

**BOLIVAR  
TOWN COUNCIL MEETING  
MINUTES  
Tuesday, October 3, 2017 @ 7:30p.m.**

**Helen Dettmer, Mayor**  
**Sarah Gordon**  
**John Paul Heafer-Mayor Pro Tem**  
**Stephen J. Paradis**  
**Jerry Powell**  
**Scott Whetsell**  
**P. Jean Reed, Recorder**

Mayor Dettmer asked everyone to stand for a moment of silence and the Pledge of Allegiance.

**Call to Order**

The regular meeting of the Bolivar Town Council was called to order by Mayor Helen Dettmer on Tuesday, October 3, 2017 @7:30p.m.

**Treasurers Report**

The Treasurers Report for July 1, 2017-September 30, 2017 was given by Mayor Dettmer in the absence of Accountant Eric Lewis. Mayor Dettmer reported to date our income is \$83,323 and our expenses are \$96,227. We spent \$12,904 more than we took in. Our target % is 25% and we are at 19%. Gaming and Video Lottery are hard to budget but we are right on target. **Councilperson John Paul Heafer moved to approve the Treasurers report as presented. Councilperson Scott Whetsell seconded the motion. Motion passed.**

**Minutes**

**Approval of Minutes for September 5, 2017 Regular Meeting**

Recorder Reed will make one spelling correction (Kovatch) top of page 3. **Councilperson Sarah Gordon moved to approve the minutes of September 5, 2017 Regular Meeting with one correction. Councilperson Jerry Powell seconded the motion. Motion passed.**

**Attendee Concerns:**

- Lisa Kovatch said they have a feral cat problem on Union Street. She has counted 13 kittens in her yard and they are spraying her grass and house. Mayor Dettmer felt the folks on Union Street should call Animal Control since this is under the umbrella of the Sheriff's Department. Steve Paradis said Charlotte Thompson spear headed this problem in Harpers Ferry and we may want to contact her. We should contact Animal Control.

**Town Attorney, Dave Hammer**

Attorney Hammer said he would be meeting with Jessie Richardson on October 9 to work out any differences with West Virginia State Code and our Ordinances.

**Mayor's Report**

- Laura and I attended, Senator Manchin's Representative, Mary Jo Brown's, retirement gathering.
  - Urban deer hunt education meeting on the 19<sup>th</sup> with Laura Clark, discussion to see if we want to participate. This would be an archery hunt only. You may fill out a complaint if you want. Our trees are not growing because of the deer. We need to be part of the solution.
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- Housekeeping issue: an invitation is extended to the Council from Bolivar-Harpers Ferry Public Library for their 40<sup>th</sup> Anniversary, 10/14/17, celebration 1:00 to 3:00p.m. Special dedication will take place at 2:00p.m.
- Dr. Robin Goode, Science Teacher at Harpers Ferry Middle School, will hold a sustainability night on Wednesday 10/25/17, 6:00 – 8:00p.m.
- Halloween Trick or Treat for Bolivar will take place on Tuesday, 10/31/17, from 6:00 – 8:00p.m.
- Monday, 10/9/17, Town Offices of Bolivar will be closed due to Columbus Day Holiday.
- Special Election for Road Bond will be Saturday, 10/7/17. Packet will be in the office if you want to review. There is supposed to be \$195.5 million spent throughout the State.

**Sheriff's Department Report and Public Comment (Officer Tabler)**

There was a total of 102 recorded calls of service from 9/1/17 – 9/30/17. The breakdown included: 74 direct patrols, 1 911 hang up, 2 alarms, 4 custody disputes, 2 disturbances, 1 fight, 1 intoxicated driver, 4 landlord disputes, 4 MVA, 1 noise complaint, 1 overdose, 2 panhandling, 2 public service, 1 reckless driver, 1 suspicious activity, 1 suspicious vehicle, 1 traffic stop, 2 trespassing, 2 warrant service and 1 welfare check. This does not include directed patrols by Reserve Deputies who normally drive through the town and does not include issue involving Animal Control unless those visits involve a law enforcement activity.

**Street Committee (John Paul Heafer)**

Councilperson Heafer did not have anything to report. He reported we did not have a price on the Guard Rail on Jefferson Street.

**Bolivar Planning Commission (Steve Paradis)**

Councilperson Steve Paradis reported they issued 4 permits, lots 10, 15, and 17 at Ashland Village and on Columbia Street, Lot 1, they added a screened in porch. They also plan to go over our ordinances with Jessie Richardson.

