



NORTH CAROLINA  
PERMITTING PERSONNEL ASSOCIATION, INC

**16<sup>th</sup> ANNUAL CONFERENCE**

**November 7<sup>th</sup> and 8<sup>th</sup>, 2016**

**Burlington, NC**

Come join us for the **16<sup>th</sup> Annual North Carolina Permitting Personnel Conference**, at the New Drury Inn in Burlington, NC. Registration will begin at 8:00 am on Monday November 7<sup>th</sup>.

The Drury is holding a block of rooms for the conference at a discounted rate of \$77.00 per night plus tax. Reservations must be made prior to October 5<sup>th</sup>. There are a limited number of rooms available at this rate so make your reservation early. The number to call for reservations is 1-800-325-0720 and give them group #2281410.

We are sensitive to budget constraints, therefore we are continuing to keep our registration fee for the conference at \$125.00 for Permitting Personnel Members and \$135.00 for Associate Members for early registration. Registration at the door will be an additional \$10.00. Your registration form is attached in this mailing. (Please complete a separate registration for each individual attending the conference.)

A Banquet Dinner will be provided Monday evening, if you plan to attend please mark the appropriate section on the registration form (so that an adequate supply of food is available for everyone). Registration fee includes Dinner for one. For additional guests, please add \$20.00 per person).

This year's conference will be loaded with new information about "Tiny Houses", "Elevators and Lifts", "Workers Comp", "Lead Paint", "updates from the NC School of Government" and more. We will have representatives from the licensing boards to answer your questions.

On behalf of the NCPPA Board of Directors and Committee Members, we look forward to a great conference and seeing all of you there! Should you have any additional questions, please do not hesitate to contact me at (910)540-4424 or by email at [pwvb78@atmc.net](mailto:pwvb78@atmc.net) or any one of the other Board Members.

Pauline Benton

NCPPA/President

**Board Members:**

**President: Pauline Benton**  
Permit Pals  
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(910) 540-4424  
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**President-Elect: Janice Daniel**  
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**Vice President: Lisa Absher**  
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**Secretary: Marlene Crosby**  
Town of Boone  
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**Treasurer: Donna Heffernan**  
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**Region 1 Director: Martha Robinson**  
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**Region 2 Director: Vacant**

**Region 3 Director: Carole Frye**  
City of Rockingham  
514 Rockingham Road  
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**Region 4 Director: Cindy Nelson**  
Town of Sunset Beach  
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**Region 5 Director: Sandy Bradley**  
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**NORTH CAROLINA**

**PERMITTING PERSONNEL ASSOCIATION, INC.**

Please complete a separate form for each member attending

**16<sup>th</sup> ANNUAL CONFERENCE**

**November 7-8, 2016**

**Burlington, North Carolina**

The following person will be attending the 16<sup>th</sup> Annual Conference at The Drury Inn in Burlington, NC

*(Please print)*

NAME: \_\_\_\_\_ EMPLOYED BY: \_\_\_\_\_

NAME OF SPOUSE (If Attending): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

**YOU DO NOT HAVE TO SEND THE REGISTRATION FEE TO PRE-REGISTER; HOWEVER, IT IS LESS EXPENSIVE.**  
**The deadline for early registration is October 5<sup>th</sup>, 2016.** The registration fee will be paid as follows:

	√Your Selection	Amount
Registration Fee Enclosed for Permitting Personnel Member		\$125.00
Registration Fee Enclosed for Associate Member		\$135.00
Registration Fee Enclosed for Non Member		\$170.00
Additional Charge if Registration Fee Paid Upon Arrival or After 10/5/16		\$10.00

( ) I **do** plan to attend the dinner Monday night.

**Registration Fee covers 1 plate, any additional guests add \$20.00 per person**

# of additional  
plates \_\_\_\_\_ @ 20.00  
per plate

MAKE CHECKS PAYABLE AND RETURN TO:

NCPA

Attn: Donna Heffernan

The Town of Kitty Hawk

PO Box 549

Kitty Hawk, NC 27949

(252) 261-3552

PERMITTING PERSONNEL ASSOCIATION, INC.

16<sup>th</sup> Annual Conference Itinerary

November 7<sup>th</sup>-November 8<sup>th</sup>, 2016

Drury Inn, Burlington, NC

**Monday, November 7th, 2016**

8:00 am – 9:00 am	Registration	Lobby
9:00 am – 9:30 am	Opening Session	
	Call to Order & Introductions	Pauline Benton, President
	Invocation	Eric Hall
	Pledge of Allegiance	Lisa Absher
	Welcome	TBD
	Announcements	Pauline Benton, President
	Nominating Committee Report	Eric Hall
	Treasurers Report	Donna Heffernan
9:30 am – 10:30 am	Lead Paint	Jeff Dellinger
10:30 am – 10:45 am	Break (Visit with Vendors)	
10:45 am – Noon	Introduction of Licensing Board Panel Presentation with Boards	Lisa Absher, Vice President GC, Elect, Plumb, and DOI
Noon – 1:00 pm	Lunch	Smithfield's BBQ
1:00 pm – 1:45 pm	Liens NC	Kim Tanner and panel
1:45 pm - 2:30 pm	FEMA	Randy Mundt
2:30 pm – 2:45 pm	Break (Visit with Vendors)	
2:45 pm – 4:30 pm	Tiny Houses	Joe Sadler DOI
6:00 pm -	Banquet Dinner	Olive Garden

**Tuesday, November 8<sup>th</sup> 2016**

9:00 am – 10:30 am	N C School of Government	Owens/Ducker
10:30 am – 11:00 am	Break (Visit with Vendors/check out)	
11:00 am - Noon	Elevators and Lifts	
Noon - 1:00 pm	Lunch	Deli sandwiches
1:00 pm – 1:20 pm	Worker Comp	
1:20 pm – 2:00 pm	Building Permit Forecasting	Dale Atkins
2:00 pm – 2:20pm	Record Retention	Kathy Williams DOI
2:20 pm – 2:35 pm	Break w/vendors	
2:35 pm – 4:15 pm	Round table w/Lic. Boards	
4:15	Wrap up/Door prizes	