

Beverly Shores Park Board Minutes R1 (Approved **as noted**)

February 11, 2021

7:00PM CT via Microsoft Teams

Page 1 of 3

1. Call to Order.

- The meeting was called to order at 7:02PM
- Present: Frank Hardwick, Paula Tillman, Ian Brewae, Joan Crepeau
 - Also Present: Town Council Liaison- Matrona Malik, Town Clerk- Ellen Hundt
 - Absent:

2. Administrative Business

- Title VI Community Involvement Survey (Link found on ToBS website Home Page)
- Election of Officers – The officers were elected as follows:
 - President-Frank Hardwick
 - Vice President-Paula Tillman
 - Secretary- Joan Crepeau
- Approval of the December 2020 Meeting Minutes were deferred until the March meeting.
- Appreciation was expressed for the out-going Park Board members: Linda Kurtos & Michael Ganz
- New Park Board members introduced: Joan Crepeau & Ian Brewae

3. New Business

- Lituanica Park New Structure Proposal: Ed Kleese presented a proposal for adding a new Picnic Shelter at Lituanica Park (Proposal attached)
 - 4 locations were presented with pros and cons for each.
 - Construction and estimates were presented. Funding would be raised thru donations and with any budgets that would be available.
 - The surrounding neighbors will need to be consulted and a public meeting will need to be held prior to proceeding.
 - The ABSR and DWC have expressed support for this proposal. Frank Hardwick will follow up with the Lituanian Club for their input.
 - Consider future Acorn (concert requirements)
 - Safety issues will need to be addressed. Paula Tillman and Frank Hardwick will follow up.
 - The Park Board will need to decide on the final location and size.
 - The Park Board Members approved a motion to **continue evaluation of** this proposal. An Agenda for a Public Meeting will be prepared. A plan to contact residents will be prepared.
- 2021 Priorities

Beverly Shores Park Board Minutes R1 (Approved as noted)

February 11, 2021

7:00PM CT via Microsoft Teams

Page 2 of 3

- Park Board Issues should be presented to the Capital Planning Committee per Paula Tillman/Matrona Malik.
- Town Property Inventory & Maintenance/ Parks & Grounds- The inventory has been completed and is located on the town shared drive. Need to complete plans for maintenance. Need to follow up with Marshall Clapp and RFQ for execution. Joan Crepeau will assist follow up. This will include renovation of landscaping at the Admin Building, tree maintenance, shoulder maintenance and clean up.
- Lituania Park
 - Shelter
 - Need Repairs on the Warming Hut
 - Pond Treatment Proposals need to be evaluated and an RFQ will need to be generated for the work. JC to follow up with FH.
 - Dredging: Needs to be investigated. JC to follow up with FH.
 - Tree Maintenance needs to be performed. Will include in Property Inventory & Maintenance.
 - Basketball Refurbish – Approved, pending execution. Follow up by Ian Brewe.
 - Disc Golf Course- FH to follow up with John Paul, SS signs made, need to be installed.
 - Ice Skating on Pond was discussed. Need Fire Department to spray to make it smoother.
 - FH indicated he would discuss liability with town lawyer for ice skating.
 - ABSR to provide Port- O- lets? At Reborra and Park?
- Erosion Control
 - Ongoing
 - Maram Grass planting/Social Trail Use & Abuse. FH to follow up with MC Natalie, Ogden Dunes
- Beach Access

Beverly Shores Park Board Minutes R1 (Approved as noted)

February 11, 2021

7:00PM CT via Microsoft Teams

Page 3 of 3

- Beach Sign Update- No Action, Ongoing.
- Stairs:
 - Derby stairs are open. Need bottom stair repaired or replaced.
 - Rebora stairs are holding up at this time.
 - Future Stairs will be addressed when the beach returns.
- Bicycle Rack at Plaza
 - Install Bike Rack at Rebora Plaza and Bike Repair station at the Calumet Trail entrance near Admin Building. Need motion to proceed? JC will assist follow up.

4. Old Business

- Legacy Park Board Information has been compiled and uploaded BS Google Shared Folder.
- Admin Building Garden- PB thanks to Carol Ruzic and her team for their weeding work.
- Boat Storage- no discussion

5. Other Comment

- None

6. Adjourn.

- Upon motion, second, and unanimous vote, the meeting was adjourned at 8:34PM.

Beverly Shores Park Board Meeting Minutes R0

March 11, 2021

7:00PM CT via Microsoft Teams

1 of 3

1. Call to Order

- The Meeting was called to order at 7:02 PM-CST.
- Present: Frank Hardwick, Paula Tillman, Joan Crepeau
 - Absent: Ian Brew
- Also Present: Town Council Liaison – Matrona Malik, Town Clerk- Ellen Hundt

2. Administrative Business

- Title VI Community Involvement Survey- Frank Hardwick addressed this is available through the Town Administration Building or Website
- The Minutes for the December 2020 meeting were approved unanimously by all present board members.
- The Minutes for the February 2020 meeting were approved as noted unanimously by all present board members. The change noted was to substitute “continue evaluation” rather than “proceed” with motion for the shelter.

