

# Polk Fire-Rescue, Inc.

## January 8, 2018 Meeting Minutes

The regular monthly meeting of Polk Fire-Rescue, Inc., held at Polk Fire-Rescue, Inc., was brought to order by president, James McCall, at 7:00PM with 15 members present.

**MINUTES** of the December 11, 2017 meeting were distributed. Marshall Sherman motioned to accept the minutes as presented. Brian Heffern seconded the motion. Motion carried.

**TREASURERS REPORT** Not available, will be reviewed at February meeting.

**CHIEF'S REPORT** Thomas Sherman said the department had 21 calls in December, and 285 total calls in 2017.

Sherman reported the selection of officers for 2017:

Paul Adams II – Deputy Chief  
James McCall – First Assistant Chief  
Richard Schaeffer – Second Assistant Chief  
Robert Jamison – Training Officer  
Marshall Sherman – Fire Police Captain

Thomas Sherman said this year, each officer has a list of duties that are to get done. If the duties aren't completed, the list of officers can change.

**TRAINING REPORT** Tom Sherman said training is posted on the board in the office. Robert Jamison said there will be con-ed class this week and drivers need to be present. It will also be the blood glucose monitoring training. He also said that Franklin Firefighter Training Consortium will have EVOC training in Franklin in May. Their next meeting will be 2-20-18 at 6PM.

**FIRE POLICE** Marshall Sherman said the county fire police had their annual meeting recently. Marshall Sherman was recognized for 30 hours of fire policy duty in 2017.

**EQUIPMENT/APPARATUS** Tom Sherman said the committee is waiting on 2 more bids on Engine 6 repair.

Sherman said a representative of the Rescue Store was at the station recently to demonstrate heavy rescue equipment. He said the current rescue struts we have are over 50 years old. Sherman asked the Rescue Store to send the department a quote on rescue struts and chains. Tom Sherman motioned to purchase 42-inch struts and chains from the Rescue Store for \$3,605. Robert Jamison seconded. Motion carried. James McCall said the Franklin Eagles Club recently donated \$5,000 to the department and these funds can be used for the purchase. He said he would like to contact the Eagles Club about possibly having an article in the newspaper about the donation and its use.

James McCall said that Jeff Larson had been refilling oxygen bottles, but he is with a different employer and unable to continue this. Airgas was contacted and they charge \$28/bottle exchange. Vantage in Franklin quoted \$7/bottle exchange. McCall said Vantage is to send paperwork to confirm the quote. Robert Jamison motioned for the department to enter into an agreement with Vantage to refill oxygen bottles at \$7/bottle. Richard Schaeffer seconded. Motion carried.

**WAYS AND MEANS** Andrea Buckley reported there were 103 customers at breakfast fundraiser in December.

**BUILDING COMMITTEE** There was a discussion about continuing to monitor the repair to leak in USPS area of building. James McCall said he would contact Polk Borough's president about why the borough's lot wasn't plowed.

**APPLICATIONS** None presented.

**OLD BUSINESS** Richard Schaeffer asked about status of getting cable for television and possibly switching internet and phone to another company. James McCall said the information is still being reviewed.

**NEW BUSINESS** Marshall Sherman asked about possibly replacing hot water heater in kitchen. James McCall said they are looking at a tankless heater as a possibility. There was discussion about the building committee getting quotes.

**GOOD OF THE ORDER** Robert Jamison said that daily activity logs would be kept for all personnel in the computer. Paul Adams II is setting it up. Todd Irwin, Tim Irwin and Evan McNeely as submitters. Robert Jamison will show how to use daily logs. Thomas Sherman said at the last borough meeting there was a discussion about the number of the station's calls, number of hours personnel are active, limited manpower and possible millage to support the fire department. Sherman said the collection of data will allow us to present a better picture the time that membership volunteers to support the department.

Thomas Sherman said response times are a stickler with him. He said Polk Fire-Rescue is one the top 5 fastest responding departments in the county – with two of the departments being paid departments. He said the average for our station is 7 minutes to leave the hall.

**BYLAWS** – The proposed amendment to the bylaws was read for a second time. By show of hands, it was unanimous that membership in attendance were in favor of the amendment. James McCall said he would update the bylaws in Section IV to read, "The line officers shall be as follows: 1 deputy chief, 2 assistant chiefs, and 1 captain of fire police."

**ADJOURNMENT** Marshall Sherman motioned to adjourn the meeting at 7:40 PM. Brian Heffern seconded. Motion carried.  
Prepared by,

Andrea Buckley, Assistant Secretary

# Polk Fire-Rescue, Inc. Relief Association

## January 8, 2018 Relief Association Minutes

The Relief Association met at Polk Fire-Rescue, Inc. immediately after regular business meeting. The meeting was brought to order by President James McCall at 8:55 PM.

**MINUTES** of the December 11, 2017 meeting were distributed. Richard Schaeffer motioned to approve the minutes as presented. Brian Heffern seconded the motion. Motion carried.

**TREASURER'S REPORT** Not available. Will be reviewed at February meeting.

**OLD BUSINESS** Thomas Sherman said that if you don't have the new alerting system on your phone, let him know. The old one will go away in April.

Robert Jamison said he's working on prices for the medical bag supplies. He also said another department has some equipment for sale such as a suction unit and a stair chair.

**NEW BUSINESS** Thomas Sherman said past practice has been to purchase two new set of gear each year. Thomas Sherman motioned to contact CASA and order 2 sets of turnout gear for \$2500/set. Richard Schaeffer seconded. Motion carried.

**Good of the Order** The list of people who wanted to order job shirts and polo shirts was misplaced. Let Sherman know if you want to order.

James McCall said the department will have a dinner for all personnel and their families on January 20<sup>th</sup> at the hall with dinner at 6PM. He said food was ordered for 50 people.

**ADJOURNMENT** Brian Heffern motioned to adjourn the meeting at 7:57PM. Eric Malliard seconded. Motion carried.

Prepared by,

Andrea Buckley  
Assistant Secretary