



**CITY OF COVINGTON, KENTUCKY  
LEGISLATIVE MEETING  
BOARD OF COMMISSIONERS  
TUESDAY, February 7, 2017, 6:00 PM**

**20 WEST PIKE STREET  
COVINGTON, KENTUCKY**

**AGENDA**

**CALL TO ORDER:** Mayor Joseph U. Meyer

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**ROLL CALL**

Reading of Minutes of the meetings of January 17, 2017 (or motion to dispense with reading and approve minutes).

**ITEMS FOR CONSIDERATION:**

**PUBLIC COMMENT** (Maximum 30 minutes)

**NEW BUSINESS – CONSENT AGENDA ITEMS**

**NEW BUSINESS**

1. Consider Order No. ORD-xx-17 entitled: **AN ORDER APPROVING THE EMPLOYMENT OF RACHEL SURACE TO THE POSITION OF LEGAL**

**ASSISTANT IN THE LEGAL DEPARTMENT WITH AN ANTICIPATED START DATE OF FEBRUARY 8, 2017.**

2. Consider Order No. ORD-xx-17 entitled: **AN ORDER APPROVING AN AMENDED JOB DESCRIPTION FOR THE POSITION OF LEGAL ASSISTANT, IN THE COVINGTON LEGAL DEPARTMENT.**
3. Consider Order No. ORD-xx-17 entitled: **AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH CRAFTS & VINES, LLC IN ORDER TO FACILITATE THE PAYMENT OF A RENT SUBSIDY PURSUANT TO THE COVINGTON SMALL BUSINESS DEVELOPMENT PROGRAM, PAYABLE FROM THE ECONOMIC DEVELOPMENT FUND.**
4. Consider Order No. ORD-xx-17 entitled: **AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH ROOTED, LLC IN ORDER TO FACILITATE THE PAYMENT OF A RENT SUBSIDY PURSUANT TO THE COVINGTON SMALL BUSINESS DEVELOPMENT PROGRAM, PAYABLE FROM THE ECONOMIC DEVELOPMENT FUND.**
5. Consider Order No. ORD-xx-17 entitled: **AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A RENEWAL CONTRACT WITH TENMAST SOFTWARE, INC. FOR SOFTWARE FOR THE HOUSING CHOICE VOUCHER PROGRAM, IN AN AMOUNT OF \$13,395.00, PAYABLE FROM GENERAL FUND.**
6. Consider Order No. ORD-xx-17 entitled: **AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CHANGE ORDER TO THE SEAGRAVE FIRE APPARATUS CONTRACT FOR ADDITIONAL COSTS RELATED TO THE PURCHASE OF AN AERIAL LADDER TRUCK, IN AN AMOUNT OF \$10,648.00, PAYABLE FROM THE FLEET EQUIPMENT, TECHNOLOGY, FACILITIES AND OTHER CAPITAL PROJECTS FUND.**
7. Consider Order No. ORD-xx-17 entitled: **AN ORDER AUTHORIZING THE FILING OF AN APPLICATION WITH THE KENTON COUNTY PLANNING COMMISSION FOR A TEXT AMENDMENT TO AMEND ARTICLE 15, SECTIONS 15.03.08 AND 15.03.09, OF THE ZONING ORDINANCE, TO REFLECT CHANGES IN ENFORCEMENT DUE TO THE EFFECT OF HOUSE BILL 422.**

8. Consider Order No. ORD-xx-17 entitled: **AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH ATC TO PROVIDE INSPECTION SERVICES AND TESTING DURING THE CONSTRUCTION OF IMPROVEMENTS AND STABILIZATION ALONG RIVERSIDE DRIVE, IN AN AMOUNT NOT TO EXCEED \$27,753.00, PAYABLE FROM CAPITAL FUND.**
9. Consider Order No. ORD-xx-17 entitled: **AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CLINICAL AFFILIATION AGREEMENT WITH CINCINNATI STATE TECHNICAL AND COMMUNITY COLLEGE FOR FIELD CLINICAL INTERNSHIPS REQUIRED FOR EMT AND PARAMEDIC TRAINING AND CERTIFICATION.**
10. Consider Order No. ORD-xx-17 entitled: **AN ORDER EXTENDING THE REFERENCE BASED PRICING PLAN AS AN OPTION FOR MEMBERS OF THE PROFESSIONAL FIREFIGHTERS LOCAL UNION 38 UNTIL DECEMBER 31, 2017, EFFECTIVE JANUARY 1, 2017.**