3. New Business

- Lituanica Park New Structure Proposal
 - Public Meeting and Survey: Brian Ebling and F. Hardwick are going to collaborate with the Board Members on Google Doc to develop the survey. Once it is approved it will be sent via email, accessible on Town and ABSR websites, posted on Admin Billboard, the Dunesmart and manually mailed as needed to ensure maximum notification. The survey will be performed first. A public meeting will follow to present the results of the survey. A motion to proceed with developing the survey with Brian Ebling’s assistance was unanimously approved.
 - Association support-follow up with Lituanica Club- F. Hardwick to follow up.
 - Location: The proposed location will be considered and included as part of the Survey.
 - Steps needed to proceed-The Survey and Meeting are required first. No other items were addressed at this time.
 - Ari Killian, resident living on Atwater near the park, questioned whether the town had voted on this yet. It was discussed that the intent was to obtain town input prior to any further motion. He also mentioned that last summer there was a lot of unauthorized parking at the park.
- 2021 Priorities- Maintenance of the Park, Grounds and Beach Access
 - Budget/Capital Planning- there is a budget to perform maintenance of grounds and landscaping.
 - Grounds Maintenance

Beverly Shores Park Board Meeting Minutes R0

March 11, 2021

7:00PM CT via Microsoft Teams

2 of 3

- The town has 2 water fountains (at Rebora Plaza and Lituania Park) that need maintenance and require the water to be shut off to perform. J Crepeau made motion to permit Ellen Hundt to turn off the water. The motion was approved unanimously. J Crepeau will get quotes for repair and recommended upkeep.
- Town Cleanup day- The ABSR is planning a Town Clean Up Day. It will be the 2nd non in person ABSR clean up to be held sometime in mid-April to mid-May. If anyone has an idea to make this fun, please contact Mary Marvel.
- Lituania Park
 - Ian Brewe has obtained quotes from an engineer to develop a long-term plan for the Park. This will be discussed when Ian is present at the next meeting.
 - Shelter – F. Hardwick/I. Brewe
 - Repairs for Warming Hut- will be required.
 - Pond Treatment – J. Crepeau will post RFQ with bid list on Board Shared drive for review.
 - Dredging -- J. Crepeau will post RFQ with bid list on Board Shared drive for review.
 - Tree Maintenance- no discussion
 - Basketball Refurbish – I. Brewe has obtained quotes. These will be discussed next month.
 - Disc Golf Course – F. Hardwick to follow up.
 - Ice Skating on Pond- Frank Hardwick to follow up with Town Lawyer for liability.
 - The Tennis Court Lights need replacement-F. Hardwick.
- Evaluate Landscaping Conditions and Requirements- J. Crepeau
 - The ABSR is going to continue to maintain the NE corner at the “4 Corners”
 - Administration Building Front and S Side.
 - Rebora Plaza, all sides
 - Community House, The DWC is continuing to maintain the grounds, with assistance added where the Park Board can provide.
- ABSR Port-O-lets at Rebora and Park follow up: J. Crepeau to follow up with Leslie McLean, ABSR.
- Erosion Control
 - Ongoing-No action or discussion at this time
 - Maram Grass planting – F. Hardwick, continue to monitor.
- Beach Access
 - Beach Sign Update- not required at this time.
 - Stairs:

Beverly Shores Park Board Meeting Minutes R0

March 11, 2021

7:00PM CT via Microsoft Teams

3 of 3

- Derby stairs are open. Need bottom stair repaired or replaced.
- Kemil noted.
- Rebora stairs are holding up at this time.
- Future Stairs will be addressed when the beach returns.
- Bicycle Rack at Plaza- Install Bike Rack at Rebora Plaza and Bike Repair station at the Calumet Trail entrance near Admin Building. J Crepeau will get comments from police and fire department for location. The Bike Rack will not be anchored down.

4. Old Business

- Legacy Park Board Information has been compiled and uploaded BS Google Shared Folder. This has been completed by F. Hardwick.
- Boat Storage- No comments

5. Other Comment

- No other comments

6. Adjourn.

- Upon motion, second and unanimous vote, the meeting was adjourned at 8:18 PM-CST.

Town of Beverly Shores, IN
PARK BOARD MEETING MINUTES – July 8, 2021
7:00PM CT via Microsoft Teams

Page 1 of 4

The meeting was called to order at 7:01 PM-CST. *(This meeting was broadcast live via Microsoft Teams and was recorded due to recommended corona virus “social distancing” guidelines.)*

Roll Call: Council Members: Frank Hardwick, Paula Tillman and Joan Crepeau were present. Ian Brewe joined the meeting after the Roll Call. Also present: Clerk Treasurer Ellen Hundt.

Administrative Business

President Frank Hardwick announced future meeting will most likely be Hybrid, meaning Teams online and in person at the Administration Building, unless conditions change.

Title VI Survey Availability: President Frank Hardwick announced the availability of the Title VI Survey online on the town website and at the Administration Building.

