

**MELROSE EAST CRIME PREVENTION DISTRICT**

The following resolution was offered by Milton Franklin and seconded by Lewis Dill :

**RESOLUTION NO. 2012-001**

**A RESOLUTION OF THE MELROSE EAST CRIME  
PREVENTION DISTRICT BOARD OF COMMISSIONERS  
FOR EMPLOYMENT OF SPECIAL COUNSEL.**

WHEREAS, La. R.S. 42:263 authorizes the retention of special counsel by any local or state board upon a statement of reasons why such counsel is necessary and upon the approval by the Attorney General; and

WHEREAS, the Melrose East Crime Prevention District Board of Commissioners ("Board") created by Act 139 (2009) is in need of special counsel with experience, training, and expertise in representing public agencies to advise and represent the Board; and

WHEREAS, Sheri M. Morris and the law firm of Roedel, Parsons, Koch, Blache, Balhoff & McCollister, A L.C., have extensive expertise in representing public agencies and have agreed to represent the Board.

NOW, THEREFORE, BE IT DULY RESOLVED by the Melrose East Crime Prevention District Board of Commissioners in regular session duly convened:

Section I – This Board does hereby request approval pursuant to La. R.S. 46:263 to employ the law firm of Roedel, Parsons, Koch, Blache, Balhoff & McCollister, A L.C. as special counsel to advise and represent this Board.

Section II – Said law firm shall be paid for services by the Melrose East Community Association, Inc. in accordance with attached contract (Exhibit A) providing hourly rates equal to the maximum hourly fee of \$175 per hour and providing for reimbursed out-of-pocket expenses for long distance telephone calls, document duplication, expert witness fees, court

reporter fees, printing costs, travel expenses and other expenses as a result of the legal services to and for this Board.

Section III – Said law firm shall keep itemized time records for presentation to the Board's treasurer with respect to services rendered at said hourly rates and the expenses incurred, and the Board is hereby authorized and directed to pay same upon submission and receipt of invoices up to the amount budgeted by the Board, if said funds are available.

Section IV – The employment authorized by this Resolution is effective retroactive to the first date said law firm began working with the Melrose East Community Association, Inc. and/or the Melrose East Crime Prevention District.

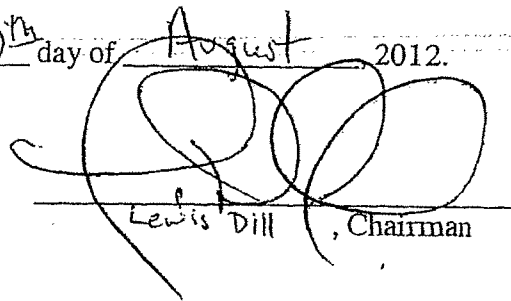
This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Lewis Dill, Milton Franklin, Will J. Belton, Roth Walsh


NAYS: None

ABSENT: Kent Bui, Pollie Johnson, Bruce Wood

and the resolution was declared adopted on this, the 10<sup>th</sup> day of August 2012.

  
Lewis Dill, Chairman

APPROVED AS PER LETTER OF 8-17-12  
JAMES D. "BUDDY" CALDWELL, ATTORNEY GENERAL

BY:   
RICHARD L. MCGIMSEY  
ASSISTANT ATTORNEY GENERAL

## CONTRACT FOR PROFESSIONAL LEGAL SERVICES

**BE IT KNOWN THAT** this agreement is entered into by and between MECA, Inc. and Sheri M. Morris and the law firm of Roedel, Parsons, Koch, Blache, Balhoff & McCollister, A Law Corporation, 8440 Jefferson Highway, Suite 301, Baton Rouge, Louisiana 70809 ("Counsel") for representation of the Melrose East Crime Prevention District Board of Commissioners ("Board").

1.

Counsel hereby agrees to furnish any legal services required by the Board including but not limited to making application to the State Bond Commission to hold a special election to impose a parcel fee in the Melrose East Crime Prevention District, attending board meetings and meetings with third parties on behalf of the Board, rendering advisory opinions, legal research, preparation of resolutions, reports and other documentation as required by the Board in preparation of and in conduction of its public meetings.

2.

In consideration of services described hereinabove, MECA, Inc. hereby agrees to pay Counsel at the rate of One Hundred Seventy-Five Dollars (\$175.00) per hour for services of an attorney, at the rate of Forty-Five Dollars (\$45.00) per hour for services of a paralegal and at the rate of Twenty-Five Dollars (\$25.00) per hour for services of a law clerk.

3.

Counsel will submit, at the end of each calendar month, an itemization of all work performed, listing time by date for any work performed by hours, down to the quarter of an hour, with specific reference to the nature of the work performed (*e.g., drafting of pleadings, research, review of files, etc.*). Invoices for services shall be submitted by counsel to Board for review and approval.

4.

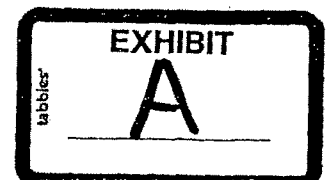
Counsel shall be reimbursed for any out-of-pocket expenses for which Counsel provides receipts or other appropriate documentation. Travel time shall be billable as services if necessary to provide legal services under this Contract.

5.

Counsel hereby agrees that the responsibility for payment of taxes from the funds thus received under this agreement shall be said Counsel's obligation and identified under Federal Tax ID # 1123396.

6.

This Contract shall become effective as of July 25, 2012 and shall remain in effect through June 30, 2013.



7.

Either party shall have the right to cancel this Contract, with or without cause, by giving the other party (30) days written notice.

8.

All records, reports, documents, pleadings, exhibits or other material related to this Contract and/or obtained or prepared by Counsel in connection with the performance of the services contracted for herein shall, upon request, be returned by Counsel to MECA, Inc., at Counsel's expense, at termination of this Contract.

IN WITNESS WHEREOF, the parties have executed this Contract as of this 10<sup>th</sup> day of August, 2012.

MELROSE EAST CRIME PREVENTION  
DISTRICT BOARD OF COMMISSIONERS

By: 

MECA, INC.

By: 

ROEDEL, PARSONS, KOCH, BLACHE,  
BALHOFF & McCOLLISTER, A L.C.

By: 

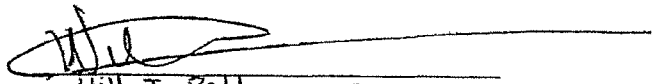
Sheri M. Morris

**STATE OF LOUISIANA**

**PARISH OF EAST BATON ROUGE**

I, the undersigned Secretary of the Melrose East Crime Prevention District Board of Commissioners (the "Governing Authority"), do hereby certify that the foregoing four (4) pages constitute a true and correct copy of Resolution No. 2012-001 and Exhibit A thereto, adopted on August 10, 2012, authorizing the employment of special counsel by the Melrose East Community Association, Inc. and Melrose East Crime Prevention District.

Baton Rouge, Louisiana, on this, the 10<sup>th</sup> day of August, 2012.

  
Will J. Belton, Secretary