

**Christ Lutheran Church
Mililani, Hawaii**

**2016
Annual Congregational Report**

OUR VISION

KNOWING JESUS AND SHARING HIS LOVE

OUR MISSION

The mission of Christ Lutheran Church is to be a vibrant, caring community of faith where the saving love of Christ embraces all and empowers us to serve the Lord through worship and witness, sharing God's love with everyone.



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AGENDA

Christ Lutheran Church of Mililani
ANNUAL CONGREGATIONAL MEETING
January 29, 2017
9:00 a.m.

- Call to Order
- Verify Quorum
(need 10% of 99 voting members = 10)
- Opening Prayer / Devotions
- Approval of Minutes
January 31, 2016 Congregational Meeting
- Recognition of 2016 Council Members

We would like to thank the following 2016 Council Members: Bill Belcher (president), Linda Santos (vice president), Andrea Sikkink (treasurer), Brooke Bailey (secretary), Becky Gustafson (property), Jane Yanagida (worship & music), and Eileen Ward (evangelism/ outreach).

- Annual Reports booklet
Review and accept
- 2017 Budget
Discussion and motion to adopt
- New Business
 - ◊ Pacifica Synod Assembly at San Diego, California, May 11 - 13, 2017
- Closing Prayer / Adjournment

Christ Lutheran Church
Congregational Meeting Minutes
January 31, 2016

Attendance: Dick Crislip, Andrea Sikkink, Joel Sikkink, Marta Sikkink, Linda Kohlstaedt, Judith McClain, Jane Yanagida, Linda Santos, Becky Gustafson, David Sikkink, Robert McClain, Brooke Bailey, Beverly Murphy, Joseph Murphy, Gayle Kriese, Bill Kriese, Chieko Higuchi, Bill Belcher, Eileen Ward, Richard Salboro, Sarah Salboro, Eric Melin, Jean McMann, Barbara Springer, Sue Weaver, John Yanagida, Nelson Acosta, Carol Larson

President Bill Belcher called the meeting to order at 12:02 pm. Quorum was verified. Pastor Keith opened the meeting with a prayer.

Approval of Congregational Meeting Minutes, January 18, 2015

Motion: Becky Gustafson

Seconded: David Sikkink

Recognition of 2015 Council Members by Bill Belcher (Bill Belcher – President; Linda Santos – Vice President; Brooke Bailey – Secretary; Andrea Sikkink – Treasurer; Jerry Omo – Fellowship; Eileen Ward - Outreach and Evangelism; Becky – Property; Ian Colte - Learning Ministries; Jane Yanagida - Worship and Music)

Review of Annual Reports (see printed Annual Report booklet)

Approval of Annual Reports

Motion: Linda Kohlstaedt

Seconded: Rob McClain

BUDGET PROPOSALS

Budget proposal reviewed and discussed

- 2016 budget is starting as a balanced budget
- Budgeted a little more in anticipation of needed repairs

Approval of 2016 Budget

Motion: Sue Weaver

Second: Judi McClain

NEW BUSINESS:

Pacifica Synod Assembly, May 57, 2016, Irvine, CA – Proposed CLC representatives are Bill Belcher and Eileen Ward

Motion: David Sikkink
Second: Rob McClain

Pastor Report:

- Three parts of ministry: finance, property, and membership
- Membership numbers have decreased, but now have an accurate count

Meeting Discussion and Questions:

- Question about status of fans: 4 have arrived, 2 have not arrived on the island yet
- Two speakers mounted on beams do not work, so they will be removed
- Discussion about the placement of fans to get the least

Appreciation to the people who attended the 8:00 service and the compromise that all the congregants made to make the 10:45 service successful.

Pastor closed the meeting with prayer.

Motion to adjourn the meeting: Rob McClain
Seconded: Eileen Ward

Meeting adjourned by President Bill Belcher at 12:21 pm



Listed below is the makeup of the 2016 Congregation Council and their terms in office:

Office	Holder	Term Expires
President	Bill Belcher	December 31, 2016
Vice President	Linda Santos	December 31, 2016
Treasurer	Andrea Sikkink	December 31, 2016
Secretary	Brooke Bailey	December 31, 2016
Evangelism/Outreach	Eileen Ward	
Property	Becky Gustafson	
Worship & Music	Jane Yanagida	

Note:

Officers serve 2 years and may serve 2 consecutive terms.

Pastor Keith Wolter is a member of the Congregation Council whose term is coincident with his call.

Statistics 2016

Membership	<u>Baptized</u>	<u>Confirmed</u>
Membership, end of 2015	86	70
Members Received in 2016	14	
Members Removed in 2016	1	
Total Membership, end of 2016	99	74

	<u>2016</u>	<u>2015</u>
Baptisms	5 (<i>Anne-Marie Alcorn, Regan Brady, Kaimana Higa, Luke Niblick, Maddyn Robinson-Sato</i>)	6 (<i>Taylor Bernard, Calista Bianchi, Charles Green, Noah McMann, Alena Walley, Benjamin Walley</i>)
Confirmation	0	4 (<i>Nolan Acosta, Taylor Bernard, Lily Colte, Megan Ulman</i>)
Deaths	1 (<i>Yaeko Myers</i>)	0
New Members	9 (<i>Alice-Anne Alcorn, Stephen Alcorn, Jason Forbes, Joanna Forbes, Anna Hamaguchi, Joel Hamaguchi, Marilyn Lee, Karen Paulus, William Paulus</i>)	2 (<i>Jean McMann, Keith Wolter</i>)
Transferred	0	2 (<i>Amy Ulman & Megan Ulman</i>)

Average Weekly Worship Attendance

	<u>7:00 a.m.</u>	<u>10:45 a.m.</u>	<u>Total</u>
2016:	19	42	61
2015:		70	70

	<u>6:30 a.m.</u>	<u>10:45 a.m.</u>	<u>Total</u>
Easter 2016:	33	93	126
Easter 2015:	33	126	159

	<u>6:00 p.m.</u>	<u>8:00 p.m.</u>	<u>Total</u>
Christmas Eve 2016:	97	44	141
Christmas Eve 2015:	82	55	137

Pastor's Annual Report for 2016 – Christ Lutheran Church

I would like to break this report down in five distinctive sections, with the final section, Program, broken down in six distinctive sections. I think this might make for easier review and digestion. The reflections in this report are entirely my own. Others may have different opinions and judgments in their reporting, which I think makes for very good reading.

