

**MADAWASKA BOARD OF SELECTPEOPLE MINUTES
TUESDAY, JANUARY 6, 2015 AT 4:30 P.M.**

Members Present: Vincent J. Frallicciardi, Chairperson Brenda Theriault
Ivan L. Fletcher, Vice-Chairperson David R. Morin
Chad R. Carter

Others Present: Christina Therrien, Town Manager, Daniel Chasse, Madawaska Ambulance
Director, Sarah Pelletier

Recording Secretary: Sherry Pelletier

CALL TO ORDER:

Chairperson Frallicciardi called the meeting to order at 4:30 p.m.

BOARD MINUTES:

November 4, 2014 – Page 6 – second paragraph – (a contract with the government in case) to
(a contract with the government on the property)

**A motion was made by Selectperson Fletcher to approve the Board Meeting Minutes dated
November 4, 2014 as amended; seconded by Selectperson Theriault. All in favor. Carried.**

ARTICLES TAKEN OUT OF ORDER:

None

ITEMS TO BE SIGNED:

Article 1: Bills and Warrants

The Board reviewed and signed the Bills and Warrants.

**Article 2: Application for a Games of Chance License for the Knights of Columbus
#2638**

**A motion was made by Selectperson Fletcher to sign the Knights of Columbus #2639
application for the Games of Chance; seconded by Selectperson Theriault. All in favor.
Carried.**

The Town Manager stated the K of C asked for a blanket letter for the full year. By consensus, the Board agreed that the Town Manager approve the blanket letter for the K of C Game of Chance.

REPORTS AND/OR CORRESPONDENCE:

Article 1: Town Manager

Copy of the Yearly Analytical Excise Tax Review for December 2014.

There will be a tourism meeting held on January 22, 2015 at 6:00 p.m. at Norstate Federal Credit Union. Mr. Robert Clark of the Northern Maine Development Commission will be speaking about a three day weekend for Quebec snowmobilers riding on the Maine trails with no stickers or registration required for the snowmobiles. Chairperson Frallicciardi and Selectperson Morin will attend the meeting.

There will be a LPC Meeting in Augusta on January 22, 2015. The topics will be Municipal Revenue Sharing and Governor Paul LePage's Budget. He has in the past proposed taking Excise Tax away from the municipalities. The Town Manager will be attending the meetings and she will have information available for the next Board Meeting.

The Town Manager has received a request from Chief Carroll Theriault asking to attend the Chief of Police Meeting in South Portland on February 4 to February 6. The Town Manager stated the past Board asked that all Town Departments had to request for outside the county travel even if there was money in their budget.

A motion was made by Selectperson Fletcher to allow Chief Carroll Theriault to attend the Chief of Police Meeting in South Portland as long as the \$876.00 is in the Police Department Budget; seconded by Selectperson Morin. All in favor. Carried.

A motion was made by Selectperson Fletcher that the Town Manager may approve travel outside of the county for all departments as long as the departments have the money in their budget; seconded by Selectperson Theriault. All in favor. Carried.

A Thank You card was received from the Madawaska Police Department thanking the Town Manager and the Board of Select People for the gift cards, the days off, and the potluck luncheon during the Christmas Holiday.

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The Town Manager stated there may be a conflict in her attending the LPC Meetings in Augusta on February 12 and March 12. The Northern Maine Development Meetings are held on those dates. Chairperson Frallicciardi will check his schedule and he may be able to attend the meetings.

Article 2: Any Other Reports

Chairperson Frallicciardi informed the Board that the motor blew in the Bombardier sidewalk cleaner. It would cost approximately \$5,000.00 to \$6,000.00 to rebuild the motor. The Town is down to one sidewalk cleaner so 50 – 60 % of the sidewalks are being cleaned with the pickup. Chairperson Frallicciardi is looking for a motor through the Military Surplus Equipment. The Town will have to look for other means for cleaning the sidewalks.

Mr. Daniel Chasse, Ambulance Department Director, informed the Board that the coolant system in the back of the new ambulance was not working properly. The ambulance is on warranty and had to be brought to Bangor to fix the problem. The Ambulance Department will use the Fire Department Forestry Truck as a backup.

