

MILFORD TOWN COUNCIL MEETING

MONDAY, APRIL 8, 2019

7:00PM AT THE MILFORD TOWN HALL

Present: Doug Ruch, Joellen Free, and Bob Cockburn

Doug opened the meeting with the pledge of allegiance followed by a prayer from Joellen Free.

A motion was made by Joellen Free to approve the minutes from the prior meetings (3/11, 3/28). Seconded by Bob Cockburn. All agreed and motion carried.

Attorney Report: Attorney was not able to be present. Clerk-Treasurer to follow up about property questions.

Police Report:

- Marshal Krieder presented a quote for a 2019 Dodge Durango in the amount of \$28,718.00, upfit cost of \$6,218.00, installation cost of \$1,277.00, and spotlight in the amount of \$714.00 from Button Motors. Joellen moved to approve the purchase with CCI funds at a total of \$36,927.00. Doug seconded. All agreed.
- Marshal Kreider requested that we send Officer Tim Miller to SRO training school in French Lick at a cost of \$495.00. Doug moved to approve the cost of tuition and all customary expenses. Bob seconded. All agreed.
- The radio in the 2010 was on loan to prior Chief Marsh. The radio can be purchased for \$585.00. Joellen moved to purchase the radio from Cops Gear in the amount of \$585.00. Doug seconded. All Agreed.
- Requested approval to purchase a firearms and ammunition safe for the police department from Dunham's Sporting Goods at a price of \$1,104.15. Bob Cockburn moved to approve the safe purchase and Joellen seconded. All agreed.
- Marshal Krieder requested approval to hire: Full time officer, Eric Kelley; Part time evidence officer, Joe Denton; Reserve Officers Sergio Soto and Marcus Boyer. Joellen moved to hire all officers as requested. Doug seconded. All agreed.
- Clerk-Treasurer, Tricia Gall, swore in Eric Kelley, Joe Denton, and Sergio Soto.
- Steven Marquart requested approval for Kline Excavating to fix the shooting range not to exceed \$1500.00. Joellen moved and Bob seconded. All agreed.

Public Input:

- Will Mabee was present to represent CTB for approval of the annual CTB Tax Abatement paperwork that is submitted to the county. Bob Cockburn moved to accept and Joellen seconded. All agreed.
- Wessler Engineering
 - Running a test to try to determine resolution to the pump issue. Should know by Friday if the test works or not.

- Requested approval of the Certificate of Substantial Completion. Bob moved and Joellen seconded. All agreed.
- Discussion held on Change order 02 in the amount of \$2,919.00 regarding whether or not these charges should be the responsibility of Wessler or the Town of Milford. Wessler had offered to pay \$904.75 back to the Town of Milford for the installation of the hot water line. Ryan Brauen from Wessler stated he would take the opinions of the town to his management.
- Joellen moved to approve Pay Application #13 minus Change Order No. 2 which would be a revised total of \$21,616.00. Bob seconded. All agreed.
- 39 Degrees North completed a demo of their GIS software. After the demonstration, Joellen moved to purchase the Seiler hardware in the amount of \$7015.00, 39 Degrees North software and training in the amount of \$5387.50 and the purchase of an iPad of less than \$500.00 for a total of \$12,902.50. Doug seconded. All agreed.
- Tricia Gall, representing the Milford Lions for Milford Fest presented the street closings map with street section detail for the festival starting Thursday, May 23rd through Sunday, May 26th. Joellen moved to accept the street closings as presented and Bob seconded. All agreed.
- There is no charge to hold a garage sale on Memorial Day weekend, but you can sign up to be on the map that is printed for \$3 at the clerk's office.

Fire Department:

- Chief Todd Haines presented quote for upgrading of electrical. Joellen moved to accept the bid from Middlebury Electric in the amount of \$1,817.00. Bob seconded. Doug abstained. Motion carried.
- The fire department is currently doing their annual fundraiser with pictures. Flyers have been sent out.
- It's grass fire season so please be careful when burning.
- Severe weather time is here. The sirens were tested and there was an issue with the siren to the North and it has been resolved.
- Joellen Free thanked Chief Haines for getting her a quote to put a siren out at the park. It was received in the amount of \$26,500.00 and was passed onto the citizen that was inquiring.