- 1. Council Reflections** – I have enjoyed council meetings and council work this past year. Members have been good to work with, in their wisdom, diligence and cooperative spirit. My thanks to Andy Sikkink and Eileen Ward who are concluding their council work this year. My welcome to Connie Omo who is beginning hers as Treasurer.

There are five of us on Council now, including myself. Beyond executive duties and property, there are no designated responsibilities situated in any one council member. This has been semi-intentional, since we are facing diminishing human resources in the congregation and since we have found that often the duties were too chopped up, with the left hand not knowing what the right hand was doing.

And so, we are looking at better ways to be a council, to safeguard and sustain the mission and purpose and direction of CLC. Perhaps, I think to myself, and now more often, to others, what we need is a *Wisdom Council*, a group of elders and elder-thinking “wise ones” to lead and guide us in ways beyond mere “administration” of things. Admin is anything but scientific, objective and neutral. It can be flat, dry, two-dimensional, mechanistic and utterly lacking in human feeling and spirit. It is fraught with values, norms, and assumptions. How we do “administer” agendas, reports (including this one) finances, committees, etc., is overlaid with meaning, often rendered unconscious, rationally invisible. To explore that meaning may be critical to how we find our way about in these turbulent times. It may be the badly-needed work of a Wisdom Council.

Only one committee has worked well in the four years I have been at CLC. The rest have struggled, if they even existed in the first place. Committee work could be assigned to ad hoc groups, with time-limited responsibilities for such events as Advent/Christmas, Lent/Easter, stewardship campaigns, or Keiki Church. I’m thinking ad hoc groups will mean less burn-out for member/volunteers and more satisfaction in the work performed.

- 2. Finance/Risk Management**

Mahalo nui loa to Collette, Andy and our outside, gratis CPA Audra Furukawa for their diligent work with our church books and record-keeping. QuickBooks has been a godsend for us. Shepherd’s Staff remains helpful for data-gathering and tracking.

Congratulations to everyone who has endeavored to build our cash reserve for the mortgage fund. What a lovely surprise to receive almost \$5,000 to the fund as a sixtieth birthday gift. As of this writing, close to \$28,000 has been raised or redirected to that mortgage cash reserve fund. I am deeply grateful to God and to you for this. *We're going to retire this mortgage before I'm done!*

The biggest concern in all of this is our ARM being raised this February from \$4,000/month to \$6,500/month. That would be a challenge for us. And it would not allow us to raise money to repair everything around here that needs doing, especially reroofing and repainting all our buildings, repaving the parking lot, refurbishing the offices, and fixing up the parsonage.

So, this cash reserve fund will help in re-financing our mortgage at a lower, fixed interest rate and with a lower monthly payment. We are looking for this to extend out no further than fifteen years.

3. Community Relations

Some call this marketing and/or public relations, but I beg to differ. It's about community, being engaged and together, not "selling religion" to all-to-wary prospective converts. *That dog don't hunt no more.* It's about our presence in Mililani and Wahiawa and Waipio and for that matter, all Central O'ahu.

It involves print and social media, such as websites, Facebook, Instagram and Twitter (@Pr_Keith or @CLCmililani), but even more so it involves all of us participating individually and corporately in our communities as members of CLC – and letting people know that. It involves our service work (see below under Program) and the Christmas Parade. Congrats to the Handbell Choir and Powered By Jesus puppeteers who won second place in the Mililani Parade in the "marching" category. It includes dog obedience registration, car washes and IHS. Food drives. God's Work, Our Hands. And so much more.

Many still don't know we are here ... "Oh, there's a church at the Rainbow School? I didn't know that!" So, there's room for improvement. But we're getting there. And it's exciting!

4. Human Resources

Mahalo to all our staff: Collette, Emily, and Kai for their good and faithful work. Our mission, work and worship is mightily enhanced by their presence among us.

To all of you – members, participants and various "hangers-on" for your good work – from yard work to cleaning; altar guild; assisting ministers, sound systemizers; ushers; readers; tellers; musicians; communion assistants; setter-uppers and taker-

downers. And all of you who jump in at the last minute when gaps appear. And those of you who quietly perform, unnoticed, thankless, the myriad little tasks that keep this church going. *You all do God's work.* And I as your pastor am grateful.

5. Program

In a sense, this is what it's all about ... I call it SWEEPS. And no, I didn't make that acronym up. Someone else did. I don't know who. Here we go.

- a. **Service** – this includes much of what I thanked you for above in Community Relations: IHS, feeding the homeless/hungry; the North Shore's Private Sector (food bank); God's Work, Our Hands, and I want to add here – and honor – those of you who don't necessarily participate in churchly activities but in your secular and professional work serve Christ by doing your work faithfully and diligently. Thanks be to God.
- b. **Worship** – this is a biggie, isn't it? It takes a lot of us to pull this off every week. Which is why we call it a "Hui." A gathering, a coming together to do liturgy, *"the work of the people,"* which is what "liturgy" means. We are not about entertainment evangelism, nor being a spiritual spectator sport. We are about coming together and in our work together worshiping the God who rescued Israel from Egypt and raised the crucified Jesus from the dead. Because of God's love for us. That's grace. That's Word and sacrament ministry at its best. As a hui, a communion of sinners and saints traveling together.

Here's some of the good things that have happened this year:

- A 7am Contemplative Communion Service
- A 7pm Wednesday Lenten and Advent Bible Study and Responsive Prayer Service;
- A multiplication of Assisting Ministers;
- Good contemporary worship music going right back to 1517 and beyond;
- Good traditional worship music from 1517 right up to the present;
- An increase in worship attendance (or so I imagine as of this writing).

Here's some challenges for 2017:

- Establishing a Keiki Church/School;
- Acquiring some acolytes and sound systemizers
- Expanding the number of setter-uppers and taker-downers;
- Addressing what I call the "busy-ness" and "noisy-ness" of our very wordy service;
- Working on my own preaching and story-telling skills;
- Anything else???

c. Education

A Christian education professor once said, “We spend a lot of time blessing adults and educating children, when the biblical model suggests blessing the children and educating the adults.” I’ve been thinking about that a lot lately. The one thing I have yearned for and struggled with here at CLC is *adult education time*. After Lent and Advent this past year, I’m determined to continue mid-week adult Bible study with Responsive Prayer. We had good turnout both times and the response was encouraging.

In a changing world, with the “disestablishment” of the Church, it is more important now than ever to know why we believe, what we believe and why Church. To that end I propose *we focus more than ever on discipleship*, what it means to be a follower of Jesus, the Crucified One.

This involves what Douglas John Hall calls: *Thinking the Faith; Professing the Faith; and Confessing the Faith*. All under the dynamic of what Martin Luther (and others before him) called *Theology of the Cross* (Oh, really? Could it be otherwise?)

I am very interested for many reasons in developing over the long haul, *Hauskirche* – House Churches – small groups focused on study and worship, to reach and encourage those who would never (initially) step over the threshold of a church building for study and worship, but who nevertheless are interested in God, Jesus and what it’s all about.

And while blessing the children is important – which is why First Communion matters so much – I want to find ways to do Sunday School ... but perhaps not on Sunday. It’s time for us to think creatively about how we might “educate” our children, bless them and encourage them in the faith. *How can we communicate the stories of faith, failure and redemption to them in a way that will stick with them into their adult lives?* It’s a daunting task for all of us. But one we are called – all of us – to address.

d. Evangelism/Outreach

In which we declare the “Good News” of *God’s unconditional love for us in the Crucified Christ*. Lutherans were the first to be called “Evangelicals,” you know ... it’s time we took that word back from those who have distorted it. That evangelical good news comes to us through *the means of grace: Word and the sacraments*, the sacred rituals, of *baptism and communion*, in which the Holy Spirit becomes known to us, pointing us to Christ.

In a small community, out in the middle of the Pacific Ocean, it is critical for us to realize that *we are a congregation continuously developing*, never arriving; we are an organization perpetually under construction, never finished; we are *ecclesia semper reformanda*, the Church always reforming and re-forming.

Therefore, it is most important for us to focus on *inviting* and *welcoming* visitors; *nurturing* repeat attenders and those interested in becoming part of our community of faith; and *nourishing* and *retaining* those who may want to join us in either the short or long-term.

And realize that *how we talk with people after church* is more important than how friendly we might be during church. (I myself have only recently become aware of how important that is.)

e. Pastoral Care

This aspect of my ministry here is expanding. My pastor-father used to say, “*It takes three or four years for people to really trust you in a parish.*” Others have echoed that sentiment. I have over this past year spent more of my time in pastoral consultation and care. Perhaps in my enduring with you, trust has grown between us. Funerals, weddings, hospital visits, and communing the homebound are part and parcel of this ministry. Beyond that lies “*ministry in the cracks*” between the official programmatic work of congregational life, where people confide things with me, intimate details of their lives, in which they ask for “unofficial” pastoral advice, and perhaps even more so, pastoral listening. It is an honor to serve in this capacity as your pastor; I am humbled by your trust in me.

f. Stewardship

Broadly, this means *care for God’s creation, both time and space, history and nature*. In this sense stewardship involves everything I have reflected upon up until now.

More narrowly, stewardship involves *that which God has particularly entrusted to us* for care and wise, responsible use. One of our biggest ministries after Word and sacrament ministry itself is what I have begun calling *our Building Ministry*, our wise use and care of our church campus and facilities. In one sense, we are a religious non-profit with a ministry to other nonprofits both secular and religious – the Rainbow School; the AA groups, churches that need worship space; car washes for nonprofits; dog training registration; the Kidney Foundation.

This ministry and its direction has been over the decades visibly and invisibly influenced by the huge *mortgage* Christ Lutheran Church has carried. Now, we can see the light at the end of the tunnel and it doesn’t appear to be an onrushing train. We aren’t there yet, but we can see it, taste it, feel it. When we burn the mortgage, it will be a day of celebration and a time of heartfelt joy. Our building ministry, to which so many of have given, will reach a major milestone in its work.

Hence, the ongoing, and hopefully, soon to be ramped-up capital campaign and operational pledge drive. Stay tuned. Good things are a-coming in our work of stewarding God’s gifts to us.

Well, that's probably enough for a Pastor's Report. I teased a pastoral colleague who said his reports were always five pages. Me? Never! Oops.

Again, I am humbled and honored to serve as your pastor, your lead, but not sole minister of Word and sacrament. We're in that ministry together.

Blessings on our future ministry,

Pr Keith

CLC Council President's Report 2016

Aloha Kākou,

This has been an exciting year! We as a Congregation have realized many accomplishments regarding our worship and our budget. I think one of the most exciting events of this last year was the continued collaboration with the congregation of Joy of Christ. Together, we are building several traditions around Thanksgiving Eve, Christmas Eve, and other major holy events throughout the year. I for one very much enjoy the music when we come together as a single congregation.

Pastor Keith's leadership has been instrumental in stabilizing our budget and expenses as well as expanding our spiritual mission within the shared region we are calling the "Leeward Parish." Becky Gustafson has worked tirelessly to continue to upgrade our facilities, which have been neglected over the last decade or so. I was especially impressed with how she handled the bees that had taken up residence on our property! Many thanks to our lawn crew, particularly Russ and Paul, for keeping the grounds tidy and spruced up. I'm thankful for our generous congregation who stepped up to meet the financial needs associated with our mission. Additionally, in honor of Pastor Keith's birthday, we raised a large sum to benefit the church.

A personal highlight for me was to represent Christ Lutheran Church at the Pacifica Synod Assembly in May of 2016. We shared peace and worshipped with members from throughout the western region of the Pacifica Synod. One of the highpoints was to celebrate the retirement of Bishop Murray Finck and participate in the election of Bishop Andrew Taylor. An important discussion that was tabled for the interim was a dynamic dialogue concerning cultural and social privilege. I look forward to hearing more about this dialogue from our delegates from this year's Assembly!

I'm looking forward to a very meaningful year in 2017 where we will continue to grow together as a congregation, expand our mission, serve the community, and share the peace of our Lord.

Yours in Christ,

Bill

VICE PRESIDENT'S ANNUAL REPORT – JANUARY 2017

2016 continued the momentum Christ Lutheran Church began in 2014 to revitalize the Church. The partnership with Joy of Christ has progressed very well. I participated on the original planning committee in 2014 and have attended our twice a year meetings with JOC leadership. We have a great group of partners who are very pleased with the partnership. Thanks to the Bishop's Office and Pastor Keith for making this work so well and to Joy of Christ for being such gracious partners.

Pastor Keith's move to Mililani and the increased stability of CLC allowed for the development of new initiatives and the addition of new opportunities for worship to meet the needs of more current and prospective parishioners. Church staff is competent and committed.

This year the Church and the Council lost some key members due to migration to the mainland. We sorely miss them and have had to look to the restructuring of the Council. We currently have fewer positions on the Council and are developing a system to get activities accomplished thorough ad hoc assignments rather than regular Council positions. We are also looking toward continuing participation in Church activities by our growing group of new members.

One of the biggest challenges for the church is the upcoming mortgage issue. We have been investigating several alternatives to be able to cover the mortgage and have enough funds for very needed facility repairs. Capital fund raising will be crucial in 2017.

Council participation for me continues to be a very positive experience. Thank you for the opportunity to serve our congregation and our God.

Linda Santos
Vice President, Christ Lutheran Church

PROPERTY CHAIR ANNUAL REPORT FOR 2016

A big "MAHALO" goes out to numerous volunteers who help to keep our buildings and grounds maintained. Member and non-members donate their time and talent or their funds to help us maintain our property. Below are highlights of what was done in 2016.

GROUNDNS

- Russ Kino, Paul Herr, Eric Melin and Bill Kriese are our weekly grounds crew. Their hard work saves us hundreds of dollars a year. Please thank them, next time you see them donating their time to make CLC look good!
- A new John Deere riding lawn mower was purchased in February--, which made mowing easier.

BUILDING IMPROVEMENTS & REPAIRS

- All light fixtures in the Sanctuary were fitted with LED lights for better efficiency and a hopefully lower electric bill. We also figured out the switch that for 20 years said "Nothing," really was something. If you want to know – ask me!
- Thanks to a Queen Bee, who thought CLC would be her new home, we spent a tremendous amount of money "smoking" her and her family out of the wall of the Sanctuary. There was then siding to repair and paint.
- The Men's Bathroom has new toilet seats and a new faucet.
- The guttering was recently cleaned out to help with the over flow problem by the Sanctuary during those heavy winter showers.
- Solar powered sensor lights were installed at the entry by the gate.
- The door to the Fellowship Hall came loose and broke the window going into the kitchen. We now have a new door stop to prevent that from happening in the future and a new window!

RENTAL HOUSE

- The Pastor moved into the upstairs unit at the Parsonage this summer. To make the home safer and more pleasing, the carpet was stretched throughout and the paint was touched up.

RAINBOW SCHOOL

- Rainbow School is generous about using their maintenance vendor to make minor repairs on-site and that helps to save us money.

It takes many volunteers to keep our property looking good. Thank you all!

Respectfully Submitted,

Becky D. Gustafson
Property Committee Chair

EVANGELISM and OUTREACH 2016

WE REACH THE COMMUNITY through our **Prayers** (personal prayers, at worship, annual prayer vigil and prayer chain), also via **Social Media** (Mahalo, Andrea Sikkink for Web & Facebook pages), **Puppet Ministry** (Mahalo, Collette, and youth puppeteers). We also Bring Christ's Aloha (via Handbells, puppets and hundreds of yarn Lei) to our neighbors at the annual **Mililani Christmas Parade**. These are all means by which we are evangelical (bringing Christ's Good News to others). Nice job to the **Handbell** players, who for the first time walked the parade (instead of riding) while playing their bells – they indeed helped earn CLC's 2nd place trophy! Mahalo to each ringer and their leader, Connie Omo!

WE PROVIDE FOR NEEDS OF OTHERS:

Institute for Human Services: On the first Saturday every other month for over 30 years CLC volunteers have provided, prepared, and/or served (our favorite chicken, rice, coleslaw, and cookies) dinner for 200-300 people who are regularly supported by the two IHS shelters in Honolulu. Mahalo to all who contribute, and to coordinators Dick Crislip and Bud Jenkins.

Food Drives in February (**Souper Bowl of Caring**) and the November **Holiday Food Drive** (together with Rainbow Preschool) continue to be annual outreach events at CLC. We partner with **The Private Sector** (Oahu's North Shore Food Bank), who distribute donated food to those in need.

Angel Tree: Annually we continue to provide Christmas gifts for the children of the PACT (Parents and Children Together) program. PACT provides education and support for local households in special need. Mahalo to all who generously provided toys this year. We've worked with the PACT supervisor to update the tag limits and gift guidelines for next year.

WE GIVE THANKS: The Evangelical Lutheran Church in America has designed the second Sunday of September as **"God's Work, Our Hands"** Sunday. Each ELCA congregation is encouraged to do a special project in our neighborhoods. On September 11, 2016, we at CLC reached out to our community's "first responders". Right after church we delivered freshly-prepared hot lunches (the same menu as we prepare for IHS), along with bottled water and hand-crafted "Thank You" posters signed by our members. Over 100 meals were made, then delivered by our members to each fire, police and EMT station located in Mililani, as well as the surrounding areas of Wahiawa, Waipio, Schofield Barracks and Wheeler AAF. In this way we at CLC convey God's Love with our hands to those first responders as they provide critical services for our community. Mahalo to Becky Gustafson for suggesting and coordinating this project! A big effort, well-received!

Let's continue to do God's Work using Our Hands, as we are reminded of our call as a church to do what we can to connect with and serve our neighbors. New leaders, suggestions, and helping hands are always appreciated. Mahalo for reaching out in the name of Christ. May you be blessed as you are a blessing to others.

Eileen Ward

2016 Rainbow School Annual Report

Rainbow School at Christ Lutheran Church has 60 students enrolled, with an on-going wait-list. There are two three-year-old classes and two four-year-old classes. Our services are intended to meet the needs of young children between two years and six years of age. The school runs year round from 7:00 a.m. to 5:30 p.m. and with a few exceptions follow the same holiday schedule as the local public schools, including Spring and Christmas break.

Rainbow School believes in a developmentally appropriate curriculum for all enrolled children as outlined by the National Association for the Education of Young Children (NAEYC). Our staff believes that children learn most effectively through a concrete, play-oriented approach to early childhood education, as opposed to an academic approach.