#### **NEW BUSINESS – ORDERS**

11. Consider Order No. ORD-xx-17 entitled: **AN ORDER APPROVING THE JOB DESCRIPTIONS FOR THE POSITIONS OF FINANCE DIRECTOR AND TECHNOLOGY AND OPERATIONS DIRECTOR.**
12. Consider Order No. ORD-xx-17 entitled: **AN ORDER DIRECTING THE DEVELOPMENT DEPARTMENT TO PROVIDE BY MARCH 7, 2017, AN ACTION PLAN RELATED TO THE UTILIZATION OF INTERNS FOR THE DEPARTMENT.**
13. Consider Order No. ORD-xx-17 entitled: **AN ORDER DIRECTING THE CITY SOLICITOR AND HUMAN RESOURCE DIRECTOR TO PROVIDE BY MARCH 7, 2017, A HIRING POLICY.**
14. Consider Order No. ORD-xx-17 entitled: **AN ORDER DIRECTING CITY STAFF TO PROVIDE BY MARCH 7, 2017, A REPORT ON THE STATUS OF THE WASTE MANAGEMENT CONTRACT.**
15. Consider Order No. ORD-xx-17 entitled: **AN ORDER DIRECTING CITY STAFF TO PROVIDE BY MARCH 7, 2017, THE PROCEDURES FOR THE APPOINTMENTS TO THE CITY'S BOARDS AND COMMISSIONS.**

16. Consider Order No. ORD-xx-17 entitled: **AN ORDER SUSPENDING THE IMPOSITION OF PUBLIC POOL ACCESS FEES IN THE CITY OF COVINGTON FOR THE 2017 CALENDAR YEAR.**
17. Consider Order No. ORD-xx-17 entitled: **AN ORDER APPOINTING ROBERT WHELAN III AND RON PADGETT TO THE KENTON COUNTY MUNICIPAL PLANNING & ZONING COMMITTEE, FOR FOUR-YEAR TERMS, EFFECTIVE JANUARY 1, 2017, AND EXPIRING DECEMBER 31, 2020.**
18. Consider Order No. ORD-xx-17 entitled: **AN ORDER APPOINTING NEIL BLUNT TO THE COVINGTON BOARD OF ADJUSTMENT, FOR A FOUR-YEAR TERM, EFFECTIVE JANUARY 1, 2017, AND EXPIRING DECEMBER 31, 2020.**
19. Consider Order No. ORD-xx-17 entitled: **AN ORDER REAPPOINTING JOE SCHAMER TO THE COVINGTON CODE ENFORCEMENT HEARING BOARD, FOR A THREE-YEAR TERM, EFFECTIVE FEBRUARY 6, 2017, AND EXPIRING FEBRUARY 5, 2020.**
20. Consider Order No. ORD-xx-17 entitled: **AN ORDER APPOINTING TERI MEYER TO THE HUMAN RIGHTS COMMISSION, FOR A THREE-YEAR TERM, EFFECTIVE FEBRUARY 8, 2017, AND EXPIRING FEBRUARY 7, 2020.**

**NEW BUSINESS – FIRST READING OF ORDINANCES**

21. Consider Ordinance No. O-xx-17 entitled: **AN ORDINANCE REPEALING ORDINANCE NO. O-38-15 IN ITS ENTIRETY AND SECTION 94.32 OF THE COVINGTON CODE OF ORDINANCES TO ELIMINATE MEMBERSHIP FEES FOR ADMISSION TO CITY AQUATIC FACILITIES.**
22. Consider Ordinance No. O-xx-17 entitled: **AN ORDINANCE AMENDING §34.50 OF THE COVINGTON CODE OF ORDINANCES CREATING THE POSITION OF DIRECTOR OF TECHNOLOGY AND OPERATIONS.**
23. Consider Ordinance No. O-xx-17 entitled: **AN ORDINANCE AMENDING THE TEXT OF THE OFFICIAL ZONING ORDINANCE OF THE CITY OF COVINGTON, KENTUCKY (O-37-06) AS FOLLOWS: AMENDING SECTIONS 3.04 AND 3.02.06(D) TO (1) CREATE AN INTENSITY DESIGNATION OF “-6” AND (2) TO PERMIT THE “-6” INTENSITY**

**DESIGNATION TO BE PAIRED WITH THE “CT, COMMERCIAL-TOURIST” ZONE IN ORDER TO CREATE A CT-6P (HPO) ZONE.**

**Presentations:**

**Budget Process Overview** – Larry Klein, City Manager/Dave Mathews, Interim Finance Director

**Next regularly scheduled Legislative Commission Meeting: 6:00 PM, Tuesday, February 21, 2017.**

**Next regularly scheduled Caucus Meeting: 6:00 PM, Tuesday, February 14, 2017.**

**COMMISSIONERS’ COMMENTS**

**MAYOR’S COMMENTS**

**ADJOURNMENT**

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

AN ORDER APPROVING THE EMPLOYMENT OF RACHEL SURACE TO THE POSITION OF LEGAL ASSISTANT IN THE LEGAL DEPARTMENT WITH AN ANTICIPATED START DATE OF FEBRUARY 8, 2017.

\* \* \* \*

NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTON COUNTY, KENTUCKY:

Section 1

That the Board of Commissioners hereby approves the employment of Rachel Surace as Legal Assistant in the Covington Legal Department, effective February 8, 2017.

Section 2

The salary for the position of Legal Assistant is set at \$44,979.05 annually, effective February 8, 2017, which is consistent with Commissioners' Ordinance No. O-42-16.

Section 3

That this order shall take effect and be in full force when passed and recorded according to law.

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MAYOR

ATTEST:

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CITY CLERK

Passed: \_\_\_\_\_

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

AN ORDER APPROVING AN AMENDED JOB DESCRIPTION FOR LEGAL ASSISTANT, IN THE COVINGTON LEGAL DEPARTMENT.

\* \* \* \*

NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTON COUNTY, KENTUCKY:

Section 1

That the Board of Commissioners hereby approves the amended job description for Legal Assistant in the Covington Legal Department.

Section 2

That this order shall take effect and be in full force when passed and recorded according to law.

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MAYOR

ATTEST:

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CITY CLERK

Passed: \_\_\_\_\_

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH CRAFTS & VINES, LLC IN ORDER TO FACILITATE THE PAYMENT OF A RENT SUBSIDY PURSUANT TO THE COVINGTON SMALL BUSINESS DEVELOPMENT PROGRAM, PAYABLE FROM THE ECONOMIC DEVELOPMENT FUND.

\* \* \* \*

WHEREAS, Crafts & Vines is a small business located at 642 Main Street within Mainstrasse Village in Covington, Kentucky; and

WHEREAS, Crafts & Vines has applied for a rent subsidy reimbursement under the City's Small Business Development Program; and

WHEREAS, the application meets the Small Business Development Program Criteria; and

WHEREAS, City staff recommend that the City enter into an agreement with Crafts & Vines LLC in order to facilitate a rent subsidy of \$500.00 per month for a total of 12 reimbursements, in a total of \$6,000.00.

NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF  
COVINGTON, KENTON COUNTY, KENTUCKY:

Section 1

That the Board of Commissioners hereby authorizes the Mayor to execute an agreement with Crafts & Vines, LLC in order to facilitate the payment of a rent subsidy pursuant to the Covington Small Business Development Program, in an amount not to exceed \$6,000.00, payable from the Economic Development Fund.

Section 2

That this order shall take effect and be in full force when passed, published and recorded according to law.

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MAYOR

ATTEST:

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CITY CLERK

Passed: \_\_\_\_\_



**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH ROOTED, L.L.C. IN ORDER TO FACILITATE THE PAYMENT OF A RENT SUBSIDY PURSUANT TO THE COVINGTON SMALL BUSINESS DEVELOPMENT PROGRAM, PAYABLE FROM THE ECONOMIC DEVELOPMENT FUND.

\* \* \* \*

WHEREAS, Rooted Yoga, owned and operated by Rooted, L.L.C, is a small business located at 118 Pike Street, Covington, Kentucky; and

WHEREAS, Rooted, L.L.C has applied for a rent subsidy reimbursement under the City's Small Business Development Program; and

WHEREAS, the application meets the Small Business Development Program Criteria; and

WHEREAS, City staff recommend that the City enter into an agreement with Rooted, L.L.C in order to facilitate a rent subsidy of \$500.00 per month for a total of 12 reimbursements, in a total of \$6,000.00.

NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF  
COVINGTON, KENTON COUNTY, KENTUCKY:

Section 1

That the Board of Commissioners hereby authorizes the Mayor to execute an agreement with Rooted, L.L.C. in order to facilitate the payment of a rent subsidy pursuant to the Covington Small Business Development Program, in an amount not to exceed \$6,000.00, payable from the Economic Development Fund.

Section 2

That this order shall take effect and be in full force when passed, published and recorded according to law.

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MAYOR

ATTEST:

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CITY CLERK

Passed: \_\_\_\_\_

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE THE ANNUAL RENEWAL CONTRACT WITH TENMAST SOFTWARE, INC. FOR SOFTWARE FOR THE HOUSING CHOICE VOUCHER PROGRAM, IN AN AMOUNT OF \$13,395.00, PAYABLE FROM GENERAL FUND.

\* \* \* \*

NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTON COUNTY, KENTUCKY:

Section 1

That the Board of Commissioners hereby authorizes the Mayor and City Manager to execute the annual renewal contract with Tenmast Software, Inc. for software for the Housing Choice Voucher Program, in an amount of \$13,395.00, payable from General Fund.

Section 2

That this order shall take effect and be in full force when passed and recorded according to law.

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MAYOR

ATTEST:

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CITY CLERK

Passed: \_\_\_\_\_

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CHANGE ORDER TO THE SEAGRAVE FIRE APPARATUS CONTRACT FOR ADDITIONAL COSTS RELATED TO THE PURCHASE OF AN AERIAL LADDER TRUCK, IN AN AMOUNT OF \$10,648.00, PAYABLE FROM THE FLEET EQUIPMENT, TECHNOLOGY, FACILITIES AND OTHER CAPITAL PROJECTS FUND.

\* \* \* \*

WHEREAS, the City's Fleet Manager and Fire Department staff attended a preconstruction meeting related to the City's aerial ladder truck order; and

WHEREAS, the preconstruction meeting revealed certain options that could make the truck more durable and user friendly; and

WHEREAS, City staff recommend that a change order be approved to allow the City to purchase the most practical and durable aerial ladder truck.

NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY  
OF COVINGTON, KENTON COUNTY, KENTUCKY:

Section 1

That the Board of Commissioners hereby authorizes the Mayor and City Manager to execute a change order to the Seagrave Fire Apparatus contract for additional costs related to the purchase of an aerial ladder truck, in an amount of \$10,648.00, payable from the Fleet Equipment, Technology, Facilities and Other Capital Projects Fund.

Section 2

That this order shall take effect and be in full force when passed and recorded according to law.

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MAYOR

ATTEST:

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CITY CLERK

Passed: \_\_\_\_\_

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

AN ORDER AUTHORIZING THE FILING OF AN APPLICATION WITH THE KENTON COUNTY PLANNING COMMISSION FOR A TEXT AMENDMENT TO AMEND ARTICLE 15, SECTIONS 15.03.08 AND 15.03.09, OF THE ZONING ORDINANCE, TO REFLECT CHANGES IN ENFORCEMENT DUE TO THE EFFECT OF HOUSE BILL 422.

\* \* \* \*

NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTON COUNTY, KENTUCKY:

Section 1

That the Board of Commissioners hereby authorizes the filing of an application with the Kenton County Planning Commission for a text amendment to amend Article 15, Sections 15.03.08 and 15.03.09, of the Zoning Ordinance, to reflect changes in enforcement due to the effect of House Bill 422.

Section 2

That this order shall take effect and be in full force when passed and recorded according to law.

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MAYOR

ATTEST:

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CITY CLERK

Passed: \_\_\_\_\_

COMMISSIONERS' ORDER NO. \_\_\_\_\_

AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH ATC GROUP SERVICES, LLC TO PROVIDE INSPECTION SERVICES AND TESTING DURING THE CONSTRUCTION OF IMPROVEMENTS AND STABILIZATION ALONG RIVERSIDE DRIVE, IN AN AMOUNT NOT TO EXCEED \$27,753.00, PAYABLE FROM CAPITAL FUND.

\* \* \* \*

WHEREAS, City staff published an invitation for bids for inspection services and testing needed during the construction of the improvements and stabilization along Riverside Drive; and

WHEREAS, four responses were received with ATC Group Services, LLC submitting the lowest responsive bid; and

WHEREAS, the City Manager recommends that the bid of ATC Group Services, LLC be accepted as the lowest responsive bid.

NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTON COUNTY, KENTUCKY:

Section 1

That the Board of Commissioners hereby accepts the bid of ATC Group Services, LLC and rejects all other bids. The Mayor and City Manager are hereby authorized to execute a contract with ATC Group Services, LLC to provide inspection services and testing during the construction of improvements and stabilization along Riverside Drive, in an amount not to exceed \$27,753.00, payable from Capital Fund.

Section 2

That this order shall take effect and be in full force when passed and recorded according to law.

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MAYOR

ATTEST:

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CITY CLERK

Passed: \_\_\_\_\_

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

**AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CLINICAL AFFILIATION AGREEMENT WITH CINCINNATI STATE TECHNICAL AND COMMUNITY COLLEGE FOR FIELD CLINICAL INTERNSHIPS REQUIRED FOR EMT AND PARAMEDIC TRAINING AND CERTIFICATION.**

\* \* \* \*

**NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTON COUNTY, KENTUCKY:**

**Section 1**

**That the Board of Commissioners hereby authorizes the Mayor to execute a Clinical Affiliation Agreement with Cincinnati State Technical and Community College for field clinical internships required for EMT and Paramedic training and certification.**

**Section 3**

**That this order shall take effect and be in full force when passed and recorded according to law.**

\_\_\_\_\_  
MAYOR

**ATTEST:**

\_\_\_\_\_  
CITY CLERK

Passed: \_\_\_\_\_

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

**AN ORDER EXTENDING THE REFERENCE BASED PRICING PLAN AS AN OPTION FOR MEMBERS OF THE PROFESSIONAL FIREFIGHTERS LOCAL UNION 38 UNTIL DECEMBER 31, 2017, EFFECTIVE JANUARY 1, 2017.**

\* \* \* \*

WHEREAS, the City of Covington ("City") and the Professional Firefighters Local Union 38 ("Local 38") are negotiating the terms and conditions of a collective bargaining agreement; and

WHEREAS, a tentative agreement and an Agreement were approved by the City and Local 38 to extend the Reference Based Pricing Plan as an option for Local 38 members to choose in the City's Health Plan; and

WHEREAS, the option expired December 31, 2016, and the City desires to extend the option effective January 1, 2017, until December 31, 2017.

NOW THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF  
COVINGTON, KENTON COUNTY, KENTUCKY:

Section 1

That the Board of Commissioners hereby approves extending the Referenced Based Pricing Plan as an option in the City's Health Plan for members of Local 38 effective January 1, 2017, and expiring December 31, 2017.

Section 2

This order shall take effect and be in full force when passed and recorded according to law.

\_\_\_\_\_  
MAYOR

ATTEST:

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CITY CLERK

Passed: \_\_\_\_\_

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

**AN ORDER APPROVING THE JOB DESCRIPTIONS FOR THE POSITIONS OF FINANCE DIRECTOR AND TECHNOLOGY AND OPERATIONS DIRECTOR.**

\* \* \* \*

**NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTON COUNTY, KENTUCKY:**

**Section 1**

That the Board of Commissioners hereby approves the job descriptions for Finance Director and Technology and Operations Director.

**Section 2**

That this order shall take effect and be in full force when passed and recorded according to law.

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MAYOR

ATTEST:

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CITY CLERK

Passed: \_\_\_\_\_



**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

AN ORDER DIRECTING THE DEVELOPMENT DEPARTMENT TO PROVIDE, BY MARCH 7, 2017, AN ACTION PLAN RELATED TO THE UTILIZATION OF INTERNS FOR THE DEPARTMENT.

\* \* \* \*

NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTON COUNTY, KENTUCKY:

Section 1

That the Board of Commissioners hereby directs the Development Department to provide by March 7, 2017, an action plan related to the utilization of interns for the Department.

Section 2

That this order shall take effect and be in full force when passed and recorded according to law.

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MAYOR

ATTEST:

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CITY CLERK

Passed: \_\_\_\_\_

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

**AN ORDER DIRECTING THE CITY SOLICITOR AND HUMAN RESOURCE DIRECTOR TO PROVIDE BY MARCH 7, 2017, A HIRING POLICY.**

\* \* \* \*

WHEREAS, the Board of Commissioners desires the City Solicitor and Human Resource Director to review the hiring policies of three cities or corporations of a similar size to the City of Covington; and

WHEREAS, after gathering said information, the Board of Commissioners requests that the City Solicitor and Human Resource Director develop a hiring policy based on best practices for consideration by the Board.

NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY  
OF COVINGTON, KENTON COUNTY, KENTUCKY:

Section 1

That the Board of Commissioners hereby directs the City Solicitor and Human Resource Director to provide a hiring policy for consideration by March 7, 2017.

Section 2

That this order shall take effect and be in full force when passed and recorded according to law.

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MAYOR

ATTEST:

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CITY CLERK

Passed: \_\_\_\_\_

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

**AN ORDER DIRECTING CITY STAFF TO PROVIDE BY MARCH 7, 2017,  
A REPORT ON THE STATUS OF THE WASTE MANAGEMENT  
CONTRACT.**

\* \* \* \*

**NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY  
OF COVINGTON, KENTON COUNTY, KENTUCKY:**

**Section 1**

That the Board of Commissioners hereby direct City staff to provide by March 7, 2017, a report on the status explaining the following items regarding the Waste Management Contract : a) contract terms regarding the number of employees staffing the truck at pickup times b) exclusive franchise application to commercial roll-off containers c) billing and pricing policy for carts e) formula for the number of carts assigned to an address d) green sticker program e) trash pickup prerequisites, including whether lid closure of carts is required f) responsibilities regarding litter created due to trash pickup.

**Section 2**

That this order shall take effect and be in full force when passed and recorded according to law.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

Passed: \_\_\_\_\_

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

**AN ORDER DIRECTING CITY STAFF TO PROVIDE BY MARCH 7, 2017,  
THE PROCEDURES FOR THE APPOINTMENTS TO THE CITY'S  
BOARDS AND COMMISSIONS.**

\* \* \* \*

**NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY  
OF COVINGTON, KENTON COUNTY, KENTUCKY:**

**Section 1**

**That the Board of Commissioners hereby directs City Staff to provide procedures  
for the appointments to the City's Boards and Commissions by March 7, 2017.**

**Section 2**

**That this order shall take effect and be in full force when passed and recorded  
according to law.**

\_\_\_\_\_  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**Passed: \_\_\_\_\_**

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

**AN ORDER SUSPENDING CHARGING FEES FOR USE OF THE CITY'S  
AQUATIC FACILITIES FOR THE YEAR 2017.**

\* \* \* \*

WHEREAS, the Board of Commissioners approve an ordinance establishing fees associate with the admission to City aquatic facilities in O-38-15; and

WHEREAS, the purpose of enacting the ordinance was to attempt to provide a stream of funding to pay for the City's aging aquatic facilities; and

WHEREAS, the aquatic fees were suspended for the 2016 pool season pursuant to O/R-385-15; and

WHEREAS, the Board of Commissioners desires to again suspend the aquatic fees for the 2017 pool season to allow for additional time to consider how to address funding of the pools.

**NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY  
OF COVINGTON, KENTON COUNTY, KENTUCKY:**

**Section 1**

That the Board of Commissioners hereby suspends enforcement of O-38-15 and suspending imposing aquatic fees for the 2016 summer season.

**Section 2**

That this order shall take effect and be in full force when passed and recorded according to law.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

Passed: \_\_\_\_\_

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

**AN ORDER APPOINTING ROBERT WHELAN III AND RON PADGETT TO THE KENTON COUNTY MUNICIPAL PLANNING & ZONING COMMITTEE, FOR FOUR-YEAR TERMS, EFFECTIVE JANUARY 1, 2017, AND EXPIRING DECEMBER 31, 2020.**

\* \* \* \*

**NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTON COUNTY, KENTUCKY:**

**Section 1**

That the Board of Commissioners hereby appoints Robert Whelan III and Ron Padgett to the Kenton County Municipal Planning & Zoning Committee for four-year terms, effective January 1, 2017, and expiring December 31, 2020.

**Section 2**

That this order shall take effect and be in full force when passed and recorded according to law.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

Passed: \_\_\_\_\_

**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

**AN ORDER APPOINTING NEIL BLUNT TO THE COVINGTON BOARD OF ADJUSTMENT FOR A FOUR-YEAR TERM, EFFECTIVE JANUARY 1, 2017, AND EXPIRING DECEMBER 31, 2020.**

\* \* \* \*

**NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTON COUNTY, KENTUCKY:**

**Section 1**

That the Board of Commissioners hereby appoints Neil Blunt to the Covington Board of Adjustment for a four-year term, effective January 1, 2017, and expiring December 31, 2020.