**Parks and Recreation Committee (Mr. Eastman)**

- Graffiti-John Garza will try to remove
- Pressure washed the roof this summer, need to wait a little longer
- Parks and Rec. in other towns have formal safety inspectors and we need to get staff approved so we can do safety analysis
- Mayor Dettmer said we need an in house person
- Jennifer Myers, Jefferson County Parks and Rec, is on board with having more events in the park. But, we need volunteers to help with events.

**Old Business**

Nothing

**New Business**

**1. Resolution for Jefferson County Emergency Operations Plan**

Recorder Reed read the Resolution. Councilperson Scott Whetsell moved to adopt the Jefferson County Emergency Operations Plan as read. Councilperson John Paul Heafer seconded the motion. Roll call as follows:

John Paul Heafer	Yes	
Steve Paradis	Yes	
Sarah Gordon	Yes	
P. Jean Reed	Yes	
Jerry Powell	Yes	
Scott Whetsell	Yes	<b>Motion passed</b>

**2. Permission to advertise for bids for snow removal**

**Councilperson Scott Whetsell moved to advertise for Snow Removal for the coming season.**

**Councilperson Jerry Powell seconded the motion. Motion passed**

**3. Chris Price from Guide Shack to speak to Council**

Chris Price spoke to the Mayor and Council about the community event a race/run/walk on Saturday 10/14/17 from 11:00a.m. to 1:00p.m.. This will start at the Harpers Ferry Event Barn. This is a fundraising event for the Disabilities Experience for persons with disabilities. We are working on receiving a stroller for the community to use. There will be food and events for children during this race. Mr. Price said they would like to ask the community/home owners to cheer the runners on and maybe have water for the runners. We appreciate all the help and volunteers that are available. Mayor Dettmer said maybe Toni and folks at the Library could help get the word out about this event as well as facebook. Councilperson Scott Whetsell said he will be there to support this event. Councilperson Heafer asked if this stroller would be for anyone to use. Yes, this will remain in Bolivar for disabled persons to use. Mr. Price said he bought the paperwork if the Town would like to make a donation toward this event. Councilperson Gordon said she felt this would be a great event for the Town to support. She also asked if we had donation money in the Budget to support this. Mayor Dettmer said the money would come out of City Hall by doing a budget revision.

**Councilperson Sarah Gordon moved to donate \$250 in support of this event when the Budget Revision paperwork is complete. Councilperson Scott Whetsell seconded the motion. Motion passed**

**4. Appoint Bolivar-Harpers Ferry Library Board Member**

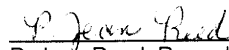
Mayor Dettmer read a letter from Victoria Gale asking to be appointed to the Library Board. **Councilperson Scott Whetsell moved to appoint Victoria Gale to the Bolivar-Harpers Ferry Library Board. Councilperson Sarah Gordon seconded the motion. Motion passed**


- Councilperson Sarah Gordon asked if we have a Town web-master. Mayor Dettmer asked for any information that needs to be updated, changed, or add new news to give to Laura for the webpage.
- Councilperson Scott Whetsell asked about 3 fire hydrants being out of service. We will check these out. Councilperson John Heafer asked that Harpers Ferry refund money we have paid for these hydrants that are not working.
- Councilperson Scott Whetsell asked about yellow paint to put on sidewalks where they are broken so people do not fall. Mayor and some folks did not like the idea of yellow paint on the sidewalks. Eric Eastman said there is a very bad place in front of Budge Blake's property that needs attention.
- Councilperson Steve Paradis announced on Saturday 10/7/17 @ 10:00a.m. the Harpers Ferry-Bolivar Historic Town Foundation will be meeting at the 1<sup>st</sup> Zion Baptist Church. They are trying to preserve this endangered property.
- Councilperson Sarah Gordon announced the grand breaking for the JCCBB will take place 10/16/17 @1:30p.m. Lisa Kovatch said WV has selected Annette Gavin as Woman of the Year.
- Mayor Dettmer reminded everyone of the Region 9 Meeting on 10/16/17 @12:00 noon.
- Councilperson Jerry Powell thanked everyone for the cards and letters sent to him on the death of Mrs. Powell.
- Councilperson Sarah Gordon said a new business group is trying to get more activities in Bolivar esp. Ole Time Christmas. Greg Finch is the contact person along with Anne Rule-Thompson.

**Adjournment**

**Councilperson John Paul Heafer moved to adjourn the meeting. Councilperson Scott Whetsell seconded the motion. Motion passed. Meeting adjourned @8:32p.m.**

Respectfully submitted,

  
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P. Jeah Reed, Recorder

  
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Helen Dettmer, Mayor