Approval of Minutes for June 10, 2021 meeting: There were no comments. Secretary Joan Crepeau motioned to approve the June 2021 Meeting Minutes as presented. Ian Brewe seconded. There was a roll call vote. Hardwick = yes. Brewe = yes. Tillman = yes. Crepeau = yes. Unanimously approved.

New Business

4 Corners Grass Cutting Loss: Signature Lawns mistakenly cut the 4 Corners gardens during May. The ABSR had a professional assess the loss and it was estimated to be in excess of \$6000.00. The Town Council President and Lawyer assessed that the property was not damaged. The ABSR has accepted a donation from Signature Lawns of \$2000 and labor to help re-plant next spring.

Heritage Trail Sign Request: Ed Kleese requested that 2 Heritage Trail Signs containing information about the Red Lantern and Leonard’s Casino be located at the west end of the parking at Reborra Plaza. These 2 establishments were once located near the current Park Facility and would be integrated into the Plaza. Discussion followed. Secretary Joan Crepeau motioned to approve the request for the Heritage Trail Signs as presented. Ian Brewe seconded. There was a roll call vote. Hardwick = yes. Brewe = yes. Tillman = no. Crepeau = yes. The motion was approved.

The American Lithuanian Club of Beverly Shores, Loretta Kasparas, has requested to reserve the picnic tables at Lituania Park on Sunday 8/14/21 from 11 AM-6 PM CST. Vice President Paula Tillman requested that they be responsible for cleanup. Paula Tillman motioned to approve this request as presented and discussed. Secretary Joan Crepeau seconded. There was a roll call vote. Hardwick = yes. Brewe = yes. Crepeau = yes. Tillman = yes. Unanimously approved.

Pickle Ball Lines at Lituania Park Tennis Courts: Nancy Schwab has presented the request to paint Pickle B Pickle Ball lines on the Tennis Courts at Lituania Park. It is growing in popularity

Town of Beverly Shores, IN
PARK BOARD MEETING MINUTES – July 8, 2021
7:00PM CT via Microsoft Teams

Page 2 of 4

and there are some communities where this has been done. It was discussed that there is too much sentiment from resident tennis players that object to the painting of lines. Nancy Schwab has measured the basketball court and does not think it is big enough. She also has a quote for a new court, approximately \$30k. After further discussions, Ian Brewe made a motion to purchase the silicon marking system and check the measurements of the basketball court. Secretary Joan Crepeau seconded. There was a roll call vote. Hardwick = yes. Brewe = yes. Tillman = yes. Crepeau = yes. Unanimously approved.

Rebora Stairs Repair Gift: Secretary Joan Crepeau reported that a design/sketch and schedule will be supplied prior to installation of the repairs. The “Friends of Beverly Shores” Organization does not plan these repairs until after the summer season.

Lituanica Park New Shelter Structure: Brian Ebling discussed the town Survey methods and results. 71% of the responses received were in favor of the Shelter Structure. The preferred location was near the pond, north of the Gazebo. President Frank Hardwick discussed the next steps are to present the survey in a Public Meeting along with historical plans and plans developed by a Purdue Student. Prior to the meeting the board would also need to contact the residents around the park in person. President Frank Hardwick has met with John Nekus from the Lithuanian Club. John will discuss the Shelter with the club members and provide their comments.

2021 Priorities

Lituanica Park Plan for Long Term Use: President Frank Hardwick and Ian Brewe discussed getting permission from a former Purdue Student to present and consider ideas from a plan she developed as a Landscape Architect student.

Basketball Refurbish: Ian Brewe discussed the best repair would be to provide new backboards with hoops and provide brackets to mount these boards at the correct height. He proposed 2 backboards. The preferred back board was \$300 each. Vice President Paula Tillman moved to purchase the Acrylic Back Boards with Rims. Secretary Joan Crepeau seconded. There was a roll call vote. Hardwick = yes. Brewe = yes. Tillman = yes. Crepeau = yes. Unanimously approved.

Lituanica Park Tennis Court Light Replacement: Frank Hardwick reported that KB Electric had completed this work including moving the timer.

Playground Equipment Maintenance: The parts have been received. The installation is yet to be performed.

Pond Study/Treatment/Dredging: Secretary Joan Crepeau reported that recommended vendors were provided by James Brindle of the DNR. An RFP has been issued with the bid close date of July 23, 2021.

Grounds Maintenance

Town of Beverly Shores, IN
PARK BOARD MEETING MINUTES – July 8, 2021
7:00PM CT via Microsoft Teams

Page 3 of 4

Grass Cutting and Brush Hogging: Secretary Joan Crepeau reported that Grass Cutting is ongoing. The grass cutting with forecast is within budget. The Brush Hogging will most likely over-run. It was discussed if the 2 budgets could offset each other.

Grounds Landscaping Development and Maintenance: Vice President Paula Tillman questioned responsibility of grounds and it was explained that the budgets and responsibilities for the grounds was moved to the Park Board this year. President Frank Hardwick proposed to get started with the clean up and maintenance with Erdelac this year at a cost from their proposal of \$ 5020. Advice will be sought from a local Master Gardener. Vice President Paula Tillman made a motion to get Erdelac to perform the highlighted items on the chart provided. Secretary Joan Crepeau seconded the motion. There was a roll call vote. Hardwick = yes. Brewe = yes. Tillman = yes. Crepeau = yes. Unanimously approved.