Chairperson Frallicciardi stated there was an auction held at Loring and the Town was able to purchase some retractable reels, a chain fall, LED lights, extension cords, and a few more miscellaneous items for \$800.00. There is money in the Public Works Department to purchase the equipment. There will be another auction in June.

The Town Manager informed the Board that she needs to speak with Norstate Federal Credit Union referencing the Riverside Hardware property. She should have the information available for the January 20, 2015 Board Meeting.

The Town Manager asked the Board of Select People to sign the Mutual Aid Contract between the Madawaska Fire Department and the St. Agatha Fire Department.

Selectperson Carter said he has been working with Suzie Paradis on the Certified Business Friendly Certification for the Town of Madawaska. Suzie is scheduling a Public Hearing on January 27 at 11:30 a.m. The Board asked that the meeting be changed to 4:30 p.m. so it would be easier for business owners and the Board to attend the meeting.

PUBLIC PARTICIPATION:

None

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NEW BUSINESS:**Article 1: Potential Sharing of Ambulance Services with St. Agatha and Frenchville**

The Town Manager received an email from the Town Manager of St. Agatha asking about the Ambulance Department Budget. Some residents in St. Agatha and Frenchville would like those towns to start an ambulance service. The request is the result of a petition from their residents stating that it takes too long for the response when a resident needs the ambulance service. Christy Sirois will speak to her Board of Select People at their next meeting.

Selectperson Morin asked Mr. Daniel Chasse if the Ambulance Department can absorb other towns with the equipment Madawaska has available. Mr. Chasse responded, "I want to take care of our people."

The Town Manager stated this may not be feasible for the Town depending on the revenue received from the other towns. The Town Manager said there has to be many more conversations and discussions about establishing rates for basic service plus extras before decisions can be made about the ambulance service.

Chairperson Frallicciardi asked Mr. Chasse if the Town had more people on staff would the residents get better service. Mr. Chasse responded we would be quicker to respond and but we would need two ambulances. The Town Manager reiterated the Town of St. Agatha has to talk with ASI and their Board before there would be anymore conversations with the Madawaska Board of Select People. They may decide not to move forward with discussions.

UNFINISHED BUSINESS:

None

OTHER BUSINESS:

Selectperson Theriault asked why Twin Rivers Paper Company can block the parking spots with cones on Mill Street. The Town Manager responded they should have permission from the Maine Department of Transportation. The Town Manager will ask Mr. Yves Lizotte to contact MDOT to ask the reason why Twin Rivers Paper Company has blocked off the spaces.

Selectperson Carter asked if the Board could go into Executive Session to review goals and objectives and a job performance review on the Town Manager. Chairperson Frallicciardi

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responded the Board discusses goals and objectives for the Town during the Board of Select People Budget Meetings. Selectperson Fletcher said the Town Manager prepares the goals and objectives for the Town of Madawaska. Selectperson Fletcher stated the Town Manager's review has already been done for the year.

The Town Manager stated that her personal review has to be done under Executive Session but outlining specific goals for the Town can be done in a regular meeting. The Board had the Town Manager's review in June.

Selectperson Morin thinks the Town Manager should get two performance reviews per year.

The Town Manager responded the Town Manager's contract states it is an annual review. If the Board wants to discuss any disciplinary actions, it is a different process.

Chairperson Frallicciardi stated the Board wants to direct the Town Manager with goals and objectives for the Town. In June, the Board can review the Town Manager in an Executive Session.

The Town Manager said we need to clarify facts on the Resource Committee Survey. For example, the Economic and Community Development Director's position is full time. It has been full time for nine years.

Selectperson Morin responded that the Code Enforcement Officer should do some Public Service Announcements and have 15 – 20 minute discussions on various Code Enforcement Topics. For example, he could have information from Rick McCarthy (MUBEC). Selectperson Carter liked the idea of Public Service Announcements.

ADJOURN:

A motion was made by Selectperson Fletcher to adjourn at 5:57 p.m.; seconded by Selectperson Theriault. All in favor. Carried.

FUTURE MEETING DATES:

January 20, 2015	Board Meeting	4:30 p.m.
January 20, 2015	BOS Budget Meeting	6:30 p.m.

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