

**MINUTES  
EIGHTH UTILITIES DISTRICT  
BOARD OF DIRECTORS  
REGULAR MONTHLY MEETING  
MONDAY, MAY 15, 2017  
DON WILLIS HALL  
18 MAIN STREET  
MANCHESTER, CT 06042**

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The Board of Directors of the Eighth Utilities District of Manchester, Connecticut held its regular monthly meeting on Monday, May 15, 2017 at 7:00 p.m. at Don Willis Hall, 18 Main Street, Manchester, Connecticut.

Mrs. O'Marra called the meeting to order at 7:05 p.m.

Mrs. O'Marra stated that the first order of business was the swearing-in of Firefighter/EMT Matthew Ziegler. She welcomed Firefighter Ziegler's family and friends. Chief Moore congratulated Firefighter Ziegler on completing his probation and becoming a regular member of the department.

Attorney John LaBelle administered the oath, and Mr. Robert Ziegler pinned the badge for his son.

Voted: Mr. Luzusky moved to suspend the rules and suspend the meeting for a brief celebration for Firefighter Ziegler  
Seconded by Mr. Topping.

The meeting suspended at 7:08 p.m.

Voted: Mr. Tyler made a motion to bring the meeting back to order.  
Seconded by Mr. Napoli.

The meeting returned to order at 7:25 p.m.

Mrs. Bowen stated that the minutes of the March 15<sup>th</sup> Budget Workshop, the March 22<sup>nd</sup> Budget Workshop, the March 29<sup>th</sup> Budget Workshop, the April 5<sup>th</sup> Budget Workshop, the April 17<sup>th</sup> Regular Monthly Meeting, the April 17<sup>th</sup> Budget Workshop, the April 19<sup>th</sup> Budget Workshop, and the May 3, 2019 meeting to vote to bring the proposed budget to the electorate were not included in the package. They will be included in the June packet.

Voted: Mr. Topping moved to table the approval the minutes of the March 15<sup>th</sup>, 22<sup>nd</sup>, 29, April 5<sup>th</sup>, April 17<sup>th</sup> Budget Workshop, April 17<sup>th</sup> Regular Monthly Meeting, April 19<sup>th</sup> Budget Workshop, the May 3<sup>rd</sup> meeting to vote to present the proposed budget to the electorate.  
Seconded by Mr. Napoli.

Voted: Mrs. Bowen moved the approval of the bills for payment. This includes the regular monthly bills; the interim bills; the quarterly stipends; and the tax refunds.  
Seconded by Mr. Tyler.

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Voted: Mrs. Bowen moved the approval of the Treasurer's report.  
Seconded by Mrs. Gionet.

Voted: Mr. Luzusky moved the approval of the Fire Chief's report.  
Seconded by Mrs. Gionet.

Chief Moore thanked the Board for having the swearing-in ceremony and celebration for Firefighter Ziegler as it is an exciting time for a new firefighter and his/her family.

He informed the Board that call volume had decreased by 4.7% last month. This is the second month that calls have decreased after a nine month period of increased monthly calls.

Chief Moore reported that the Northeast is not faring well in receiving federal grants again this year. To date, the Connecticut Fire Academy and the City of Bridgeport are the only two entities in Connecticut to receive grants. Thirteen cities and towns in Pennsylvania have received grants. They usually have ten rounds of awards. They just finished round three. He is hopeful that we still may receive the grant.

The inspection of gear is on-going. There is a "gear inspection" training class scheduled on June 4<sup>th</sup> to certify members. The UPS on Channels 2 and 3 have been updated.

Voted: Mr. Luzusky moved the approval of the Fire Marshal's report.  
Seconded by Mr. Topping.

Marshal Roback had nothing to add to his report.

Voted: Mr. Topping moved the approval of the Tax Collector's Report.  
Seconded by Mrs. Bowen.

Mr. Gionet stated that we are continuing to collect taxes.

Voted: Mr. Topping moved the approval of the Public Works report.  
Seconded by Mrs. Bowen.