Water Fountain Repair: D&M Excavating is planning repair of the Rebora Plaza this month. We have contacted the Park about the 4 Corners Fountain with no response. The meter is also missing at this fountain and will need to get re-installed.

Bike Repair Station: No review or comment.

Maram Grass Planting: There have been reports, discussions and concerns from the Marshall and the IDNP Representative that people have been pulling over on the grass along Lake Shore. President Frank Hardwick made a motion to provide and install 6x6 treated lumber as post deterrents in areas along the roadside for approximately \$2000 in material. Secretary Joan Crepeau seconded the motion. There was a roll call vote. Hardwick = yes. Brewe = yes. Tillman = yes. Crepeau = yes. Unanimously approved.

Beach Sign Update: President Frank Hardwick is planning to meet with the Park Representative and the Marshall to discuss Interpretive Signs that encourage use of Social Trails. These signs will explain why the Social Trail use is more desirable.

Old Business

ABSR, Summerfest August 21, Rebora Plaza 11 AM- 12 PM, Lituanica Park 6-9 PM, Ruth Graff.

Rutherford Graduation Party, 7/25/21, 4-8PM, parking on E side of Rebora Plaza.

Store boats on the beach.

Disc Golf Course

Other Comment

Adjourn

Town of Beverly Shores, IN
PARK BOARD MEETING MINUTES – July 8, 2021
7:00PM CT via Microsoft Teams

Page 4 of 4

Ian Brewe made a motion to adjourn the meeting. Secretary Joan Crepeau seconded. There was a roll call vote. Hardwick = yes. Brewe = yes. Tillman = yes. Crepeau = yes. Unanimously approved.

The meeting was adjourned at 8:50 PM-CST.

Town of Beverly Shores, IN
PARK BOARD MEETING MINUTES – October 7, 2021
7:00PM CT via Microsoft Teams

Page 1 of 4

The meeting was called to order at 7:03 PM-CST. *(This meeting was broadcast live via Microsoft Teams and was recorded due to recommended corona virus "social distancing" guidelines.)*

Roll Call: Council Members: Frank Hardwick, Paula Tillman, Ian Brewe and Joan Crepeau were present. Also present: Town Council Representative Matrona Malik, Clerk Treasurer Ellen Hundt.

Administrative Business

Title VI Survey Availability: President Frank Hardwick announced the availability of the Title VI Survey online on the town website and at the Administration Building.

Approval of Minutes for July 8, 2021 meeting: There were no comments. Secretary Joan Crepeau motioned to approve the July 2021 Meeting Minutes as presented. Ian Brewe seconded. There was a roll call vote. Crepeau = yes, Brewe = yes, Tillman = abstained, Hardwick = yes. Approved.

New Business

Beach Access Status: Frank Hardwick reported that a storm had destroyed the stairs at the Reborra Plaza and Derby Ditch for beach access. Both stairs have been removed. Access at Dunbar and Kemil is still functional.

President Frank Hardwick proposed that we evaluate and begin to develop and enhance the social trails as they are designated.

Vice President Paula Tilman raised concerns about the town/park board promoting National Park trails for beach access. Frank Hardwick indicated that he would contact the town attorney regarding the potential liability.

The town will need to be surveyed. Ideas from the town can be sent to "bsbeachaccess@gmail.com."

The Board can evaluate and propose access development at Shore and Drexwood.

Frank Hardwick to publish map of Social Paths on Town website. Ian Brew will identify town beaches on Social Trail Map.

There was a motion made to evaluate and develop social paths with input from the town. The motion was seconded. There was a roll call vote: Crepeau = yes, Brewe = yes, Tillman = yes, Hardwick = yes. Unanimously approved.

Town of Beverly Shores, IN
PARK BOARD MEETING MINUTES – October 7, 2021
7:00PM CT via Microsoft Teams

Page 2 of 4

NPS Report by Frank Hardwick:

There was a meeting with the Save the Dunes Director of Michigan City and Gary- There will be signs located at approved access and posted at road level. These signs will promote good stewardship by residents and visitors.

Paul Lenovitz, NPS, submitted plan to Marshall Clapp for the widening of access at Kemil that includes expanding the parking, road and beach access.

Rebora Stairs Repair Gift: Dave Wagner reported the design includes concrete and wood construction and is near completion. This will be shared when it is available. There are plans for a Fund Raiser on November 6th at Rebora Plaza parking lot. Food, beverages and a band will be provided to raise funds for the stair replacement. Current estimated cost for the installation is \$27-\$31,000. Secretary Joan Crepeau made a motion to approve use of Rebora Plaza for the Fund Raiser on November 6. Vice President Paula Tillman seconded. There was a roll call vote: Crepeau = yes, Brewe = yes, Tillman = yes, Hardwick = yes. Unanimously approved. (This fund raiser has been postponed since the meeting)

ABSR, Ruth Graff, has requested use of Rebora Plaza and Lituania Park for the Halloween Caravan on October 30, 2021. Secretary Joan Crepeau made a motion to approve this request. Ian Brewe seconded the motion. There was a roll call vote: Crepeau = yes, Brewe = yes, Tillman = yes, Hardwick = yes. Unanimously approved.

