

Casco Township Board of Trustees
Regular Meeting November 18, 2013 @ 7:00pm
At Casco Township Hall 7104 107th Ave.

Draft

Call to order: Allan Overhiser called the meeting to order @ 7:00 pm and led in the Pledge of Alliegence.

Present: Allan Overhiser, Cheri Brenner, Lu Winfrey, Josiah Jessup, Judy Graff and 11 other people present.

South Haven Health System-Present were Adminstrative Representatives from the South Haven Health System to do an update on the operations of the Hospital. Joan Urbanski, CEO, introduced Mark Gross, financial officer, and Joyce DeBoer, chief operating officer. Joan mentioned that Judy Graff, Casco representative on the hospital board, is a great board member and glad to have her. Mark, Joan, and Joyce all did a presentation about each of their departments. It was reported that the hospital operates financially independently. Joan reported that the South Haven Hospital has received two national awards: 1. Hospital of the Year for 2013 Customer Service and 2. A Top Quality Award.

Public Comment:

Bruce Barker presented a draft of the new revised Zoning Ordinance for the Township Board to review. A copy of this draft was being sent to the Township Attorney. Bruce asked that the Township Board of Trustees adopt the new Zoning Ordinance.

Casco State Representative: Bob Genetzky was present to give an update on what's going on at the State level.

Cheri Brenner mentioned that a gentlemen had stopped that day and was wanting to know about getting property tax exemption for veterans. Bob said that he believes that the veteran has to be 100% disabled. He said he would have his staff call the Township with the information.

Board Reports-

Cheri Brenner presented the minutes from the October 21, 2013 regular township meeting to be approved. Judy Graff made motion to approve the minutes with the exception on page 5. to change the first sentence to say police millage instead of contract. Josiah seconded. All in favor. Motion carried. Judy Graff wanted in the minutes the loans for the Nature Preserve be itemized.

The 1st loan of the Stefan Property was \$50,000 to be paid back in a 5yr. period at \$10,000.00 a year. Presently there is a \$20,000 outstanding balance to be paid back to the general fund. The 2nd loan is for the beach stairs \$128,000.00 which the township is responsible for \$86,000.00.

Cheri also said the 11/5/13 election went very well. They had some hurdles to get thru-the tabulator would jam up after every 5th ballot. The electronic poll book locked up a couple of times and we had to call the BOE for help on that. Cheri commended the election workers they did a fantastic job. Elaine Smith, Carol Servatius, Kathy Brandon, Ruth Hewitt (Chair person), Janet DeWitte, and our receiving board Carol Wessling and Linda Craig.

The township got a Good Job! score from the Board of Canvassars.

Kathy Stanton, our website manager, is doing much better after her surgery. I have been able to

get this agenda on the website and some minutes. We just need to be patient and Kathy will be back in full force soon.

Cheri handed out The Plot Summary By Status report to the board which shows what Janet has already entered in to the software and how much is left to be done.

Treasurer's Report

Lu Winfrey reported the balances as of 10/31/13:

General Fund	Balance	\$525,086.23
Parks Fund	Balance	\$ 21,197.25
Senior Services Fund	Balance	\$ 12,614.22
Fire Dept. Fund	Balance	\$391,303.17
Road Fund	Balance	\$255,553.22
Cemetery Care Fund	Balance	\$126,877.83
Collected Tax Acct	Balance	\$ 52,709.36
Lakeview Water	Balance	\$ 19,826.31
Lakeview Sewer	Balance	\$ 16,024.51
Pacific Sewer	Balance	\$ 72,199.57

I make a motion to approve the following

General Fund	Orders #22322-22382	in the amount of	\$ 25,004.01
Collected Tax	Orders #2871-2876	in the amount of	\$1,052,111.69
Fire Fund	Orders #3914	in the amount of	\$ 2,153.35
Parks Fund	Orders #411-422	in the amount of	\$ 4,409.10
Seniors Fund	Orders #395-397	in the amount of	\$ 3,874.75
Road Fund	Orders #1087	in the amount of	\$ 1,685.06
Lakeview Water	Orders #1001	in the amount of	\$ 76,148.33
Pacific Sewer	Orders # 1001	in the amount of	\$ 117,304.25

Cheri made motion to approve. Josiah seconded. All votes in favor. Motion carried.
Lu said she is working on winter tax bills and needs the News Letter finished to be mailed with the tax bills.

Seniors Report

Susan Katt announced that the Senior Appreciation Luncheon held on November 18,2013 had an attendance of 90 people. Dr. Sober from Shoreline Alternative Pain Management will be giving a presentation on 12/4/13 at 12:00 noon.
She also reported on various other activities.

Fennville District Library- Bob Sherwood reported that the Library Board will be interviewing two applicants for the Director position.

Park & Recreation -

Bruce Brandon: Reported that the committee will be working on the Beach Ordinance and rules this winter. John Johnson said that the water should be tested before opening the beach next year.

