



**Meeting Minutes
September 10, 2018
7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, September 10, 2018 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and establish a quorum. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual). No citizens chose to speak.
3. Approval of the minutes from the August 6, 2018; August 20, 2018; and August 27, 2018 Board Meetings. Commissioner Roberts made a motion to table the subject minutes until changes requested by the Commissioners were incorporated to better delineate open and closed session information. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino summarized and reviewed the following with the Board.
 - a. Presentation of the Run Report by the Service Provider.
 - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for August 2018.
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Rasmussen motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Discussion and appropriate action on the following:
 - a. Commissioner Roberts reported on the City of San Antonio Annexation activities. The City has sent out a second letter to homeowners explaining the Option 1 and Option 2 that will be on the November 2018 ballot. Joint Land Use meetings with the military and City of San Antonio will be held in September to discuss controls around the base which will better define the need for San Antonio's ordinances required.
 - b. Commissioner Surratt made a motion to approve the Emergency Service District No. 4 tax rate of \$0.056170 per \$100 assessed valuation which will generate \$1,556,615 in tax revenue. The tax rate is a 6.48% increase over the effective tax rate of

\$0.052749 per \$100 assessed valuation. Commissioner Roberts seconded the motion. Motion carried by a 5/0 vote in favor of.

- c. Mr. Gabe Perez, Perez Project Consulting, provided the Board with a proposal for the Program Management of the Station 132 construction on Ralph Fair Road. Commissioner Surratt made a motion to approve retaining Mr. Perez for the conduct of the pre-construction and land acquisition phase of the project. Commissioner Mohn seconded the motion. Commissioner Huber excluded himself from the vote. Motion carried by a 4/0 vote in favor of.
 - d. Mr. Perez reported that the pre-construction work has just started and there is nothing to report at this time on the proposed property for Station 132.
 - e. Commissioner Huber reported that the ESD 4 and LSVFD haven't met on the potential blended logo and that they would report the progress at the next Board meeting.
6. Financial discussions and appropriate action;
 - a. Commissioner Surratt presented the financial reports of the District.
 - b. The outstanding bills owed by ESD 4 were reviewed.
 - c. Action by the Board on approving payments by ESD 4. Commissioner Roberts made a motion to approve payments for the District. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
 7. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting is October 1, 2018.
 8. Adjourn. With no further business before the Board, Commissioner Roberts made a motion to adjourn. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 7:45 P.M.