Clean up of Lituania Park: It was proposed to have a Clean Up day for Lituania Park and invite volunteers to help clean the Warming Hut, debris, branches and logs. It was agreed to perform this on October 23 (later changed to October 16). Secretary Joan Crepeau made a motion to approve this request. Ian Brewe seconded the motion. There was a roll call vote: Crepeau = yes, Brewe = yes, Tillman = yes, Hardwick = yes. Unanimously approved.

New Sign at Rebora Plaza: Ed Kleese proposed to hang a sign in the Rebora Plaza Shelter to recognize efforts by Ed Bracken and volunteers that helped with the revetment effort. It would be presented during the ABSR function that recognized these volunteers on October 23. Secretary Joan Crepeau made a motion to approve this request that also includes use of Rebora Plaza on the morning of October 23. Ian Brewe seconded the motion. There was a roll call vote: Crepeau = yes, Brewe = yes, Tillman = yes, Hardwick = yes. Unanimously approved.

Vice President Paula Tillman made a motion to change the Lituania Park Clean Up day from October 23 to October 16th to avoid conflict for potential volunteers. Secretary Joan Crepeau seconded the motion. There was a roll call vote: Crepeau = yes, Tillman = yes, Brewe = yes, Hardwick = yes. Unanimously approved.

Joan Crepeau recognized and thanked volunteers who removed a downed tree on the NW side of the community building: Neal and Shelley Mulconrey, Terry and Beth Gassoway, Karlis and Ausra Zarins, Kathleen Fischer. They also cut down and made the left-over wood available.

Old Business

Lituanica Park: No update

Vice President Paula Tillman inquired about any needs to present to Capital Planning for stairs, beach access and social trails improvements. President Frank Hardwick mentioned a purchase of a pump for sand. Secretary Joan Crepeau requested that funding be considered for future access similar in quantity as being estimated for Rebora Stairs, \$25-30, 000.

Pond: Secretary Joan Crepeau presented information on the Pond RFP and a comparison. Details were shared with the Park Board members via email and shared on Google drive. It was recommended that we proceed with pond treatment for the 2022 Season with the most qualified and lowest bidder, Lake and Pond Biologists for \$1300. It was also recommended to install the existing pumps and address fish stocking next season. It was not recommended to perform 2021 treatment. Secretary Joan Crepeau made a motion to approve this recommendation. Ian Brewe seconded the motion. There was a roll call vote: Crepeau = yes, Brewe = yes, Tillman = yes, Hardwick = yes. Unanimously approved.

Brush Hog: Secretary Joan Crepeau reported that the roadside and vertical brush hog would be performed in October.

Landscaping: Secretary Joan Crepeau reported that Erdelac Land Management has been contracted and work released this year for Rebora Plaza Island and the front of the Administration Building. This would be within the budget Frank had proposed in July, total of \$5020.

Water Fountains: The meter needs to be installed and we need a quote for the 4 Corners repairs.

Pickle Ball: President Frank Hardwick has not found the equipment needed for use on the tennis court.

Lituanica Park Plan for Long Term Use: Ian Brewe reached out to the Purdue student for permission to share design with no reply.

5. Other Comment

None

Town of Beverly Shores, IN
PARK BOARD MEETING MINUTES – October 7, 2021
7:00PM CT via Microsoft Teams

Page 4 of 4

6. Adjourn

Ian Brewe made a motion to adjourn the meeting. Vice President Paula Tillman seconded. There was a roll call vote. Crepeau = yes. Tillman = yes. Brewe = yes. Hardwick = yes. Unanimously approved.

The meeting was adjourned at 8:08 PM-CST.

Town of Beverly Shores, IN
PARK BOARD MEETING MINUTES – November 11, 2021
7:00PM CT via Microsoft Teams

Page 1 of 3

The meeting was called to order at 7:02 PM-CST. *(This meeting was broadcast live via Microsoft Teams and was recorded due to recommended corona virus "social distancing" guidelines.)*

Roll Call: Council Members: Frank Hardwick, Ian Brewe and Joan Crepeau were present. Paula Tillman joined the meeting at 7:04 PM-CST. Also present: Town Council Representative Matrona Malik, Clerk Treasurer Ellen Hundt.

Administrative Business

Title VI Survey Availability: President Frank Hardwick announced the availability of the Title VI Survey online on the town website and at the Administration Building.

Approval of Minutes for October 7, 2021 meeting: There were no comments. Secretary Joan Crepeau motioned to approve the October 2021 Meeting Minutes Revision 1 including Vice President Paula Tillman comments. Ian Brewe seconded. There was a roll call vote. Crepeau = yes, Brewe = yes, Hardwick = yes, Tillman = yes.

New Business

President Frank Hardwick thanked the people that helped clean up the park on October 16, 2021.

