

Plateau Valley Fire Protection District

MINUTES

JANUARY 11, 2018 6:30 PM

COLLBRAN ST #91

MEETING CALLED BY	Rod Cadman
TYPE OF MEETING	Regular
TIME	6:37 pm
DIRECTORS PRESENT	Ken Anderson, Rod Cadman, Kathy Harris, Lee Burg, Burt Dole
DIRECTORS ABSENT	
PERSONNEL	Chief Lockwood, Camile Hisel, Shannon L. Currier CPA
GUESTS	Marie Cadman

PLEDGE OF ALLEGIANCE:

EXCUSE BOARD DIRECTOR:

MOTION	N/A
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APPROVAL OF AGENDA:

MOTION	Burt Dole made a motion to approve the agenda as presented. Kathy Harris seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes, Dole yes, Burg yes; none opposed, motion passed.
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APPROVAL OF MINUTES:

DECEMBER 14, 2017

MOTION	Rod Cadman made a motion to approve the December 14, 2017 minutes with correction noted below. Burt Dole seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes, Dole yes, Burg yes; none opposed, motion passed. (pg.2 removed and fund, corrected Budge to Budget and form to from)
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APPROVAL OF APPROPRIATIONS:

MOTION	Discussed the Appropriations for November 2017. Kathy Harris made a motion to approve the Appropriations as presented. Burt Dole seconded the motion. All in favor: Anderson yes, Cadman yes, Harris yes, Dole yes, Burg yes; none opposed, motion passed.
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FINANCIAL REPORT:

MOTION	Board reviewed the November 2017 Monthly Financial Report, see attached Monthly Financial Report for review. Rod Cadman asked if there was any information from the Oxy court case. The fire department will have to pay back the 2011 tax abatement and possibly the 2012. Still waiting to hear about how we will be paying this back. Ken Anderson made a motion to accept the November 2017 Monthly Financial Report as presented. Lee Burg seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes, Dole yes, Burg yes; none opposed, motion passed.
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ACCOUNTS RECEIVABLE WRITE OFF'S AND ADJUSTMENTS:

MOTION	Ken Anderson made a motion to accept the November 30, 2017 Monthly Write-Off's and Insurance Adjustment's. There were insurance adjustments of \$2,330.13 and Write-offs of \$117.03 for a total of \$2,447.16. Lee Burg seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes, Dole yes, Burg yes; none opposed, motion passed.
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MOTION	<p>Kathy Harris made a motion to approve the 2018 Agenda and Meeting Notice that will be posted at the Mesa Fire Station, Collbran Fire Station and the Molina Fire Station. Lee Burg seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes, Dole yes, Burg yes; none opposed, motion passed.</p> <p>Discussion on Camile Hisel being the Designated Election Official for the Plateau Valley Fire Protection District. Discussion on if Camile could be used by other districts for a DEO? Would that be a problem? If Camile would like to be another district DEO that would be up to her and could not use her Plateau Valley Fire District time for this. Ken Anderson made a motion to approve Camile Hisel as the Designated Election Official. Kathy Harris seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes, Dole yes, Burg yes; none opposed, motion passed.</p> <p>Discussion on the resolution for the upcoming election. Camile is researching what exactly needs to be in the resolution. Burt Dole made a motion that the board preapprove an acceptable resolution for the May 8, 2018 election. Kathy Harris seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes, Dole yes, Burg yes; none opposed, motion passed.</p>
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CHIEF'S REPORT:

	<p>Signs will be installed next week on station 92 Mesa and 91 Collbran. Lights that are burnt out will be replaced along with thermostats in Collbran. Moving forward on the grant for the ambulance. What the state requires for ambulances we already do. The grant will be better than anticipated. SCBA grant requires you be 2 cycles or more back to be able to apply. We are 3 cycles and are in the medium category and should have a good chance to get it. Debeque, Plateau Valley, Lower Valley, LandsEnd and East Orchard Mesa are the entities applying for the grant. Clifton uses third party account payable and had a scam and lost some money from this situation. Glad the Plateau Valley Fire Department uses the system we do. Engine 93 hood lift was rebuilt and is back in service there is another part of the hood lift that will need to be looked at. Had two house fires recently the crew did well on this. Mychaela Belden passed written and practical for her paramedic license. Paramedic job has been posted and will close at the end of the month.</p>
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Board Member Reports:

KATHY	<p>Appreciates the extra shifts Mike is pulling for the department.</p>
KEN	<p>Is Dr. Hall still physician advisor? Yes, he will be until June 2018. Do they have any prospects for this position? Still looking. Did Brad work his last shift? He did and is now done with the department. Would like to thank the department on his transport it was very good care.</p>
LEE	<p>Is Ashely Isabell on protocol through Mesa County? Concerned on the department paying for her schooling and not seeing her on any calls for the district.</p>
ROD	<p>Capital Budget discussion projects for 2017. Discussion on CD's that will be maturing in March. Will wait till March to see what rates are. Thanks for pulling extra shifts to fill in until we get a new paramedic.</p>

CHIEF'S REPORT:

Grand Valley Bank has increased their interest for the some of their accounts that they have. Signs should be installed end of December or the first of January. Mesa County Sheriffs will be putting a desk in the front office for their use. Discussion on the 1A that passed at last election. Imaged trend discussion. Paramedic job opening for the Plateau Valley Fire District discussion. 1A discussion on what to expect for the budget. DEO discussion. Large fire in Mesa, department did an amazing job, mutual aided Debeque for help. Christmas party was a success. Medicare discussion. Engine 93 pump was rebuilt.

Board Member Reports:

Parade for the Cowboy Christmas.

KATHY

Discussion on Fire Department signs on road.

KEN

ROD

Discussion on Mike working shifts. Many thanks for doing this. Would like to invite Mike Paige to a board meeting. Party went well had fun. The department should do a little something for Brad.

Adjournment:

MOTION

Kathy Harris made a motion to adjourn the meeting at 8:32 p.m. Ken Anderson seconded the motion. All in favor: Harris yes, Cadman yes, Anderson yes. None opposed, motion passed.

These minutes were approved by the Board of Directors.

Kathy L Harris