**Section 2**

That this order shall take effect and be in full force when passed and recorded according to law.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

Passed: \_\_\_\_\_

COMMISSIONERS' ORDER NO. \_\_\_\_\_

AN ORDER REAPPOINTING JOE SCHAMER TO THE COVINGTON CODE ENFORCEMENT HEARING BOARD, FOR A THREE-YEAR TERM, EFFECTIVE FEBRUARY 6, 2017, AND EXPIRING FEBRUARY 5, 2020.

\* \* \* \*

NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTON COUNTY, KENTUCKY:

Section 1

That the Board of Commissioners hereby reappoints Joe Schamer to the Covington Code Enforcement Hearing Board for a three-year term, effective February 6, 2017, and expiring February 5, 2020.

Section 2

That this order shall take effect and be in full force when passed and recorded according to law.

\_\_\_\_\_  
MAYOR

ATTEST:

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CITY CLERK

Passed: \_\_\_\_\_



**COMMISSIONERS' ORDER NO. \_\_\_\_\_**

**AN ORDER APPOINTING TERI MEYER TO THE HUMAN RIGHTS COMMISSION, FOR A THREE-YEAR TERM, EFFECTIVE FEBRUARY 8, 2017, AND EXPIRING FEBRUARY 7, 2020.**

\* \* \* \*

**NOW, THEREFORE,  
BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY  
OF COVINGTON, KENTON COUNTY, KENTUCKY:**

**Section 1**

That the Board of Commissioners hereby appoints Teri Meyer to the Human Rights Commission, for a three-year term, effective February 8, 2017, and expiring February 7, 202.

**Section 2**

That this order shall take effect and be in full force when passed and recorded according to law.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

Passed: \_\_\_\_\_

COMMISSIONERS' ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE REPEALING COMMISSIONERS' ORDINANCE NO. O-38-15 IN ITS ENTIRETY AND SECTION 94.32 OF THE COVINGTON CODE OF ORDINANCES TO ELIMINATE MEMBERSHIP FEES FOR ADMISSION TO CITY AQUATIC FACILITIES.

\* \* \* \*

WHEREAS, the Board of Commissioners established membership fees for admission to City Aquatic Facilities pursuant to Commissioners' Ordinance No. O-38-15, enacted on November 10, 2015; and

WHEREAS, the Board of Commissioners desires to eliminate these fees entirely.

NOW THEREFORE,  
BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTON COUNTY, KENTUCKY:

Section 1

Commissioners' Ordinance No. O-38-15 and all subsequent amendments thereto – codified as § 94.32 of the Covington Code of Ordinances entitled "Aquatic Facilities' Membership Fees" – is hereby repealed in its entirety

~~§ 94.32 AQUATIC FACILITIES' MEMBERSHIP FEES~~

~~[Fees for the use of the aquatic facilities within the City shall be set according to the following schedule:]~~

	<del>[Residents of Covington]</del>	<del>[Non-Residents of Covington]</del>
<del>[Goebel Pool, Randolph Park Pool, Latonia Waterpark at Bill Cappel Complex]</del>	<del>[\$3.00 per Day] [\$25.00 per Season]</del>	<del>[\$5.00 per Day] [\$50.00 per Season]</del>
<del>[Fees apply to all three (3) facilities. Children under the age of two (2) are free. The Season will be from the opening day to the closing day of the facilities during each calendar year.]</del>		

Section 2

Any ordinances or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3

This ordinance shall take effect and be in full force from and after its passage, publication, which may be in summary form, and recording, according to the law.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

Passed: \_\_\_\_\_ (Second Reading)

\_\_\_\_\_ (First Reading)

**COMMISSIONERS' ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCE CREATING THE POSITION OF DIRECTOR OF TECHNOLOGY AND OPERATIONS.**

\* \* \* \*

**NOW THEREFORE,  
BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY  
OF COVINGTON, KENTON COUNTY, KENTUCKY:**

**Section 1**

That § 34.50 of the City of Covington Code, 1984 edition, is hereby amended to create the following position, which section shall read as follows:

**TITLE III: ADMINISTRATION**

**CHAPTER 34. PERSONNEL POLICIES**

**NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES**

**34.50 POSITIONS DESIGNATED.**

(A) The following positions and employees are hereby designated as non-civil service:

**Director of Technology and Operations**

**Section 2**

That this ordinance shall take effect and be in full force when passed, published and recorded according to law.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

Passed: \_\_\_\_\_ (Second Reading)

\_\_\_\_\_ (First Reading)

**COMMISSIONERS' ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE AMENDING THE TEXT OF THE OFFICIAL ZONING ORDINANCE OF THE CITY OF COVINGTON, KENTUCKY, (O-37-06) AS FOLLOWS: AMENDING SECTIONS 3.04 AND 3.02.06(D) TO (1) CREATE AN INTENSITY DESIGNATION OF "-6" AND (2) TO PERMIT THE "-6" INTENSITY DESIGNATION TO BE PAIRED WITH THE "CT, COMMERCIAL-TOURIST" ZONE IN ORDER TO CREATE A CT-6P (HPO) ZONE.

\* \* \* \*

WHEREAS, pursuant to Commissioner's Order/Resolution No. 302-16, the Board of Commissioners authorized the City Manager to file an application to the Kenton County & Municipal Planning & Zoning Commission (Kenton County Planning Commission) to review and make recommendations on proposed text amendments to the City of Covington Zoning Ordinance: (1) creating a -6 designation under Section 3.02.06(D); (2) permitting the "-6" intensity designation to be paired with the CT zone; and (3) creating a CT-6P (HPO) Zone within the Mainstrasse neighborhood; and

WHEREAS, a public hearing was held on this application on Thursday, November 3, 2016, and the Kenton County Planning Commission recommended approval of the proposed text amendments; and

WHEREAS, a public hearing was held on a companion application made by KY Covington 7<sup>th</sup> Street West, LLC for a map amendment, remapping the site from CT-2P (HPO) to CT-6P (HPO); and

WHEREAS, the map amendment has taken effect pursuant to KRS 100.211 by operation of law, and the text amendments now pending must be adopted in order to effectuate said map amendment; and

WHEREAS, the Board of Commissioners, reviewing the Statement of Recommendation, the evidence presented, and the record made before the Kenton County Planning Commission, finds that the proposed changes are in compliance with the City's Comprehensive Plan, and agrees with the recommendation to amend the zoning text as indicated in the caption of this ordinance.

NOW, THEREFORE,  
BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY  
OF COVINGTON, KENTON COUNTY, KENTUCKY:

Section 1

ARTICLE 3 Commercial and Industrial Zones

SECTION 3.04 Lot and Building Standards

All development in the commercial and industrial zones must comply with the following lot and building standards. See Section 9.08 for other rules governing measurements and exceptions to these standards.

<i>Standard</i>	<i>Intensity Designation</i>					
	<i>-1</i>	<i>-2</i>	<i>-3</i>	<i>-5</i>	<i>-6</i>	<i>-7</i>
Maximum floor area ratio	1.0	2.0	3.0	5.0	<u>6.0</u>	7.0
Min. lot area per dwelling unit (square feet)	1250	1000	700	500	<u>350</u>	400
Maximum height (stories)	2	3	5	10	<u>7</u>	None
Minimum Front Setback (feet)	None	None	None	None	None	None
	Minimum Side Setback (feet)					
Abutting R Zone	10% of lot width					
Abutting non-R Zone	None required					
	Minimum Rear Setback (feet)					
Abutting property line of R-zoned lot	25% of lot depth or 25 feet whichever is less					
Abutting alley, street or non-R Zone	None required					
Floors containing dwelling units	30 feet					

Section 2

Section 3.02.06 is hereby amended as follows:

ARTICLE 3 Commercial and Industrial Zones

SECTION 3.02.06 CT, Commercial-Tourist

- A. The CT zone is intended to accommodate specialized retail, service, public and semi-public uses oriented to visitors and tourists.
- B. The CT zone is primarily intended to promote storefront-style buildings with residential dwelling units above the ground-floor.
- C. The CT zone's development standards are intended to promote pedestrian-oriented development patterns and to provide a transition between higher intensity development and surrounding residential areas.
- D. The CT zone may be combined with the dash 1, ~~or dash 2,~~ or dash 6 intensity (lot and building standards) designations with the "P" or "M" character designations (e.g., CT-1P or CT-2P).

Section 3

That any ordinances or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4

That this ordinance shall take effect and be in full force when passed, published and recorded according to law.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

Passed: \_\_\_\_\_ (Second Reading)

\_\_\_\_\_ (First Reading)