President Frank Hardwick thanked Patrick and Sarah Bergerson for cleaning up the vandalism/TP at the park following October 30th Halloween. The Marshall was notified.

President Frank Hardwick explained that a pile of wood was accumulated at the fire pit during the cleanup. He will schedule a Community Fire. The wood will be straightened up prior to fire for safety.

Teresa O'Neil requested use of the Warming Hut at Lituania Park on November 20, 2021. Paula Tillman mentioned clean up, it was understood that this would be performed as part of the use. A motion was made and seconded to approve this request. There was a roll call vote: Crepeau = yes, Tillman = yes, Brewe = yes, Hardwick = yes. Unanimously approved.

The ABSR requested use of Lituania Park on December 18, 2021 for the ABSR Holiday Hop. Secretary Joan Crepeau made a motion to approve this request. Ian Brewe seconded the motion. There was a roll call vote: Tillman = yes, Crepeau = yes, Brewe = yes, Hardwick = yes. Unanimously approved.

Beach Access Status:

The Town Council has recommended that the Park Board seek a Grant from the Lake Michigan Coastal Program (LMCP). Neither President Frank Hardwick nor Mary Marvel will be able to work on the Grant Application. Joan Crepeau volunteered and made a motion that we proceed

Town of Beverly Shores, IN
PARK BOARD MEETING MINUTES – November 11, 2021
7:00PM CT via Microsoft Teams

Page 2 of 3

with the Grant application. Vice President Paula Tillman seconded the motion. There was a roll call vote: Crepeau = yes, Tillman = yes, Brewe = yes, Hardwick = yes. Unanimously approved.

President Frank Hardwick shared the National Park Service Map. The yellow colored areas indicated Town owned access and beaches. These were noted from West to East as: Kemil, Derby, Rebora, Shore, Beach, Drexwood, Drake, area near Central, Kensil (150' of beach, not very accessible due to drainage ditch) Frank Hardwick will send a link for this map to mailing tree and Town Website.

There was discussion about coordination with the Town Council and the SmithGroup Study. Susan Loeb spoke that this effort would be collaborative while maximizing resources, planning, best practices and work together for development of access to the Lake Front.

President Frank Hardwick shared that while the end of E Lake Front Drive path to Central Avenue beach is National Park property, we could work with the Park to develop the path for access for golf carts and bicycles.

There was discussion about sink holes at Central Avenue and Mount Baldy beaches.

Rebora Stairs Gift from "Friends of Beverly Shores" (FOBS): It was discussed that there is a preliminary plan that will be shared. Funds need to be raised to help FOBS. The current total estimate is \$32,000.00. The Nov/Dec Fund Raiser at Rebora will be post-poned until spring. There will be a fund raising request for end of the year donations. Secretary Joan Crepeau made a motion to proceed with supporting the fund raising for FOBS, Vice President Paula Tillman seconded. There was a roll call vote: Brewe = yes, Tillman = yes, Crepeau = yes, Hardwick = yes. Unanimously approved.

Lituanica Park Pavilion: President Frank Hardwick received feedback from Lituanica Club Representative, John Nekus. They had an original plan that would extend the Warming Hut to the S, include handicap access and outdoor toilets. This plan can be used as the location of the new shelter. We will move forward with an Open town meeting. There was discussion about it being public, virtual or hybrid and the timing was discussed as to be tentatively scheduled for February.

Basketball Refurbish: There was discussion about adjustable back boards. Frank and Ian will continue to work on a better plan.

Playground Equipment: President Frank Hardwick has replaced some parts. There is a defective clip and a new small swing seat that remains to be purchased.

President Frank Hardwick has not found adequate Pickle Ball markers to date.

Grass Cutting and Brush Hog: Secretary Joan Crepeau reported all work was completed in October. The West End Trails were brush hogged, the old roadways west of Derby. There has

Town of Beverly Shores, IN
PARK BOARD MEETING MINUTES – November 11, 2021
7:00PM CT via Microsoft Teams

Page 3 of 3

been a request for the Park Board to approve, in principle, a proposed Memorandum of Understanding (MOU) between Beverly Shores and NPS for the Town Council. This MOU had been distributed to the Park Board members prior to the meeting for their review. A motion was made to approve this MOU and Vice President Paula Tillman seconded. There was a roll call vote: Crepeau = yes, Tillman = yes, Brewe = yes, Hardwick = yes. Unanimously approved.

Landscaping and Maintenance: Secretary Joan Crepeau reported that Rebora Plaza weeding was performed. The Administration clearing remains.

4 Corners Water Fountain Repair: Secretary Joan Crepeau discussed that a quote was received to replace the water line from the meter to the fountain with PEX. D&M excavating quoted NTE \$3455 for the repairs. This includes a vac truck for the excavation which would minimize damage to vegetation. There is a possibility that the ABSR may donate to help the Park Board Out. Secretary Joan Crepeau made a motion to proceed with the repairs as quoted by D&M and approach ABSR for a donation. Ian Brewe seconded. Vice President Paula Tilman requested that we get NPS approval to do work on their property prior to performing the work. This was agreed to. There was a roll call vote: Brewe = yes, Tillman = yes, Crepeau = yes, Hardwick = yes. Unanimously approved.

