

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

January 10, 2023

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 10th day of January, 2023 at 7:00 pm.

Jody Remakel, Supervisor;
Stan Walker, Hwy Commissioner;
Rebecca Penkaty, Assessor;
Lori Marwig, Clerk;

Bob Becker, Trustee;
Dale Drendel, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

Also in attendance was Mr. Fred Rakow, Cemetery Board.

1) The meeting opened with the pledge to the flag. Mrs. Remakel then asked for any changes or additions to the agenda. She added, under Board of Trustee Comments, Excess Equipment.

2) Minutes. The Board reviewed the Truth in Taxation Minutes from December 13, 2022. A motion was made by Trustee Gustafson to approve them as presented. Trustee Paddock seconded the motion and it was approved unanimously by all those present. The Board then reviewed the Board of Trustee Minutes from December 13, 2022. A motion was made by Trustee Becker to approve them as presented. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. The Board reviewed the December Treasurer's report. A motion was made by Trustee Gustafson to approve the December Treasurer's report. Trustee Drendel seconded the motion and it was approved by all those present. A roll call vote was taken.

Trustee Paddock Aye Trustee Drendel Aye Trustee Becker Aye Trustee Gustafson Aye
Supervisor Remakel Aye

4) Public Comment. There was none.

5) Reports

Assessor: Assessor Penkaty reported that she has been working from home due to the pipe burst at the Township Building. She is able to access her phone from home to retrieve messages. There have been some home sales coming through the last few days. She is working on setting up a class for understanding the tax bill in the next few months.

Cemetery: Fred Rackow reported that the Cemetery Board has been working on stabilizing the Aurand Cemetery due to the new homes being built around it. They had Trees Unlimited come out and clear the property. The correct plat lines for the cemetery have been found. Cemetery Board member Trevor Herrmann went before the Village of Hampshire Board asking them for the Cemetery Board's impact fees. The Village will release their fund in the amount of \$24,500. This will go towards a new fence around the property. They are in the process of getting bids for a fence and will most likely have it installed this spring. The Cemetery Board will once again use Spring Green to do spraying at Center and Doty cemeteries to help with the turf. The Cemetery Board will review the policy and criteria for donations of a grave site and they will come back to the Township Board for final approval. This will be added to the agenda for next month. For 2022 they had 29 burials at Center and Doty cemeteries with 18 of them being cremations and 11 were full

Township of Hampshire Minutes (Cont'd)

casket. There is unused land at both Center and Doty cemeteries and the Cemetery Board is looking into changing the plot sizes due to the increase of cremations.

Highway Commissioner: Mr. Walker stated that we received about 1-2 inches of snow during the blizzard of 2022 and the trucks ran good while they were out. 150 tons of salt was just received. It costs \$81.85 a ton for treated salt. The road crew has been out cold patching.

Supervisor: Supervisor Remakel reported about the pipe burst that happened on Christmas. It happened around 2:30/3pm and the alarm would go on and then go off. Around 6pm it went on and stayed on. That is when we were finally notified. By then the water was everywhere, and Assessor Penkaty's office was the hardest hit. The mitigation was done and at this time we have not received a bill for it. Supervisor Remakel has met with Incredible Builders and received a quote for \$14K. She is still waiting to hear back from Allen Dewes for a quote. She is hoping we are back up and running by mid-February. At this time, the February Senior calendar is on delay. Supervisor Remakel gave an update on the GA client. We receive a \$100 donation for Heartland Bank. New TVs will be going up in the community room.

6) Old Business. There was none

7) New Business.

Approval of Contingency Transfers. Supervisor Remakel reported that there are some Contingency Transfers that will need to be done before the fiscal year is up:

	<u>Motion</u>	<u>Second</u>
Appropriation Ordinance 23-04	Trustee Gustafson	Trustee Paddock
Appropriation Ordinance 23-05	Trustee Paddock	Trustee Becker
Appropriation Ordinance 23-06	Trustee Becker	Trustee Drendel
Appropriation Ordinance 23-07	Trustee Drendel	Trustee Paddock
Appropriation Ordinance 23-08	Trustee Paddock	Trustee Drendel
Appropriation Ordinance 23-09	Supervisor Remakel	Trustee Becker
Appropriation Ordinance 23-10	Trustee Gustafson	Trustee Drendel
Appropriation Ordinance R-23-04	Trustee Gustafson	Trustee Drendel
Appropriation Ordinance R-23-05	Trustee Gustafson	Trustee Becker
Appropriation Ordinance R-23-06	Trustee Gustafson	Trustee Drendel

Approval of Donations. Supervisor Remakel reported that there is \$350 allocated in the funding line item in the Senior Fund. She would like to donate \$250 to TRIAD and \$100 to the Hampshire/Burlington Senior Club. There is \$400 allocated in the donation line item in the Town Fund and she would like to donate \$200 to the Hampshire/Burlington Food Pantry and \$200 to the Salvation Army. A motion was made by Trustee Gustafson to approve the donations. Trustee Paddock seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.

Trustee Drendel Aye Trustee Paddock Aye Supervisor Remakel Aye Trustee Gustafson Aye
Trustee Becker Aye

Approval of Smoking Policy. Supervisor Remakel reported that due to the no smoking grant she applied for we will need to change our smoking policy as well as the signage on the building. She presented the Board with the new smoking policy. A motion was made by Trustee Gustafson to approve the new smoking policy, as attached. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

8) Correspondence. There were none

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

January 10, 2023

9) Board of Trustee Comments. Supervisor Remakel reported that due to the pipe burst, the Assessor is going to begin the remodel of her office. They have been going through the furniture in her office as well as the storage room. Supervisor Remakel would like to declare some furniture as excess equipment. The Board was in agreement that she should proceed. Due to the timeline of the remodel, this will be put on next month's agenda to be ratified.

10) Hampshire Township Development.

Parking Lot Addition Update. Highway Commissioner Walker reported that Stark & Sons began digging. At this time we are waiting on concrete and the lumber has been ordered.

Re-bidding of the Addition. Supervisor Remakel reported that Grant from Linden Group is working on the bid documents. We are tentative scheduled to open the bids on March 8th.

5-10 Year Goals. This was tabled for this meeting.

11) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Paddock to pay the January bills. Trustee Becker seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Trustee Becker Aye Trustee Gustafson Aye Trustee Drendel Aye Trustee Paddock Aye
Supervisor Remakel Aye

There was an expense report for an elected official.

For Supervisor Remakel there was an expense report of \$181.18 for mileage and gift card reimbursement in the Town fund and \$104.87 for mileage and gift card reimbursement in the Senior fund.

A motion was made by Trustee Gustafson to approve the expense report. Trustee Drendel seconded the motion. A roll call vote was taken.

Supervisor Remakel Abstain Trustee Gustafson Aye Trustee Becker Aye Trustee Drendel Aye
Trustee Paddock Aye

12) Closed Session. There was no Closed Session.

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Drendel, and then carried unanimously. The meeting closed at 7:57 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk