Follow These Step-by-Step Instructions to Make a Donation!

Important Dates
Early Giving November 16th through 29th
Day-of Giving November 30th from 6am to 8pm

STEP ONE: Find your favorite Participating Nonprofits

Go to www.northstategives.org and search for Participating Nonprofits in three ways:

- If you’re looking for a particular organization, you can enter the name in the Search Box in the upper right corner.

- To see all the Participating Nonprofits in alphabetical order, you can choose Participating Nonprofits on the top left.

- Once on the page listing all Participating Nonprofits you can search and filter various ways:
  - Search by NPO Name, Keyword, Zip
  - Filter by specific service Categories

  Click on the word ALPHABETICAL or RANDOMIZE to toggle the list of Participating Nonprofits back and forth between these two view options.
STEP TWO: Select Participating Nonprofits and GIVE

Once you locate your desired Participating Nonprofit, click GIVE.

You will be directed to the donation form.

- Select your Donation Amount by clicking on one of the default options or selecting Other Amount to enter the exact amount you want to give into the Amount Box.

- Complete the Details section by answering the listed questions. You can also include any Notes about your gift. (In honor of, in memory of, group donation reference, etc.). Then click the blue Add To Cart button.
- You will be directed to your Shopping Cart to review a summary of your selected donation(s).
- If you’d like to make additional donations to other Participating Nonprofits click on View Additional Nonprofits and repeat step one above as many times as you would like!
- If you’re ready to Pay, continue to Step Three below!

**STEP THREE: Payment process**

When you’re ready to pay, navigate to your Shopping Cart by clicking the Cart Icon in the top right of the screen. If you are already in your shopping cart just click the green Continue button!

- Be sure to review your listed donations for accuracy. You can still make edits to your selected donations at this stage!
- Click the Pencil icon to edit and the X icon to remove the donation completely.
- Click the green Continue Button when you’re ready to move on to payment.
You can create a **new Donor Account** in the next section or use your Donor Account from 2020 if you created one last year. Alternatively, you can checkout as a guest by clicking on the **Continue as Guest** button.

You can pay for your donations one of two ways: Credit/Debit Card or Bank Account

- To pay with a credit or debit card click the radio button next to the word **Credit Card** and complete the form as required.

- To Pay with a bank account click the radio button next to the word **Bank Account** and complete the form as required.
After entering your payment details the form will prompt you to enter billing details. Be sure the address you use matches the form of payment you’ve selected. Required details will be marked by a Red Asterisks (*).

At the end of the form please review the Terms of Agreement, click to confirm that you agree and then click the Submit button.

STEP FOUR: Receive the donation receipt and you’re DONE!

Check your email for a donation receipt! This email will act as your tax deduction verification – save it in a safe place. If you can’t find your donation receipt email please try the following steps.

- Make sure you’re checking the correct email inbox. The email address you used during the checkout process is the address that will receive the email!
- Check your junk mail- depending on your email server it can sometimes be filtered as spam mail. The sender address will be: noreply@northstategives.org
- Request that the donation receipt email be re-sent! Go to the main page at www.northstategives.org and scroll down until you see the “Resend Your North State Giving Tuesday Receipt(s)” section. Complete the fields and click on the Get Receipts button.

THANK YOU for your generous support of our communities!