

EXECUTIVE COMMITTEE
September 5, 2017
TELECONFERENCE CALL 3:00pm

MINUTES

MEMBERS PRESENT:

Joseph Pirone
Anthony Santella, PhD
James Tomarken, MD
Lawrence Eisenstein, MD
James Colson
Katie Ramirez
Katelin Thomas
Anthony Marmo

MEMBERS ABSENT:

Angie Partap
Darlene Rosch, Esq.
Nancy Duncan

STAFF

Georgette Beal
JoAnn Henn, UWLI
Carolyn McCummings, NCDOH

STAFF ABSENT

I. Welcome & Introductions

Ms. Beal called the September 5, 2017 Executive Committee conference call to order at 3:04pm and welcomed everyone. This was followed by introductions.

II. Approval of July 6, 2017 Executive Committee Minutes

Ms. Maestre's place of employment was listed incorrectly under the membership section of the minutes. The minutes were corrected to reflect that Ms. Maestre works at *Hispanic Counseling* not *Circulo*. A motion was made by Ms. Thomas and seconded by Dr. Tomarken to accept corrected minutes.

2 abstentions 0 Opposed 5 approved. Motion carried

III. Approval of September 13, 2017 Planning Council Agenda

The Executive Committee reviewed the ambitious Planning Council agenda. The agenda includes the Administrative Update on the Part A grant application and 2017 Quality Management Site visits; a vote on Planning Council membership, a discussion and vote on the 2017 Priority Setting and Resource Allocation process, and review and vote on the updated Service Standards for Outpatient Ambulatory Health Services (OAHS). It was suggested that copies of the committee reports be handed out but not read to save on time. The vote on membership will be listed as a single item rather than as part of the Quality Assurance and Membership report.

A motion was made by Mr. Marmo and seconded by Ms. Ramirez to approve the amended September 13, 2017 Planning Council agenda.

0 Abstentions 0 opposed 8 Approved. Motion carried.

IV. Administrative Update

The Program Terms report is due September 30, 2017, as part of the Conditions of Award and includes the 2017-2018 allocation tables. The Part A grant application is due October 30, 2017. The HRSA site visit is tentatively scheduled for the week of November 13, 2017 and is expected to last four days. If there is a continuing resolution and the budget is not passed, this site visit most likely will be delayed. This visit cannot be confirmed until October 2017, the beginning of the new budget year. A brief update was provided on the PSRA recommendations for vote at the Planning Council meeting.

V. PC Membership Update-

Two candidates were approved at the last Quality Assurance and Membership Committee meeting to be voted on at the next Planning Council meeting. Both are unaligned consumers beginning their first term.

VI. Announcement

There were no announcements.

VII. Adjournment

Motion was made by Ms. Thomas and seconded by Mr. Colson to adjourn the September 5, 2017 Executive Committee meeting. The next Conference call date is Wednesday November 1, 2017 at 3:00pm.