Mr. Topping reported that Public Works is back to full staffing. The clean-up and mulching of the properties are on schedule. Mrs. O'Marra added that at the recruit graduation she was asked who did our landscaping because our buildings all look so good.

**INSURANCE REPORT**

Mr. Luzusky reported that CIRMA, our Worker's Compensation provider, has offered an insurance plan for District volunteers. It includes a \$200,000 life insurance policy if the insured loses their life during a declared emergency. An additional \$20,000 is included if the insured is wearing their seatbelt. He stated that there are many different caveats in the policy.

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Mr. Luzusky said that he plans to attend the June Department meeting to explain it to the members who are in attendance. He is also going to attend each company meeting to ensure that as many members as possible are informed. He plans to sit with each member to assist them when filling out the application and beneficiary forms to ensure that they are completed by June 30<sup>th</sup>.

Mrs. O'Marra stated that CIRMA has offered us this coverage free of charge.

**COMMUNICATIONS**

Mrs. O'Marra stated that she received two thank-you notes. One from Fran McCarter, and she could not remember the other. She will report it at the June meeting.

**REPORTS**

Mr. Tyler reported that ShredFest is scheduled for May 20<sup>th</sup> from 9:00 a.m. – 1:00 p.m., and that everything is set for it.

**ADDITIONS TO THE AGENDA BY BOARD MEMBERS**

There were no additions to the agenda.

**TIME FOR THE PUBLIC TO SPEAK ON AGENDA ITEMS**

There was no public comment.

**OLD BUSINESS**

**Discussion/Possible Action – Approval of the Minutes**

This was addressed earlier in the meeting.

**NEW BUSINESS**

**Discussion/Possible Action – Resignation of Probationary Firefighter/EMT Steven Ash**

Mrs. Bowen reported that Firefighter Ash had tendered his resignation effective May 15, 2017. He started his employment on May 1, 2017. She explained that it was not a good fit for either Firefighter Ash, who had a 1 ½ hour commute, or the fire department.

Mrs. Bowen stated that there is a list of eligible candidates from the most recent test. President O'Marra stated that she will meet with Chief Moore and Fire Commissioner Bowen to discuss how we plan to proceed.

Voted: Mrs. Bowen moved to accept the resignation of Probationary Firefighter/EMT Steven Ash effective May 15, 2017.  
Seconded by Mr. Luzusky

Mr. Topping asked Chief Moore if there was a cost incurred in purchasing Firefighter Ash's Class A uniform. Chief Moore stated that Class A uniforms are not purchased until the probationary period is complete. The only costs incurred were two pairs of pants as they had been hemmed and do not fit anyone else in the department.

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**Annual Meeting, May 24, 2017 at 7:30 p.m.**

Mrs. O'Marra stated that the Annual Meeting is scheduled for May 24<sup>th</sup> at 7:30 p.m. There will be elections for President, Clerk, Tax Collector, and Treasurer which are all one-year terms.

Directors Napoli and Topping are also up for reelection. The budget will be voted on by the electorate. She urged everyone to attend.

**Good and Welfare**

Chief Moore reminded members of the Board and the elected officials that the Memorial Day Parade will be held on May 29<sup>th</sup>. Everyone will meet at 138 Main Street by 8:00 a.m. to be transported to the staging area. The parade begins at 9:30 a.m.

He also invited everyone to the annual Memorial Day picnic which is held at Station 2 after the parade.

Voted: Mr. Napoli moved to adjourn.  
Seconded by Mrs. Gionet.

There being no other business, the meeting adjourned at 7:50 p.m.

Note: All votes were unanimous unless otherwise noted.

**DIRECTORS PRESENT:**

Mary O'Marra, President  
Deberah Bowen  
Karen Gionet  
Leonard Luzusky  
Gerard Napoli  
John Topping  
Joseph Tyler

FRANCES McCARTER  
CLERK  
EIGHTH UTILITIES DISTRICT