4. Old Business:

Vice President Paula Tilman inquired if there were enough funds in the budget for all the remaining work. President Frank Hardwick said there was.

5. Other Comment

Nick Davey- Supported development of access to Central Avenue Beach and expressed interest in Pickle Ball activity.

Debbie Fritz- Supported Beach Access development via stairs, paths due to the stair loss and remaining rip rap is not accessible or safe.

President Frank Hardwick and the Town Council are working with NPS. NPS has a major plan to restore access at Lake view. They are also work with NPS to restore access at Derby and other areas where Social paths can be developed.

Vice President Paula Tillman expressed concern and the need to protect maram grasses.

6. Adjourn

Ian Brewe made a motion to adjourn the meeting. Vice President Paula Tillman seconded. There was a roll call vote. Crepeau = yes. Tillman = yes. Brewe = yes. Hardwick = yes. Unanimously approved.

The meeting was adjourned at 8:38 PM-CST.

Town of Beverly Shores, IN
PARK BOARD MEETING MINUTES – November 11, 2021
7:00PM CT via Microsoft Teams

Page 1 of 3

The meeting was called to order at 7:02 PM-CST. *(This meeting was broadcast live via Microsoft Teams and was recorded due to recommended corona virus "social distancing" guidelines.)*

Roll Call: Council Members: Frank Hardwick, Ian Brewe and Joan Crepeau were present. Paula Tillman joined the meeting at 7:04 PM-CST. Also present: Town Council Representative Matrona Malik, Clerk Treasurer Ellen Hundt.

Administrative Business

Title VI Survey Availability: President Frank Hardwick announced the availability of the Title VI Survey online on the town website and at the Administration Building.

Approval of Minutes for October 7, 2021 meeting: There were no comments. Secretary Joan Crepeau motioned to approve the October 2021 Meeting Minutes Revision 1 including Vice President Paula Tillman comments. Ian Brewe seconded. There was a roll call vote. Crepeau = yes, Brewe = yes, Hardwick = yes, Tillman = yes.

New Business

President Frank Hardwick thanked the people that helped clean up the park on October 16, 2021.

President Frank Hardwick thanked Patrick and Sarah Bergerson for cleaning up the vandalism/TP at the park following October 30th Halloween. The Marshall was notified.

President Frank Hardwick explained that a pile of wood was accumulated at the fire pit during the cleanup. He will schedule a Community Fire. The wood will be straightened up prior to fire for safety.

Teresa O'Neil requested use of the Warming Hut at Lituania Park on November 20, 2021. Paula Tillman mentioned clean up, it was understood that this would be performed as part of the use. A motion was made and seconded to approve this request. There was a roll call vote: Crepeau = yes, Tillman = yes, Brewe = yes, Hardwick = yes. Unanimously approved.

The ABSR requested use of Lituania Park on December 18, 2021 for the ABSR Holiday Hop. Secretary Joan Crepeau made a motion to approve this request. Ian Brewe seconded the motion. There was a roll call vote: Tillman = yes, Crepeau = yes, Brewe = yes, Hardwick = yes. Unanimously approved.

Beach Access Status:

The Town Council has recommended that the Park Board seek a Grant from the Lake Michigan Coastal Program (LMCP). Neither President Frank Hardwick nor Mary Marvel will be able to work on the Grant Application. Joan Crepeau volunteered and made a motion that we proceed

Town of Beverly Shores, IN
PARK BOARD MEETING MINUTES – November 11, 2021
7:00PM CT via Microsoft Teams

Page 2 of 3

with the Grant application. Vice President Paula Tillman seconded the motion. There was a roll call vote: Crepeau = yes, Tillman = yes, Brewe = yes, Hardwick = yes. Unanimously approved.

President Frank Hardwick shared the National Park Service Map. The yellow colored areas indicated Town owned access and beaches. These were noted from West to East as: Kemil, Derby, Rebora, Shore, Beach, Drexwood, Drake, area near Central, Kensil (150' of beach, not very accessible due to drainage ditch) Frank Hardwick will send a link for this map to mailing tree and Town Website.

There was discussion about coordination with the Town Council and the SmithGroup Study. Susan Loeb spoke that this effort would be collaborative while maximizing resources, planning, best practices and work together for development of access to the Lake Front.

President Frank Hardwick shared that while the end of E Lake Front Drive path to Central Avenue beach is National Park property, we could work with the Park to develop the path for access for golf carts and bicycles.

There was discussion about sink holes at Central Avenue and Mount Baldy beaches.

Rebora Stairs Gift from "Friends of Beverly Shores" (FOBS): It was discussed that there is a preliminary plan that will be shared. Funds need to be raised to help FOBS. The current total estimate is \$32,000.00. The Nov/Dec Fund Raiser at Rebora will be post-poned until spring. There will be a fund raising request for end of the year donations. Secretary Joan Crepeau made a motion to proceed with supporting the fund raising for FOBS, Vice President Paula Tillman seconded. There was a roll call vote: Brewe = yes, Tillman = yes, Crepeau = yes, Hardwick = yes. Unanimously approved.

