



Vickie Newton Literacy Fund  
Attn: Todd Evans  
5425 Arsenal Street  
Saint Louis, MO 63139  
Voice: (314) 645-1540  
Fax: (314) 645-1182  
[tevans@proliteracy.org](mailto:tevans@proliteracy.org)

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## Vickie Newton Literacy Fund Application

### Applicant Section:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Employer: \_\_\_\_\_

Amount Requested: \_\_\_\_\_ Date Funds Needed: \_\_\_\_\_

### Sponsor Section

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Program: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Recommendation:** (Briefly explain why you are recommending this individual for a grant.  
Recommendation should include a description of academic performance and class attendance.)

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(Please attach additional pages as needed.)

## Funding Request

Have you received a Vickie Newton Fund grant previously? \_\_\_\_yes \_\_\_\_no

If yes, when? \_\_\_\_\_

## Vickie Newton Literacy Fund Allocation

- GED Test - \$120: The applicant may apply for all four tests at once or each test individually. If applying for an individual test, the specific test must be identified on the application. You may not receive funding for the same test more than once.
- HiSET Test - \$95: This covers the registration fees and the cost of all five tests purchased at once.
- Citizenship Test and Interview - \$300: The applicant must show proof that the remaining funds will be secured by the date of the test and interview.
- All other requests will be considered and allocated on a case by case basis

**Note: Funds are given to the sponsor, not directly to the student. If student has not used funds within three months, the sponsor is responsible for notifying The Literacy Roundtable and returning unused funds.**

### Funds to be used for:

☐ GED Test

☐ HiSET Test Fee

☐ Citizenship Interview

Books/Materials: \_\_\_\_\_  
(Please Describe)

Other: \_\_\_\_\_  
(Please Describe)

Have the additional funds needed for the GED, HiSET, or Citizenship been secured? \_\_\_\_yes \_\_\_\_no

## Practice Test Scores

### GED Practice Test Scores:

Mathematical Reasoning \_\_\_\_\_ Reasoning Through Language Arts \_\_\_\_\_

Science \_\_\_\_\_ Social Studies \_\_\_\_\_ Total Score: \_\_\_\_\_

### HiSET Practice Test Scores:

Mathematics \_\_\_\_\_ Language Arts Reading \_\_\_\_\_ Language Arts Writing \_\_\_\_\_

Science \_\_\_\_\_ Social Studies \_\_\_\_\_ Total Score: \_\_\_\_\_

### For Citizenship Interview Funds:

Citizenship Mock Interview Score \_\_\_\_\_ and/or CASAS Score: \_\_\_\_\_

## Income Eligibility

**My annual family income does not exceed the amount listed for my categories.**

(Please check appropriate line below.)

Number of Family Members	Annual Income	Number of Family Members	Annual Income
___1	\$18,620	___5	\$44,060
___2	\$24,980	___6	\$50,420
___3	\$31,340	___7	\$56,780
___4	\$37,700	___8+	\$63,140

## Agreement

I, \_\_\_\_\_, am requesting a Vickie Newton Literacy Fund grant to further my education. I agree to the following conditions:

- I will use the funds awarded within 3 months of the application approval.
- I will provide written confirmation of the use of grant funds within 3½ months of the approval of my grant application.
- I will share the outcomes of classes or testing paid for by the scholarship with my sponsor within 10 days of receiving my outcomes.
- The information I share with The Literacy Roundtable is confidential and will only be used to verify the appropriate use of the grant unless I designate otherwise in writing.
- It is my responsibility to provide copies of receipts and scores pertinent to this grant.

I have read or have had the above read to me. I understand and agree to the terms of this agreement.

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Applicant Signature

Date

## Authorization of Use

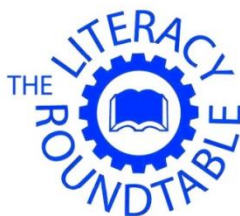
The Literacy Roundtable relies on pictures and stories about the people who have received aid from the Vickie Newton Literacy Fund to raise money for the scholarships. Your signature below means that you give The Literacy Roundtable and all its member agencies permission to use your image and story on websites, in brochures, and other print, video, or digital media. You will not receive compensation for the use of your image or story.

**Your agreement or lack of agreement will not impact your application for Vickie Newton Literacy Funds.**

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Applicant Signature

Date



## Vickie Newton Literacy Fund Guidelines

**Purpose:** Vickie Newton Literacy Fund was established to assist individuals with funds needed for high school equivalency tests fees (GED and HiSET), Citizenship Interview fees, books and/or literacy materials, and other relevant literacy resources.

**Source of Funds:** The Vickie Newton Literacy Fund is supported through contributions of individuals, businesses, and other organizations who want to support adults in the St. Louis Metropolitan area in obtaining their educational goals.

**Eligibility:** Literacy Roundtable member organizations and Literacy Partner organizations may recommend an individual for funding for one of the purposes mentioned above.

**Review Committee:** Each month The Literacy Roundtable Finance Committee reviews Vickie Newton Literacy Fund applications. It is the discretion of the Review Committee to determine appropriateness of request, eligibility, award amount, and form of disbursement. The committee submits its recommendations each month to The Literacy Roundtable Board of Directors for final approval.

**Review Schedule:** Applications are reviewed and voted upon on a monthly basis.

**Funding Limits:** All requests will be considered on an individual basis. No grant will exceed \$300.00 for a single request.

**Discrimination Prohibited:** Decisions will be made solely on the basis of need, academic performance or potential, and availability of funds. Applicants will not be discriminated against because of age, disability, marital status, gender, race, sexual orientation, religion, creed, color, political preference, or any other criteria except those of need and academic performance or potential.