



January 20, 2016 - Meeting Minutes

Meeting called to order at 2:04 PM by Chair Sarah VanCleve

Attendance: Sarah Van Cleve-*Chair*, Dave Frederick – *Vice Chair*, Chris Brunell – *Secretary*, Trudy Stacy-*Member At Large*, Jennifer DiVitto, Penny Lamping, Sandra Winborn, Jenell DeMatteo, Sue Battin, Nadine Larose, Carol Zberrowski, Michelle LaFontaine, Tony Hillman, Doug Washburn, Jane Zahnleiter, Elaine Miller, Manny Cruz, Bruce McCain, Shaylyn Houston, Terry Schroeder

Introductions were made around the table.

Agenda Review: There were no additions to the agenda.

Minutes: Trudy Stacy moved and Manny Cruz seconded to approve the minutes from December as presented.

Kitsap Homeless Housing Plan – Sarah VanCleve: Sarah was filling in for Kirsten as she is sick and unable to attend the meeting today. The Goals, Strategies and Action Steps were passed out along with discussion questions. Kirsten wants the CoCC members to review the goals, strategies and action steps and answer the discussion questions. Sarah decided to table the discussion. Please take the form and the information from the Homeless Housing Plan and answer the questions and return to Terry. Terry will also include it in the Thursday Journal.

Kitsap CoCC Priorities – Sarah VanCleve: Sarah passed out the Priorities of the CoCC, listing the three commitments that the Executive Committee chose from ten items that were distributed. The Executive Committee would like members to rank the top 3 items in order of priority for their agency. Please complete and return to Terry.

Project Connect – Sue Battin: The planning committee met just before this meeting and things are moving along well. On the Kitsap CoCC website, there are Project Connect posters, Transportation posters and additional information about Project Connect. Overall, the agencies participating are the same as previous years. There will be vision screening/exams/eyeglasses, haircuts, physician screenings and prescriptions, immunizations for adults, vaccinations and exams for pets, outdoor gear, and diapers/wipes. Lunch will be provided by The Salvation Army and served by students from North Kitsap Options. Coffee will be provided by Coffee Oasis.

Point in Time Count – Terry Schroeder: Terry said that training has been done for the PIT count and the agencies will be receiving forms. We have tried to increase the count of veterans and anticipate that we will be reaching more this year. There are some outreach groups assisting with counting those living outdoors.

Housing First Task Force – Sarah VanCleve: Sarah reported that a committee for a Housing First project in Kitsap has been formed. The intent is to get housing for the homeless population, and to provide supportive services that will enable the residents to address the barriers that have prevented them from obtaining and keeping housing in the past. A location needs to be found, an agency to manage the project, and most of all funding needs to be established. BHA will hopefully be able to provide permanent housing vouchers. It is hoped that a Housing First project will decrease the usage of emergency services. Downtown Emergency Services Center in Seattle and Million Dollar Murray are good examples of other programs that have been successful. Jane, the new Manager for Max Hale managed a 92-unit housing first apartment that was a harm reduction model. Both YWCA and West Sound Treatment have Housing First programs using scattered sites.

Severe Weather Shelter – Terry Schroeder: The Severe Weather Shelter will be open in Kingston on the night of the PIT Count, Thursday January 28. The Salvation Army will be opening a Winter Shelter every night through the end of March.

Coordinator Report – Terry Schroeder: Terry reported she has primarily been working on the PIT Count and Project Connect activities as well as the normal Coordinator activities, such as the Thursday Journal.

Agency Updates

Housing Resources Bainbridge – Penny Lamping: They are finalizing a program in coordination with KCR to provide rental assistance.

Coffee Oasis – Dave Frederick: They will be providing coffee for Project Connect. They are waiting for the permitting for their drive through to move to the Naval Avenue location, in the old KFC building.

Kitsap Rescue Mission – Sue Battin & Nadine Larose: They are working on finalizing their funding for the roof so they can get that repaired.

Agape – Angie Zimmerman: They are having to move six people from the Admiral Apartments and are having difficulty finding places for them to rent.

AmeriCorps – Tony Hillman: AmeriCorps members put together more than 260 hygiene kits to be distributed at Project Connect. Over the Martin Luther King holiday they had a drive for the items and put the kits together.

Kitsap Community Resources– Janell DeMatteo: Energy Assistance LIHEAP funds are now available and they are booking appointments through March. In Housing, rental assistance is available. Refer to Housing Solutions Center for screening and they will refer to the KCR Housing Program for the assistance.

Goodwill – Shaylynn Houston & Michelle LaFontaine: The next Retail Training session will start on March 14. They offer Citizenship classes. They also have Employment Specialists who work with clients on their resume, job search, applications, etc.

Max Hale Center – Elaine Miller & Jane Zahnleiter: Jane was introduced as their new Program Director. She stated she is happy to be with Max Hale Center and working in the Kitsap Community.

Bremerton Housing Authority ~ Sarah VanCleve: BHA will open their Section 8 list from March 14 until March 27. It will all be online like last year with 300 persons being drawn in a lottery to be added to the list. They will be doing some landlord trainings and a “Become a Smarter Renter” through the Asset Building Coalition.

Benedict House – Chris Brunell: They have a full house and with the cold weather more who are elderly and/or with fragile conditions.

North Kitsap Fishline – Bruce McCain: They are in now working with Housing Resources Bainbridge at Bethany Lutheran Church.

Kitsap Mental Health Services – Manny Cruz: Point in Time count forms are copied and ready to be distributed to agencies.

Meeting adjourned at 3:55 pm

Respectfully Submitted,

Chris Brunell, Secretary