Lituanica Park Pavilion: President Frank Hardwick received feedback from Lituanica Club Representative, John Nekus. They had an original plan that would extend the Warming Hut to the S, include handicap access and outdoor toilets. This plan can be used as the location of the new shelter. We will move forward with an Open town meeting. There was discussion about it being public, virtual or hybrid and the timing was discussed as to be tentatively scheduled for February.

Basketball Refurbish: There was discussion about adjustable back boards. Frank and Ian will continue to work on a better plan.

Playground Equipment: President Frank Hardwick has replaced some parts. There is a defective clip and a new small swing seat that remains to be purchased.

President Frank Hardwick has not found adequate Pickle Ball markers to date.

Grass Cutting and Brush Hog: Secretary Joan Crepeau reported all work was completed in October. The West End Trails were brush hogged, the old roadways west of Derby. There has

Town of Beverly Shores, IN
PARK BOARD MEETING MINUTES – November 11, 2021
7:00PM CT via Microsoft Teams

Page 3 of 3

been a request for the Park Board to approve, in principle, a proposed Memorandum of Understanding (MOU) between Beverly Shores and NPS for the Town Council. This MOU had been distributed to the Park Board members prior to the meeting for their review. A motion was made to approve this MOU and Vice President Paula Tillman seconded. There was a roll call vote: Crepeau = yes, Tillman = yes, Brewe = yes, Hardwick = yes. Unanimously approved.

Landscaping and Maintenance: Secretary Joan Crepeau reported that Rebora Plaza weeding was performed. The Administration clearing remains.

4 Corners Water Fountain Repair: Secretary Joan Crepeau discussed that a quote was received to replace the water line from the meter to the fountain with PEX. D&M excavating quoted NTE \$3455 for the repairs. This includes a vac truck for the excavation which would minimize damage to vegetation. There is a possibility that the ABSR may donate to help the Park Board Out. Secretary Joan Crepeau made a motion to proceed with the repairs as quoted by D&M and approach ABSR for a donation. Ian Brewe seconded. Vice President Paula Tilman requested that we get NPS approval to do work on their property prior to performing the work. This was agreed to. There was a roll call vote: Brewe = yes, Tillman = yes, Crepeau = yes, Hardwick = yes. Unanimously approved.

4. Old Business:

Vice President Paula Tilman inquired if there were enough funds in the budget for all the remaining work. President Frank Hardwick said there was.

5. Other Comment

Nick Davey- Supported development of access to Central Avenue Beach and expressed interest in Pickle Ball activity.

Debbie Fritz- Supported Beach Access development via stairs, paths due to the stair loss and remaining rip rap is not accessible or safe.

President Frank Hardwick and the Town Council are working with NPS. NPS has a major plan to restore access at Lake view. They are also work with NPS to restore access at Derby and other areas where Social paths can be developed.

Vice President Paula Tillman expressed concern and the need to protect maram grasses.

6. Adjourn

Ian Brewe made a motion to adjourn the meeting. Vice President Paula Tillman seconded. There was a roll call vote. Crepeau = yes. Tillman = yes. Brewe = yes. Hardwick = yes. Unanimously approved.

The meeting was adjourned at 8:38 PM-CST.

Beverly Shores West End Trails MOU

The MOU is between the NPS and the Town of Beverly Shores.

The area of interest is bounded by Lake Front Drive, Derby Ditch, Beverly Drive, and East State Park Road. See attached map.

The MOU covers all existing roadbeds, including those owned by Beverly Shores and the NPS.

The NPS Dune Ridge Trail, which utilizes the western portion of Waverly Avenue, is not part of this MOU. The MOU starts on Waverly at the bollards that delineate the Dune Ridge Trail.

All roads will be maintained as multi-use, non-motorized trails. Cross country skiing will be allowed. No horses. Dogs will be allowed on a leash (six feet or less).

No improvements to the roads, such as improving the surface with gravel, will be made unless agreed upon by both parties.

Beverly Shores will maintain the trails including down tree removal, mowing, and trail sign upkeep.

Beverly Shores will pay for the maintenance.

The roads will be maintained to a minimum width of eight feet to allow for maintenance, fire, law enforcement, resource management, and emergency vehicles to drive the roads.

The cable gates at Wilson, Dunbar, Fairwater, Derby, Durham, and Burton Place will have a NPS lock and a town lock in series so that either party can access the roads.

The NPS Wildland Fire Division can utilize all the roads for fire breaks and other needs during prescribed burns. Steps should be taken to prevent damage to trail signs during burns.

The NPS Resource Management Division can utilize the roads to easily treat invasive species, conduct studies, and perform restoration work.

Beverly Shores will notify NPS law enforcement when performing maintenance such as mowing or tree removal. This will prevent erroneous reports of unauthorized activity in the area being called into NPS dispatch. The Beverly Shores Police Department will also be notified.

Beverly Shores West End Trails

