

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
July 11, 2019 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 7:00 p.m.

Roll Call: Commissioner Jared Moyle, Steve Martin and Brian Fendley were present at the meeting.

Staff Present: Chief Timinsky, District Administrator Robin Ward and White Peterson Attorney William Gigray were all present.

Approval of Meeting Agenda: District Administrator Robin Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on July 9, 2019, at Star Fire Station #1, Star Fire Station #2 and on the District website starfirerescue.org.

Comm. Martin moved to approve the agenda as posted. Comm. Fendley seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on June 13, 2019, as presented, and found them to be consistent with what occurred at that meeting.

Comm. Fendley moved to approve the Minutes of the Regular Board Meeting held on June 13, 2019, as presented. Comm. Martin seconded the motion, motion passed unanimously.

Financial Reports: District Administrator Robin Ward presented the Treasurer's Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$217,716.47 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)

Public Comment/Special Presentations: None

Staff Reports:

Chairman of the Board: Chairman Moyle had nothing additional to report.

Vice Chairman of the Board: Comm. Fendley had nothing additional to report.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **Operations and General Information:**
 - Maintenance Division – Shop is busy as normal, getting things in and out fast.
 - Fireworks Sales – City of Star's new fireworks ordinance goes into effect the 1st Council meeting in August. Sale of aerial fireworks will no longer be legal within the City limits.
 - Admin Staff have moved to the new building, Robin, Dave and Myself.

- 4th of July celebration was good, we participated in the parade and at the park. Thank you to A Shift for all their help, it was a success.
- As reported previously, plans for the remodel of the new station are complete, currently getting quotes for the different areas needed. Currently estimating the total cost to be \$115/sq ft for the remodel area or an overall \$92/sq ft for the cost of the entire building. Neighboring departments are spending more than \$500/sq ft on new stations. With our City partnership we are roughly going to be at \$3.2m, with the \$600k or more we will get out of the current station, it will put us at a total of about \$2.8m. The recommendation of \$4.5m for the bond will cover us even if we added in an engine and a brush truck we would still have roughly \$1m for contingency. None of these estimates have taken impact fees into consideration and the building remodel is 50% impact fee eligible.
- Robin and I have met with Clearwater Financial and we have a quote from Zions Bank for Municipal/Financial bond services. We plan to meet with Strategies360 tomorrow morning, we would like to reconsider obtaining these types of bond services and will make a recommendation to the Board. We would like to obtain these services ASAP and may request a special meeting the first of next week for the Board to consider.
- My goal, if achievable, will be to have the demo complete and exterior doors cut at the new station in time to hold the Hunter's Breakfast there. We would like to also take that opportunity to educate the public on the bond information, we plan to offer tours and answer any questions that the tax payers may have.
- Our management team with Middleton Fire is progressing, we continue to modify processes and procedures to improve efficiency.
- Chief Sparks is working on a Firehouse Subs grant idea.
- **Prevention/Community Growth:**
 - Community is still growing fast, continue to have lots of interest in commercial and residential.
- **Training:**
 - Multi agency trainings continue to go well.

Firefighters Union Representative: Danny Garringer reported that they are currently working on the Hunter's Breakfast, selling ATV raffle tickets, and have been discussing joining unions with Middleton.

District Administrator: Robin Ward had nothing additional to report.

Attorney Report: Attorney Gigray reported that he had provided election information for the 2019 Elections and that all other items they have been working on are on the agenda.

Committee Reports:

- **Impact Fee Committee:**
Attorney Gigray reported on the following:
 - Ada County – In progress, very frustrated with the Prosecutor's office, process has been delayed multiple times.
 - Canyon County – Anne Wescott has rescheduled the June 28th meeting to July 16, things sound positive. Chief Timinsky and DA Ward will attend to represent Star Fire.
 - City of Eagle – Working with the 3rd attorney to date, hoping to make progress.
- **2019 Budget Committee:** The proposed 2020 Budget was presented and discussed, the Committee requested that the proposed budget and hearing notice be published.

Chairman Moyle moved to authorize the publication of the 2020 Budget Hearing Notice for the hearing scheduled for August 8, 2019.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority JPA** – Chief Timinsky had nothing new to report.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky reported that they will not have another meeting until the Fall.

- **New Station 1 Remodel -**
 - As reported earlier, BRS has completed the plans for the remodel, Chief Timinsky is in the process of obtaining estimates for the project.
- **Special Bond Election for New Station 1**
 - Consider Reimbursement Resolution: DA Ward provided the Reimbursement Resolution that was originally prepared by Hawley Troxell and now Skinner Faucet had reviewed and made necessary changes. As reported by the Chief earlier, the amount of \$4.5M is enough to cover the entire project.

Chairman Moyle moved to adopt Resolution 19-179, Reimbursement Resolution to allow for the District to be reimbursed for funds expended prior to a bond approval. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

- Municipal/Financial Advisor: As reported earlier by the Chief, Administrative Staff will not have a recommendation until after meeting with another firm on Friday of this week. Commissioners tabled this item until a Special Meeting could be scheduled for next week.

New Business:

- **Hallstrom Annexation** – DA Ward provided a completed petition for annexation that has been submitted by Eric and Kandy Hallstrom of 8669 Chaparral Rd., Eagle, Idaho, and requested that a public hearing be scheduled.

Chairman Moyle moved to schedule a public hearing to consider the Hallstrom Petition for Annexation on August 8, 2019, at 7:00 p.m. and to authorize the publication of legal notice for the hearing. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS: Chairman Moyle announced that there was no need for an executive session at this time.

Announcement of the Next Meeting:

Chairman Moyle announced that the next regular meeting is scheduled for Thursday, August 8, 2019, at 7:00 p.m.

Chairman Moyle moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously. Regular Meeting adjourned at 7:55 p.m.

Minutes submitted by: _____
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the August 8, 2019, Regular Meeting of the Board.

Jared Moyle, Chairman

Appended to these Minutes:

- Agenda Notice
- Treasurer’s Report prepared by District Administrator Robin Ward
- Attorney’s Report and Memo's if Applicable