



DOUGLAS COUNTY GOVERNMENT (CO)
invites applications for the position of:

Engineering Services Intern

An Equal Opportunity Employer

SALARY: \$15.00 Hourly

OPENING DATE: 01/31/20

CLOSING DATE: 02/14/20 05:00 PM

DESCRIPTION:

Douglas County, Colorado, is searching for four (4) enthusiastic individuals seeking a paid internship for the Department of Public Works Engineering – Engineering Services. Positions are funded for the summer of 2020. Flexible work schedule and hours are possible to accommodate school schedule. This position is based out of Castle Rock, CO.

PROGRAM OVERVIEW

If you are a highly talented individual looking for an outstanding opportunity to gain real-world knowledge, skills and experience in working in a professional engineering office, the Douglas County Internship Program may be right for you.

As a temporary position, no benefits are available. This is an internship position for approximately ten to fourteen weeks.

EXAMPLES OF DUTIES:

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Fieldwork assisting with Data Collections of Sidewalks and Handicap Ramps.
- Assist in the physical assessment and documentation of slope, cross slope, curb and gutter condition, pavement condition, sidewalk width, truncated domes, and barriers.
- Fieldwork assisting with Data Collections of Street Signs and Markings.
- Assist in the physical assessment and documentation of Street Signs and Markings.
- Assist in the physical assessment and documentation of storm water quality/detention ponds.
- Assist with projects that involve working on or adjacent to roadways, storm sewers, sidewalks, curb and gutter, ramps, stormwater ponds.
- Inputting New Data associated with project mapping utilizing GIS and GPS technologies.
- Assist with the export and validation of data to ensure completeness and accuracy.
- Assist Engineers to perform studies and reports.
- Follow all safety regulations, policies and procedures.

MINIMUM QUALIFICATIONS:

The ideal candidate will be pursuing a degree in Civil Engineering, Construction Management, or other closely related field and have completed at least one academic year of college coursework. Applicants must be at least 18 years of age and have a valid driver's license.

The candidate should have strong written and oral communication skills and the ability to complete reports and calculations using Microsoft Word and Excel.

Must be willing to conduct outdoor site visits, sometimes in adverse weather conditions; perform moderate lifting on a frequent basis, and be able to drive a County passenger vehicle. Receiving

an internship offer is contingent upon the candidate's successful completion of a background and driving record check, and medical and drug screening.

Must be authorized to work in the United States and a US citizen or permanent resident.

The ability to successfully complete pre-employment testing including but not limited to: reference checks, criminal background, motor vehicle record check and drug screen is required.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.douglas.co.us>

Job #2020-01177
ENGINEERING SERVICES INTERN
KK

OUR OFFICE IS LOCATED AT:
100 Third Street
Castle Rock, CO 80104
303-660-7427
hr@douglas.co.us

An Equal Opportunity Employer

Engineering Services Intern Supplemental Questionnaire

- * 1. Which of the following best describes your highest level of education achieved?
 - Some High School
 - High School or GED
 - Some College
 - Associate's Degree
 - Bachelor's Degree
 - Master's Degree
 - Doctoral, Ph. D
 - LL.B./J.D., Law

- * 2. Please describe your educational interest in the civil engineering field? What applicable courses have you completed?

- * 3. A valid Colorado Driver's license and proof of insurance are required for the position. Do you have these items or do you have the ability to obtain them?
 - Yes
 - No

- * 4. Douglas County Government requires new employment candidates to successfully complete a post-offer, pre-employment drug test. Do you acknowledge that you understand this requirement?
 - Yes No

- * 5. What about this position interested you most and prompted you to apply?

- * Required Question