Rhiannon Guevara is the director and also teaches 12 children in one of the three-year-old classes. Marie Unutoa is Rhiannon's aide. Myra Kim is the teacher in the other three-year-old class of 12 children. Huanani Labrador is Myra's aide. Michelle Kinoshita is the teacher in one of the four-year-old classes of 18 children. Kammi Kama is Michelle's aide. Lailene Abalos-Calma is the teacher in the other four-year-old class of 18 children. Chezlyn Kam is Lailene's aide. Jasmine Lehano-Boyce and Tori Murakami are the teacher's aides in the after school program.

We are now accredited by the National Association for the Education of Young Children (NAEYC). Our accreditation is valid for 5 years. Each year an annual report needs to be completed to make sure that we are upholding our standards.

Diversified Exterminators sprays around the buildings and yard for roaches and ants on a monthly basis. Our annual fundraiser is helping us update the playground structures.

Goal for the year 2017 is to continue working on grants to help fix the playground structures. The structures on the playground are all original and need to be replaced.

Our role is to amplify and focus the learning already taking place in children's lives by guiding them toward four goals: basic development, a deeper awareness of the world and their place in it, creative expression and the ability to make effective choices.

Respectfully Submitted,

Rhiannon Guevara
Director

Central Oahu Parish – Annual Report, December 2016 - Joy of Christ and Christ Lutheran Churches

I am pleased with things of this partnership in Word and sacrament ministry. Our talk story is good. Our participation is good. Our reflection together is good. Trust is building. Things to be pleased about.

For some these past two years have been a new and challenging endeavor. For others it has been a journey of joy. For many, it probably has been a bit of both.

Joint Word and sacrament ministry is the formal way we talk about “sharing a pastor.” And whatever goes with that sharing. This is probably the trend of the future as Church, whether liberal or conservative, Protestant or Catholic, mainline, evangelical or liturgical, becomes more “disestablished” in our culture and society. Marginal, smaller, less culturally powerful in the sense that it (Church) can enable and constrain those within and around it.

There is, however, a power on the edge of things for us yet to discover, the power of the Cross, of vulnerability, of loving our “disestablished” neighbor as our “disestablished” selves, the very kind of folk that Jesus’ loved in his earthly ministry. Encountering, embracing and engaging this power on the edge of things is what Jesus did – and who he was. And what we are called to do and be in our joint ministry of Word and sacrament.

In this joint ministry, I think there are people quietly watching us, waiting to see how we find our way about. I find that an encouraging thing. We’re up to something kinda, sorta new for Lutherans beyond the prairie, beyond those places where on four corners of a small town you will find three Lutheran churches. They’re watching us to see how we fare in a place that has little clue as to what a Lutheran is and what we believe, avow and aver. That’s what’s so interesting and exciting about this “experiment” in joint ministry of Word and sacrament in a place as different and diverse as Hawai’i – being Church in a new way, intentionally, purposively, carefully, creatively, hopefully.

So, as we talk story, participate and trust together, change will happen. Not magically, but rather in the hard work of trying to understand each other and what the other is trying to say to us – and what we are trying to say to them – and to ourselves. Change happens in “micro-diverse conversations” (I love saying that!), that is, change happens in the small talk between individuals. Change happens in organizations (like churches!) as people change the way they talk (and act) with each other. I influence you, even as you influence me, at the same time. A paradox!

Change happens as our words change them and their words change us, even as our own words change ourselves – all at the same time. Another paradox. And that is the meaning of the Word Incarnate, God-with-us, Emmanuel. God as Holy Spirit of Jesus as organizational continuity and change – another paradox. How ‘bout dem apples!

Joint worship and praise, prayer and reflection, are critical. Joint counsel in council is critical. Small talk is critical. So, let us pray, counsel and talk among ourselves. It is the best way to find our way about – and find God in our midst.

Mahalo nui loa to everyone for your commitment, loyalty and care.

Blessings,

Pr Keith

Treasurer Annual Report for 2016

Andrea Sikkink – CLC Treasurer for 2016

- Andrea and Collette meet at least once per month to review budget and Quickbooks
- The Treasurer shares financial documents with the Council, which then reviews the Quickbook reports each month
- The Church continues to build cash reserves and to show a positive income. The partnership with Joy of Christ sharing Pastor's remuneration and healthcare expenses has been a positive financial move for both congregations.
- Audra F. (CPA) continues to volunteer her time every quarter to review the books and assist with tax filings.
- There was no monetary match for Pay It Forward this calendar year 2016 but all collected funds designated toward paying down the mortgage will be paid to Mission Investment Fund to continue to decrease the balance.
- Pastor Keith and Council President Bill Belcher and Vice President Linda Santos have been exploring refinance options for the remaining church mortgage.

See Attached:

Balance Sheet

Profit and Loss for 2016

Profit and Loss Previous Year Comparison

Profit and Loss Budget Overview

It has been an honor to serve on the Council as your Treasurer.

Respectfully submitted by,

Andrea Sikkink



SUMMARY OF PRESENT INSURANCE

Date: 1/5/2017

Agent's Name: TONI LATHROP-LEE, CLU **Address:** 95-1249 Meheula Pkwy, Ste. 140, Mililani, HI 96789 **Phone:** 808-627-0597
Property Name: Christ Lutheran Church **Property Address:** 95-1361 Meheula Pkwy, Mililani, HI 96789

COVERAGE	LIMITS OF INSURANCE	POLICY NUMBER	91-10-5176-8	DEDUCTIBLE	\$ 3,000.00
S Buildings	\$2,169,200	EFFECTIVE DATE	11-01-16	EXPIRATION DATE	11-01-17
C		ANNUAL PREMIUM	\$3,515.00-SFPP ACCT		
1 Business Personal Property	\$220,300	COMMENTS:			
S Comprehensive		Loc#	Cov A(building)	Cov B (Content)	Description
E Business Liability	\$2,000,000 Per Accident	#001-	\$1,391,300	\$216,700	95-1361 Meheula Pkwy Church
C Coverage	\$4,000,000 Aggregate	#005-	278,500		95-743 Hokuwelowelo Pl \
2		Amx-	499,400	3,600	Sq Ft

OPTIONAL COVERAGES – Applicable only when indicated below

COVERAGE	LIMITS OF INSURANCE	DEDUCTIBLE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	ANNUAL PREMIUM	COMMENTS
Hurricane							Quote avail upon request
Directors and Officers Liability	\$2,000,000		91-10-5176-8	11-01-15	11-01-16		Included with basic policy
Clergy Liability	\$2,000,000		91-10-5176-8	11-01-15	11-01-16		Included with basic policy
Commercial Liability							Quote avail upon request
Umbrella							Quote avail upon request
Fidelity Bond							Quote avail upon request
Worker's Compensation	100,000/100,000 /500,000		91-BE-S294-6	07-15-2015	07-15-2016	\$832.00	SFPP ACCT
Flood							Quote avail upon request
Building Ordinance And Law							Quote avail upon request
Equipment Breakdown							Quote avail upon request
Pastor's Personal property							Quote avail upon request

**Christ Lutheran Mililani
Balance Sheet
As of December 31, 2016**

	<u>Dec 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Bank of Hawaii PayPal	208.67
MIF Legacy	2,368.93
Pay It Forward Matching	100.95
10000 · Bank of Hawaii	<u>28,583.43</u>
Total Checking/Savings	<u>31,261.98</u>
 Total Current Assets	 31,261.98
Fixed Assets	
Church	845,413.80
Church Equipment	1,058.49
Fence	2,591.36
Handbells	8,302.40
House	139,825.00
Lanai Extension	27,950.00
Land	638,434.67
Mililani Cemetery Plot	2,750.00
Office Equipment	<u>2,258.59</u>
Total Fixed Assets	<u>1,668,584.31</u>
 TOTAL ASSETS	 <u>1,699,846.29</u>
 LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Designated Funds Payable	
21100 · Poinsettias	-31.00
21000 · Designated Funds Payable - Other	<u>194.00</u>
Total 21000 · Designated Funds Payable	<u>163.00</u>
Total Other Current Liabilities	<u>163.00</u>
Total Current Liabilities	163.00
Long Term Liabilities	
MIF Mortgage	<u>361,372.09</u>
Total Long Term Liabilities	<u>361,372.09</u>
Total Liabilities	361,535.09
Equity	
32000 · Unrestricted Net Assets	1,295,107.62
Net Income	<u>43,203.58</u>
Total Equity	<u>1,338,311.20</u>
 TOTAL LIABILITIES & EQUITY	 <u>1,699,846.29</u>

**Christ Lutheran Mililani
Profit & Loss
January through December 2016**

	<u>Jan - Dec 16</u>
Ordinary Income/Expense	
Income	
Electricity charge	500.00
Interest Income	9.89
4100 · Contributions	213,323.03
4200 · Rental Income	<u>23,110.00</u>
Total Income	<u>236,942.92</u>
 Gross Profit	 236,942.92
Expense	
Administration	8,093.94
Benevolence Remittance	3,600.00
Building	62,966.99
Christian Education	411.76
Delegate Meetings	2,319.19
Evangelism and Outreach	724.54
Fellowship	646.39
Ministry	31,037.57
Staff	81,183.99
Stewardship	478.68
Worship and Music	2,276.30
66900 · Reconciliation Discrepancies	<u>-0.01</u>
Total Expense	<u>193,739.34</u>
 Net Ordinary Income	 <u>43,203.58</u>
 Net Income	 <u>43,203.58</u>

Christ Lutheran Mililani
Profit & Loss Prev Year Comparison
January through December 2016

	<u>Jan - Dec 16</u>	<u>Jan - Dec 15</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
Electricity charge	500.00	0.00	500.00	100.0%
Interest Income	9.89	9.96	-0.07	-0.7%
4100 · Contributions				
4101 · Worship Donations	27,890.62	28,750.20	-859.58	-2.99%
4102 · Simply Giving	26,320.00	28,870.00	-2,550.00	-8.83%
4103 · Pay It Forward	23,600.00	51,572.24	-27,972.24	-54.24%
4104 · Numbered Envelopes	48,494.50	52,891.03	-4,396.53	-8.31%
4111 · Contract Facility Use Donations	83,655.00	80,054.57	3,600.43	4.5%
4121 · Other Donations	2,786.91	5,963.32	-3,176.41	-53.27%
4124 · Thrivent Contributions	<u>576.00</u>	<u>1,668.47</u>	<u>-1,092.47</u>	<u>-65.48%</u>
Total 4100 · Contributions	213,323.03	249,769.83	-36,446.80	-14.59%
4200 · Rental Income	23,110.00	37,714.56	-14,604.56	-38.72%
4310 · Designated Funds	<u>0.00</u>	<u>13,517.74</u>	<u>-13,517.74</u>	<u>-100.0%</u>
Total Income	<u>236,942.92</u>	<u>301,012.09</u>	<u>-64,069.17</u>	<u>-21.29%</u>
Gross Profit	236,942.92	301,012.09	-64,069.17	-21.29%
Expense				
Administration				
51148 · Copier Maintenance & Toner	3,653.38	3,300.25	353.13	10.7%
51149 · Office	1,202.65	1,762.77	-560.12	-31.78%
51150 · Equipment and Maintenance	279.71	25.08	254.63	1,015.27%
51152 · Postage	237.70	246.99	-9.29	-3.76%
51153 · Telephone	2,261.03	2,257.35	3.68	0.16%
51154 · Mileage Reimbursement	63.25	70.73	-7.48	-10.58%
51155 · Annual Report (DCCA)	3.50	3.50	0.00	0.0%
51156 · Other	<u>392.72</u>	<u>20.00</u>	<u>372.72</u>	<u>1,863.6%</u>
Total Administration	8,093.94	7,686.67	407.27	5.3%

Christ Lutheran Mililani
Profit & Loss Prev Year Comparison
January through December 2016

