

# Minutes – Document Committee – February 6, 2019

1. CALL TO ORDER – the meeting was called to order by Chair Becky Werner at 1 p.m.
2. A QUORUM WAS PRESENT: Becky Werner, Steve Schneider, Howard Ray, Les Remington, Cheryl Thompson, Lloyd Welker (via phone), Cheri Whitenack.  
Absent: Fran Grier, Jane Martin, Ron Marino
3. PROOF OF NOTICE WAS POSTED AS REQUIRED
4. MINUTES OF LAST MEETING: Approved with the following correction: The second sentence under the heading -Other- should read: Along that line the committee has asked to have the words “No subleasing permitted by Renter and no pets of renters allowed.” added to the form.

Note from the Chair: A quorum (6 of 10) of this committee may not meet to discuss any business without having the meeting noticed. Fewer members than a quorum may discuss issues. Also, emails among committee members are not considered official records of the condo unless the manager is copied.

## 5. OLD BUSINESS

- a. MOTION by Howard Ray and seconded by Cherie Whitenack to recommend to the Creciente Board to change Rules and Regulation # 10 and #11 to read:  
GARBAGE: Household trash must be separated from recyclable materials, placed in securely tied trash bags and disposed of in receptacles designated by the Association.  
CARDBOARD: Cardboard boxes must be broken down into a flat condition and placed in the proper bins located on the ground level of each building.  
RECYCLING: Recyclable materials such as newspaper, glass and plastic bottles, plastic containers, etc. need to be taken to the ground floor of each building and deposited in recycling containers. NO PLASTIC BAGS!  
LARGE OBJECTS – FURNITURE, APPLIANCES, ELECTRONICS: Large items are NOT to be put into the Dumpster Rooms. Place large items in the parking spot closest to the tennis court and Estero Blvd. in the South parking lot. Please call Advanced Disposal at 239-334-1224 for pick up. Put items out no sooner than 24 hours before the scheduled pickup. Please notify the office of scheduled date. Motion carried 7 – 0.
- b. Motion by Steve Schneider, seconded by Les Remington to recommend to the Creciente Board to add to the Rules and Regs: NO SMOKING or VAPING in any Building and Grounds Common Areas including the garage except for the BBQ areas. Motion passed 7 – 0.

- c. Motion by Howard Ray, seconded by Les Remington to recommend to the Creciente Board to remove from the Rules and Regulations # 1 the following sentence: “Keys for vehicles parked on the Association’s property during an owner’s absence must be available to the Association for emergency reasons.”  
Discussion: the insurance company recommends this since the condo would be liable for damage to a vehicle. All owners must make arrangements for someone to be responsible for their vehicle in their absence.
  - d. MOTION by Howard Ray, seconded by Steve Schneider to recommend to the Board that they consider a fine to be levied for failure to comply with waste disposal requirements plus recovery of any costs incurred by the association. Motion approved 7-0.
6. NEW BUSINESS
- a. Becky Werner will ask the Board if they want to direct this committee to review the Declaration of Condominium and Bylaws and make recommendations for changes. However, if so, the Board must be willing to incur the cost for a final review by our attorney; and to make a great effort with phone calls, emails, etc. to ensure passage.
7. NEXT MEETING: Wednesday, March 13, 2019 at 1 pm in the Social Room.
8. ADJOURNMENT – Motion to adjourn made by Cherie Whitenack, seconded by Steve Schneider. All in favor, 7-0. Meeting adjourned at 2:25 p.m.

Respectfully submitted by Becky Werner with assistance by Cheri Whitenack