session of the Board of Review, no additional property owners showed up to contest their assessment or file an objection. Therefore, no waivers or additional hearings were scheduled.

9. Adjournment

Griffin made a motion, seconded by Knapp to come out of recess at 6:57 p.m. Ayes 4, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED

Knapp made a motion, seconded by Griffin, to adjourn the Board of Review at 7:00 p.m. Ayes 4, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED

These minutes were taken at a meeting of the Maple Creek Board of Review held on the 25th day of June 2024, and were entered in this record book by:

_____ Clerk,

and were approved this 8th day of July 2024, by:

_____ Sue Griffin

_____ Jim Young

_____ John Knapp