	<u>Jan - Dec 16</u>	<u>Jan - Dec 15</u>	<u>\$ Change</u>	<u>% Change</u>
Benevolence Remittance				
51501 · Pacifica Synod dues	3,600.00	3,600.00	0.00	0.0%
51502 · Hukilau dues	<u>0.00</u>	<u>287.00</u>	<u>-287.00</u>	<u>-100.0%</u>
Total Benevolence Remittance	3,600.00	3,887.00	-287.00	-7.38%
Building				
5408 · Rental house repairs/ maintenanc	991.46	4,999.58	-4,008.12	-80.17%
5409 · Fire Detector & Security System	1,748.77	1,599.50	149.27	9.33%
5410 · Repairs and Maintenance	17,786.05	6,941.93	10,844.12	156.21%
5411 · Mortgage	16,162.90	19,240.98	-3,078.08	-16.0%
5412 · Property Insurance/Liability	3,512.50	3,395.73	116.77	3.44%
5413 · Utilities - Electricity & Water	16,629.53	19,943.94	-3,314.41	-16.62%
5414 · Property Tax	300.00	300.00	0.00	0.0%
5416 · GET	3,385.36	1,583.19	1,802.17	113.83%
5417 · Other	39.42	0.00	39.42	100.0%
5418 · Management Fee	<u>2,411.00</u>	<u>3,725.65</u>	<u>-1,314.65</u>	<u>-35.29%</u>
Total Building	62,966.99	61,730.50	1,236.49	2.0%
Christian Education				
5516 · Adult Bible Study/Inquiry Class	241.28	0.00	241.28	100.0%
5518 · Confirmation	0.00	28.02	-28.02	-100.0%
5520 · Sunday School	0.00	102.91	-102.91	-100.0%
5522 · Puppet Ministry	52.98	2,069.65	-2,016.67	-97.44%
5523 · Lutheran Magazine/Augsburg Pres	<u>117.50</u>	<u>117.50</u>	<u>0.00</u>	<u>0.0%</u>
Total Christian Education	411.76	2,318.08	-1,906.32	-82.24%
Delegate Meetings				
51401 · Hukilau	72.63	0.00	72.63	100.0%
51402 · Synod Assembly	1,996.56	2,757.96	-761.40	-27.61%
51403 · Leadership Training (Pastor)	<u>250.00</u>	<u>259.00</u>	<u>-9.00</u>	<u>-3.48%</u>
Total Delegate Meetings	2,319.19	3,016.96	-697.77	-23.13%

Christ Lutheran Mililani
Profit & Loss Prev Year Comparison
January through December 2016

	<u>Jan - Dec 16</u>	<u>Jan - Dec 15</u>	<u>\$ Change</u>	<u>% Change</u>
Evangelism and Outreach				
5624 · Advertising	327.15	473.29	-146.14	-30.88%
5625 · Benevolence	354.08	909.97	-555.89	-61.09%
5627 · Other	<u>43.31</u>	<u>855.00</u>	<u>-811.69</u>	<u>-94.94%</u>
Total Evangelism and Outreach	724.54	2,238.26	-1,513.72	-67.63%
Fellowship				
5728 · Supplies	123.01	528.06	-405.05	-76.71%
5729 · Lei	422.95	181.57	241.38	132.94%
5730 · Other	<u>100.43</u>	<u>0.00</u>	<u>100.43</u>	<u>100.0%</u>
Total Fellowship	646.39	709.63	-63.24	-8.91%
Ministry				
51361 · Pastor Remuneration	58,061.50	55,681.37	2,380.13	4.28%
51362 · Pastor Auto Allowance	3,500.12	3,211.62	288.50	8.98%
51363 · Pastor Professional Expenses	347.33	355.78	-8.45	-2.38%
51364 · Pastor Social Security Offset	6,119.88	4,942.98	1,176.90	23.81%
51366 · Pastor Housing Allowance	10,630.76	19,945.04	-9,314.28	-46.7%
51367 · Pastor Continuing Education	389.29	70.99	318.30	448.37%
51369 · Discretionary Fund	0.00	213.65	-213.65	-100.0%
51370 · Flexible Spending Account	100.10	-99.90	200.00	200.2%
51371 · Reimbursement from JOC	<u>-48,111.41</u>	<u>-33,945.97</u>	<u>-14,165.44</u>	<u>-41.73%</u>
Total Ministry	31,037.57	50,375.56	-19,337.99	-38.39%
Staff				
51257 · Staff Salaries/Wages	39,719.43	35,960.73	3,758.70	10.45%
51258 · Employer Share - FICA	3,035.87	2,750.99	284.88	10.36%
51260 · Health Insurance (incl Pastor)	17,580.47	15,769.33	1,811.14	11.49%
51261 · Retirement (incl Pastor)	18,404.89	14,296.72	4,108.17	28.74%
51268 · Payroll Services	1,155.00	1,156.04	-1.04	-0.09%
51269 · Workers Comp	1,083.50	848.52	234.98	27.69%
51270 · Temporary Disability Insurance	<u>204.83</u>	<u>369.24</u>	<u>-164.41</u>	<u>-44.53%</u>
Total Staff	81,183.99	71,151.57	10,032.42	14.1%

Christ Lutheran Mililani
Profit & Loss Prev Year Comparison
January through December 2016

	<u>Jan - Dec 16</u>	<u>Jan - Dec 15</u>	<u>\$ Change</u>	<u>% Change</u>
Stewardship				
5833 · Offering Envelopes	136.88	135.00	1.88	1.39%
5834 · Electronic Payment Charge	31.58	32.94	-1.36	-4.13%
5835 · Credit Card Fees	296.22	361.69	-65.47	-18.1%
5837 · Bank Service Charge	<u>14.00</u>	<u>0.00</u>	<u>14.00</u>	<u>100.0%</u>
Total Stewardship	478.68	529.63	-50.95	-9.62%
Worship and Music				
5935 · Altar Supplies & Wine	100.66	277.26	-176.60	-63.7%
5936 · Music	0.00	331.77	-331.77	-100.0%
5937 · Devotionals	46.80	62.40	-15.60	-25.0%
5938 · Bulletins	20.96	0.00	20.96	100.0%
5939 · Subscriptions	602.73	0.00	602.73	100.0%
5940 · Music Copyright Fee	195.00	245.00	-50.00	-20.41%
5942 · Sound System Maintenance	0.00	409.44	-409.44	-100.0%
5944 · Substitute Pastoral Services	825.00	1,450.00	-625.00	-43.1%
5945 · Hui Supplies	<u>485.15</u>	<u>305.00</u>	<u>180.15</u>	<u>59.07%</u>
Total Worship and Music	2,276.30	3,080.87	-804.57	-26.12%
Youth				
51045 · Women's Group Giving	<u>0.00</u>	<u>300.00</u>	<u>-300.00</u>	<u>-100.0%</u>
Total Youth	0.00	300.00	-300.00	-100.0%
66900 · Reconciliation Discrepancies	<u>-0.01</u>	<u>0.00</u>	<u>-0.01</u>	<u>-100.0%</u>
Total Expense	<u>193,739.34</u>	<u>207,024.73</u>	<u>-13,285.39</u>	<u>-6.42%</u>
Net Ordinary Income	<u>43,203.58</u>	<u>93,987.36</u>	<u>-50,783.78</u>	<u>-54.03%</u>
Net Income	<u>43,203.58</u>	<u>93,987.36</u>	<u>-50,783.78</u>	<u>-54.03%</u>

