

**Draft**

HUNTINGTON TOWNSHIP TRUSTEES  
45955 STATE ROUTE 162 WELLINGTON OHIO 44090

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**Minutes of March 20, 2023**

The Huntington Township Trustees met in a regular scheduled meeting at 7:00 PM with the pledge of Allegiance. Attendees: Robert Holmes, Jed Lamb, Walter Rollin, Matt Combs, Brittany Combs, Frances Rollin, Sandy Denes, Deputy Nicole Osborn, Cathy Nixon and Sheila Lanning. **Motion** by Rollin with a second by Holmes to approve the minutes of March 6, 2023 as written. Roll call: three yeas. Checks 10248-10257 and payments totaling \$5,914.47 were approved for payment. **Motion** by Holmes with a second by Lamb to approve **Resolution 2023-33** from the Records Commission authorizing the disposal of Public records as recommended and listed on the RC-3. Roll call: 3 yeas.

**COMMITTEE REPORTS:**

**WATER BOARD-** Lamb: meeting Wednesday Rollin: has issue with New London Water Treatment straightened out. Lamb: the received notification about a contact issue time with water out of New London treatment plant is mandated by the EPA. If something needs corrected they would correct it. Denes: been here for two years and only time received a notice. Lanning: is all of Huntington water coming from the New London treatment plant. Lamb: any questions you can call me or we will patch you through to up there. Not sure if all the Township gets water from New London or Avon Lake, might be a public security issue to find out. Will see if information is available.

**LORCO-** Lamb: lots of houses being built. The system is coming along, West Salem pipe being put in ground- as we speak. Denes: are you on LORCO or did you request to belong. Lamb: before my time they paid a fee to become part of the organization. If there was ever a need for sewers in the Township we would have access and given a seat at the table. Denes: is LORCO sustainable. Lamb: no, growth was maybe not anticipated and there is unfavorable view of LORCO at the County level. Denes: glad you keep abreast of it.

**AMBULANCE-** Holmes: Truck mileage for the month 3113 & for the year 7073. Maintenance costs for month \$2,460.82 & for the year \$3,857.82. Runs for the month for Huntington 4 & for year 14. Total runs for month in district 229. The Ambulance Board approved the installation of a Heliport in Huntington, the Ambulance Board has committed to coming up with any funds needed beyond the \$7,000.00 granted by the LMRE People Fund Grant. Will have a 99-year lease written up by lawyer. Denes: Wellington used the land at the middle school until it was built than they moved to the Fair grounds. Lanning: maybe the Township could get some economy by partnering on the electric installation boring that is needed to supply the new heliport. At last estimate the cost to electrify the pavilion in the park was over \$52,000.00.

**FIRE-** Rollin: Troy Pitts of Fire District report received, Hazard warning notice needs reply and conditions corrected. Lanning: previous exit lights were purchased through the OTARMA safety grant. Combs: will look into getting the items repaired and order new exit light.

**SHERIFF-** Deputy Nicole Osborn: 3 complaints for suspicious conditions. Since it is tax season there is an increase in fraudulent tax return claims. If you have been the subject of a fraudulent claim contact the Sheriff's office.

**OPWC & SWAC-** Combs: Talked to Don last week they are expecting the award of grants by end of this or next month. Sent in application but no word on the other Stewart Road culvert replacement through SWAC. Called excavation companies for quotes on ditch cleaning on Stewart Road in preparation for culvert but have not received any yet. Lamb: I have some additional numbers to contact for quotes.

**CEMETERY-** Lanning: informed Dan Montoney that he could not fix the foundation of his relative in Evergreen Cemetery. All work must be done by Township employees. Sent pictures of Sarafin family stone taken by Combs, believe this issue is settled. Suggested at last meeting that a process for receipt and placement of Military markers and plaques be developed and put on the Web site for everyone. Also suggest that a notice be posted on the Web site that families "notify the Township if their Veteran's name not mentioned on the Memorial Day list". This might help with the list and the placement of wreaths in the future for "Wreaths

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across America”. Lamb: suggest putting the current list on web for public. Rollin: Keathley asking about paying for a bench and the concrete pad, suggest the concrete calculation be the same as the calculation for memorial foundations. Discussion on the bench and setting precedent for requests. **Motion** by Lamb with a second by Holmes to pass **Resolution 2023-34** amending the Cemetery rules prohibiting footer stones or memorial benches in the Cemeteries. Roll call: 3 yeas. Combs: Painted the Huntington Cemetery Sign and fixed the flag. Rollin: put the smaller flag up until Memorial Day Ceremonies when the bigger flag is flown. Discussion on getting a new flag pole with battery operated lights.