Pam Blough mentioned that the Township Board needs to send a partial payment to Oselka in the amount of \$63,406.80 for the construction of the beach stairs.

Allan made motion to accept paying the partial payment to Oselka in the amount of \$63,406.80 out of the general fund as a loan to the park fund to be paid back. Cheri seconded. All votes in favor. Motion carried.

Water/Sewer- Allan wasn't able to attend the October meeting.

Shaes-Allan reported that Shaes is working on the budget.

Zoning Board -

Josiah Jessup, township representative, reported that a variance was granted to Section 3.28B1d(1) to allow Gary Pines to erect new additions and a deck contrary to Sec 3.28B3b(4) which requires a 25 ft. front yard setback from the Right-of-Way (ROW) for nonconforming lots of record, and will allow Mr. Pines to construct the additions to within 17 feet from C Street and 12 feet from B Avenue and expand the existing deck to within 6' 8" from B Avenue contrary to Section 3.23 B1 which requires a setback of 15 feet from the ROW.

Old Business

North Shore Drain Update- Allan said that the Allegan County Drain Commission is anticipating having a meeting on December 9, 2013.

Police Proposal- Allan discussed ideas of getting input from casco residents and inviting Chief Martin from South Haven Police Dept to a Township meeting.

Beach Stair Update- Judy Graff stated that the beach stairs are about 2/3rd's completed. The weather has held up a lot of the time for the contractors to work on them.

Maple Grove down trees- Allan stated that he had received an estimated quote in the amount of between \$3,800 - \$4,000.00 from Dave's Professional Tree Service, Inc. to clean the property, remove all the dead trees, and grind the stumps. After discussion Allan said this quote will be deferred to the Parks Committee.

New business-

Allan read letter from Adam Lurie, President of Mt Pleasant Community Board of Directors, requesting that the Township Board approve the roadways in Mt. Pleasant be resurfaced in the Spring 2014. Allan also mentioned that there has been a request to re-gravel 60th street and that the expense will be shared with Lee Township.

Allan said he will go to the 2014 Road Commission meeting in January and get a quote for roads that need to be done. He also said there has been interest on Lakeview to be paved and they will finance the job and that this would be a special assessment.

Allan said he had received a quote from someone to manage the Transfer Station.

Allan said he thought that it would be a good idea to open this up for bids on managing the transfer station.

Bob Sherwood asked if the township gets any revenue from the transfer station. Allan said there is hardly any revenue to the township for managing the transfer station.

Allan made motion to waiver the Permit fee for the beach stairs.

Josiah seconded. All votes in favor. Motion carried.

Plowing quote Allan presented William Sills quote for snowplowing, cleaning sidewalks, plowing the dump on Saturday's and any drives at the cemeteries as needed for 2013-2014. Allan said the quote is close to the same as last years.

Judy Graff made motion to accept the snowplowing quote in the amount of \$7,000.00 from William Sill. Lu Winfrey seconded. All votes in favor. Motion carried.

2014 Meeting Schedule Allan presented the 2014 meeting schedule as follows

Casco Township Board of Trustees Annual Calendar: 2014

3rd Monday

All meetings start at 7:00 p.m.

Mon January 20th	7:00 PM Regular Meeting
Sat February 8	9am to 12PM Joint Meeting
Mon February 17	7:00 PM Regular Meeting
Mon March 17	7:00 PM Regular Meeting
Mon April 21	7:00 PM Regular Meeting
Mon May 19	7:00 PM Regular Meeting
Mon June 16	7:00 PM Regular Meeting
Mon June 23	7:00 PM Annual Meeting
Mon July 21	7:00 PM Regular Meeting
Mon Aug. 18	7:00 PM Regular Meeting
Mon Sept. 15	7:00 PM Regular Meeting
Mon Oct. 20	7:00 PM Regular Meeting
Mon Nov 17	7:00 PM Regular Meeting
Mon Dec. 15	7:00 PM Regular Meeting

Judy Graff made motion to accept the 2014 Township Board Meeting Schedule. Josiah seconded. All votes in favor. Motion Carried.

Other Business

Allan mentioned that we received a letter from Brousseau Appraisal Services, Inc. requesting for the board to accept 2013 HUD recommendations for poverty level exemptions.

Cheri made motion to accept the HUD recommendations for the poverty level exemptions. Josiah seconded. All in favor. Motion carried.

Allan mentioned that we need to send Doug Murdoch and deBest's a thank you letter for Doug donating several trees and for deBest's planting them. Cheri said she would send the letters.

Cheri recommended that the township should present Ellen Applehans with a plaque for her volunteer work with the seniors for the card games on Tuesday. Everyone agreed and we will present the plaque to her on Dec. 17 during the potluck luncheon with the board and seniors.

Judy mentioned about using the PA system at meetings. Allan said he will look into that.

Lu made motion to adjourn. Josiah seconded.
Meeting adjourned at 9:00 pm.

Attachments-Meeting schedule
William Sill snowplowing proposal
Dave's Tree Service quote