**Proposed 2017 Budget
Christ Lutheran Church
Mililani, Oahu, Hawaii**

accrual basis

Ordinary Income/ Expense		
	<u>2016 Budget</u>	<u>2017 Budget - Proposed</u>
Income	1,000	
Interest Income		
4100 · Contributions		
4101 · Worship Donations	28,000	30,000
4102 · Simply Giving	29,000	27,000
4103 · Pay It Forward	6,000	24,000
4104 · Numbered Envelopes	53,000	50,000
4111 · Contract Facility Use Dona-	81,000	81,000
4121 · Other Donations	6,000	1,500
4124 · Thrivent Contributions	<u>1,000</u>	<u>1,000</u>
Total 4100 · Contributions	205,000	214,500
4200 · Rental Income	38,000	11,500
4310 · Designated Funds	<u>10,000</u>	<u>0</u>
Total Income	253,000	226,000
Expense		
Administration		
51148 · Copier Maintenance & Toner	3,300	3,600
51149 · Office	2,000	2,000
51150 · Equipment and Maintenance	150	150
51152 · Postage	250	250
51153 · Telephone	2,400	2,400
51154 · Mileage Reimbursement	75	100
51155 · Annual Report (DCCA)	5	5
51156 · Other	<u>0</u>	<u>0</u>
Total Administration	8,180	8,505
Benevolence Remittance		
51501 · Pacifica Synod dues	3,600	5,400
51502 · Hukilau dues	<u>300</u>	<u>300</u>
Total Benevolence Remittance	3,900	5,700

**Proposed 2017 Budget
Christ Lutheran Church
Mililani, Oahu, Hawaii**

accrual basis

		2016 Budget	2017 Budget -
Building			
	5408 · Rental house repairs/ maintenance	6,000	1,000
	5409 · Fire Detector & Security System	1,600	1,700
	5410 · Repairs and Maintenance	8,415	5,000
	5411 · Mortgage	53,000	18,000
	5412 · Property Insurance/Liability	4,000	4,000
	5413 · Utilities - Electricity & Water	21,000	17,000
	5414 · Property Tax	300	300
	5416 · GET	2,000	2,000
	5418 · Management Fee	<u>3,800</u>	<u>1,000</u>
Total Building		100,115	50,000
Christian Education			
	5518 · Confirmation	200	200
	5520 · Sunday School	450	450
	5522 · Puppet Ministry	500	500
	5523 · Lutheran Magazine/Augsburg Pres	<u>150</u>	<u>150</u>
Total Christian Education			1,300
Delegate Meetings			
	51402 · Synod Assembly	3,600	2,400
	51403 · Leadership Training (Pastor)	<u>1,800</u>	<u>1,800</u>
Total Delegate Meetings		5,400	4,200
Evangelism and Outreach			
	5624 · Advertising	1,500	1,500
	5625 · Benevolence	0	500
	5627 · Other	<u>1,000</u>	<u>1,000</u>
Total Evangelism and Outreach		2,500	3,000
Fellowship			
	5728 · Supplies	200	125
	5729 · Lei	<u>125</u>	<u>500</u>
Total Fellowship		325	625

**Proposed 2017 Budget
Christ Lutheran Church
Mililani, Oahu, Hawaii**

accrual basis

	2016 Budget	2017 Budget - Proposed
Ministry		
51361 · Pastor Remuneration	36,000	61,236
51362 · Pastor Auto Allowance	2,100	3,500
51363 · Pastor Professional Expenses	360	600
51364 · Pastor Social Security Offset	3,675	7,028
51366 · Pastor Housing Allowance	12,000	2,600
51367 · Pastor Continuing Education	720	1,200
51369 · Discretionary Fund	0	300
51370 · Flexible Spending Account	0	0
51371 · Reimbursement from JOC	<u> </u>	<u>-49,254</u>
Total Ministry	54,855	27,210
Staff		
51257 · Staff Salaries/Wages	40,100	40,110
51258 · Employer Share - FICA	3,100	3,070
51260 · Health Insurance (incl Pastor)	14,000	18,825
51261 · Retirement (incl Pastor)	12,050	22,000
51268 · Payroll Services	1,200	1,200
51269 · Workers Comp	800	1,000
51270 · Temporary Disability Insurance	<u>400</u>	<u>225</u>
Total Staff	71,650	86,431
Stewardship		
5833 · Offering Envelopes	150	150
5834 · Electronic Payment Charge	50	50
5835 · Credit Card Fees	<u>350</u>	<u>350</u>
Total Stewardship	550	550

**Proposed 2017 Budget
Christ Lutheran Church
Mililani, Oahu, Hawaii**

accrual basis

	2016 Budget	2017 Budget - Proposed
Worship and Music		
5935 · Altar Supplies & Wine	300	300
5936 · Music	500	250
5937 · Devotionals	525	200
5939 - Subscriptions	300	200
5940 · Music Copyright Fee	250	250
5942 · Sound System Maintenance	400	100
5944 · Substitute Pastoral Services	1,400	1,800
5945 · Poinsettias	<u>450</u>	<u>450</u>
Total Worship and Music	4,125	3,550
Youth		0
51045 · Women's Group Giving	<u>100</u>	<u>0</u>
Total Youth	<u>100</u>	<u>100</u>
Total Expense	<u>251,700.00</u>	<u>191,171</u>
	<u>1,300.00</u>	<u>34,829</u>
Net Ordinary Income	<u>1,300.00</u>	<u>34,829</u>
Net Income		

NOTES