**ROADS-** Combs: Talked with Steve Adams at the County Engineer’s office, they will not spray MAC 3000. Lamb: We don’t want to use the County’s annual chip seal program so they’re not using MAC 3000 doesn’t affect us. Combs: start contacting people to come out and provide quotes. Lamb: we need estimate from Engineer and if it is over \$50,000.00 we put it out for bid. Lanning: The Engineer estimate is dictated by the ORC. Lamb: We don’t want to get upside down on this like last year.

**EQUIPMENT-** Discussion on repairing or renting a roller continued, cost to repair through Wooster is \$2,300.00. Cost to rent is \$1,950.00 a month with proof of insurance. Lamb: interesting in keeping and repairing the roller, we work with Wellington and Rochester and used our roller. Maybe we ask them to chip in on repairs. Holmes: we don’t have a contract with Wellington or Rochester for the Roller like we do with the Gradalls. Lamb: set meeting with Trustees of other Township’s that we have these collaborations with and discuss the roller and the two Gradalls and who wants in and who wants out. Lanning: looked up roller history in system, bought one from New Russia Township 7/20/2009 for \$7,500.00, bought identical one from Canal Properties 8/13/2015 \$2,400.00 and sold one 2/1/2017 for \$5,000.00 to Twin Township. **Motion** by Lamb with a second by Rollin to authorize up to \$2,500.00 for the repair of the roller. Roll call: 3 yeas. Lamb to coordinate a meeting with other Township Trustees and talk to Tom Mangan about complying with public requirements for the meeting. Combs: could not bypass with a pulley the F350 compressor, need someone for Feron work on the repair. Lamb: I know someone who can help.

**ZONING-** Klebow emailed status report to Trustees and draft letter for Morrison. **Consensus** to approve letter to Morrison, Holmes to inform Klebow of approval. Rollin: received call from Junior Banks with questions for Zoning Inspector.

**EMPLOYEES-** Robert Bort will be on vacation in a few weeks.

**PREVIOUS BUSINESS:**

Lamb: doing public records certification on line. Holmes: Lorain County Township Association holding public records training 4/11/2023 at New Russia Township. Register through the Lorain County Township Association website. Combs: did not yet get the cost or purchase an Office Hours Sign. Holmes: would like to continue looking into the ARPA money for a new safety building and report by next meeting.

**NEW BUSINESS:**

Veterans Memorial request from Lorain County Veterans Service for Veteran related pictures. Combs to send picture of Township Hall memorial and Center Cemetery Memorial for remittance to Veteran Service. Lanning: suggested use of MORE safety grant to get items recommended by Fire Inspection Hazard Warning Notice. Left voice mail with Howard Quast and talked with Ernest Hartman about Lorain County Historical Society request for community related historical items.

**CORRESPONDENCE/ ANNOUNCEMENTS:**

Federal Clearinghouse update, Lorain County Office on Aging newsletter Vol1, Issue 3. Mercy 2022 Random pool annual report, Transportation throughout Lorain County and Lorain County Transportation e-news March 2023. OTARMA Ohio Township News Magazine March/April 2023. ODOT training and information, ODOT District 3 Open House 3.28.2023 and ODOT Route 511 closure. CSX notice of railroad closure and detour to 162.

**PUBLIC PARTICIPATION:**

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None

**Motion** by Rollin with a second by Holmes to adjourn. All favorable, meeting adjourned at 8:20 PM.

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Signed Chairman

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Attest, Fiscal Officer

**Payment Listing**

March 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
30-2023	03/24/2023	03/15/2023	CH	LORAIN MEDINA RURAL ELECTRIC	\$774.17	O
31-2023	03/17/2023	03/15/2023	CH	COLUMBIA GAS OF OHIO	\$585.79	O
32-2023	03/16/2023	03/15/2023	CH	CHASE CARD SERVICES	\$161.28	O
10248	03/20/2023	03/20/2023	AW	CINTAS FIRST AID	\$58.19	O
10249	03/20/2023	03/20/2023	AW	CHRONICLE TELEGRAM	\$108.34	O
10250	03/20/2023	03/20/2023	AW	WELLINGTON AUTO PARTS	\$82.80	O
10251	03/20/2023	03/20/2023	AW	D&J Rief Services	\$544.93	O
10252	03/20/2023	03/20/2023	AW	Sedgwick	\$485.00	O
10253	03/20/2023	03/20/2023	AW	P & J SANITATION INC.	\$110.00	O
10254	03/20/2023	03/20/2023	AW	C & L Shoes	\$294.99	O
10255	03/20/2023	03/20/2023	AW	FARM & HOME HARDWARE	\$185.46	O
10256	03/20/2023	03/20/2023	PR	Robert Leroy Bort	\$908.34	O
10257	03/20/2023	03/20/2023	PR	MATTHEW A COMBS	\$1,615.18	O
Total Payments:					\$5,914.47	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$5,914.47	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.