Wastewater:

- Mark presented the Cl2 gas detector had to be fixed and Living Waters was already in the area so the cost was only \$650.00. Joellen moved to pay the charge. Bob seconded. All agreed.
- BL Anderson came and calibrated the flow meter for \$567.00 which we need to have completed for our permit. Joellen moved to pay the charge and Bob seconded. All agreed.
- Mark informed the council that the chlorine cylinder price has gone up by \$50 per 150# cylinder.
- Mark also informed the council that the new solids removal system has been in use and is working as it should.

- The phos removal is also working as it should just finding where we can run the feed rate at.
- Mark presented a bid for Middlebury Electric to upgrade some of the electrical at the Wastewater treatment plant that was not part of the plant project. Bob moved to allow the work by Middlebury Electric not to exceed \$1,300.00 followed by a second by Joellen with the comment that the funds to pay for this should come from a capital fund other than sewer, such as CEDIT. All agreed.
- Joellen requested a copy of his hours log that was not included in the packet.
- Discussion was held on the sewer rate ordinance and upcoming public hearing. Board members discussed the possibility of raising the rates so the average bill would be \$46.50 and use other capital funds to supplement. A hearing will be advertised and held on May 13, 2019 at 7:00 p.m.
- Sewer line work needed to be completed at the Lake City Bank build site. Joellen moved to accept quote from Hill-T not to exceed \$24,700.00 and to pay using CEDIT funds. Bob seconded. All agreed.

Street:

- Reminder for spring cleanup. Please bring unwanted items to 600 N. Main Street on April 11, 12 from 8 to 4 and on 13th from 8 to 11:30.
- Phend & Brown has been working on our streets and alleys for 2018 Community Crossings Grant. Steve will be starting on the next Community Crossing Grant submission this July.
- The street light upgrades to LED are almost finished.
- A-1 Concrete helped us straighten the unlevel concrete areas in front of town hall and the community building.
- Steve requested additional approval for repairs for the street sweeper from Brown Equipment. Joellen moved to approve the additional repairs to the street sweeper not to exceed \$1,200. Bob seconded. All agreed.

Water:

- Steve is waiting on new water lines and hydrant start dates from Beer & Slabaugh.
- Flushed hydrants last week. It went well.

Park:

- We have called back Frank Brower to assist with spring cleanup and keeping the park clean for the summer. He starts on Thursday.
- Currently looking for Lifeguards for the park this summer.
- The ropes for the park are not going to be used anymore due to DNR regulations of roping off the lake is in violation of water rights. Steve presented quotes for buoys instead. Recreationics \$2,667 and Elifeguard at a cost of \$2169.13. Joellen moved that we purchase the Elifeguard buoys. Bob seconded. All agreed.

All Departments:

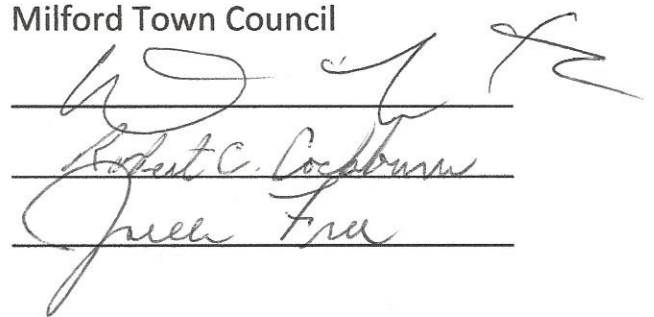
- Steve stated he was looking at getting quotes on security systems upgrades for the town's properties.
- Steve also made a request that the discretionary limit be raised from \$500 to \$1,000. The amount has been \$500 for a very long time and with inflation prices have increased. Joellen moved to allow the discretionary limit be increased to \$1,000. Bob seconded. All agreed.

Clerk:

- Discussed Resident letter from Grant Ruch. Joellen moved that we credit wastewater to his average bill amount, which was an additional \$54.13. Bob seconded. Doug abstained.
- Tricia Gall reported the Additional Appropriations have been approved.
- Presented Ordinance 2019-5 which is an updated Salary Ordinance. Doug moved to accept Ordinance 2019-5. Joellen seconded. All agreed.
- Presented the March 2019 Bank Reconciliation for review and approval by the council President.
- Received Conflict of Interest Disclosure Statement from Council members Joellen Free and Bob Cockburn.
- Tricia Gall requested approval to attend training for Clerk-Treasurer's School and Budget training. Doug moved to approve training, mileage, hotel and meals, as needed. Joellen seconded. All agreed.
- Doug moved to approve Accounts Payable Voucher with additions. Bob seconded. All agreed.

There was no further business, Doug moved to adjourn with Joellen seconded and all agreed.

Milford Town Council



Attests:

