

ANTELOPE VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
348th MEETING OF THE BOARD OF TRUSTEES
42624 6TH STREET EAST
LANCASTER, CA 93535
(661) 942-2917

MAY 27, 2014
AGENDA

Written materials distributed to the Board within 72 hours of the Board meeting are available for public inspection immediately upon distribution in the Antelope Valley Mosquito and Vector Control District office at 42624 6th Street East, Lancaster, CA 93535, during normal business hours.

OPEN SESSION Call to Order and Pledge of Allegiance

1. Roll Call of Trustees: Joyce Axley, Barbara Little, Dennis Persons, George Reams, Matthew Smith
- Information 2. Public Comment – limit to 3 minutes
- Action 3. Approval of April 22, 2014 Meeting Minutes
- Action 4. Approval of EFT's and Warrants for a total of \$93,551.01
- Action 5. Approval of Requisition No. 1637 for a total of \$150,000
- Information 6. Public Outreach Update from Maria Estrada, County Public Health Nurse
- Information 7. Operations Supervisor/Entomologist Report
- Action 8. Approval of Resolution **2014-01**, a Resolution of the Board of Trustees of the Antelope Valley Mosquito and Vector Control District initiating proceedings for the levy and collect assessments within the Antelope Valley Mosquito and Vector Control District Benefit Assessment Districts for Fiscal Year 2014-15 pursuant to the California Health and Safety Code, Division 3, the Benefit Assessment Act of 1982, Division 2, Chapter 6.4 of The California Government Code and as provided by Article XIII D of the California Constitution, and ordering the preparation of an engineer's report in connection therewith the Board of Trustees of the Antelope Valley Mosquito and Vector Control District
- Action 9. Approval of Resolution **2014-02**, a Resolution of the Board of Trustees of the Antelope Valley Mosquito and Vector Control District preliminarily approving the report of the engineer in connection with the levy and collection of assessments within the Antelope Valley Mosquito and Vector Control District Benefit Assessment Districts for Fiscal Year 2014-15 pursuant to the California Health and Safety Code, Division 3, the Benefit Assessment Act of 1982, Division 2, Chapter 6.4 of The California Government Code and as provided by Article XIII D of the California Constitution

- Action 10. Approval of Resolution **2014-03**, a Resolution of the Board of Trustees for the Antelope Valley Mosquito and Vector Control District declaring its intention to levy and collect assessments within the Antelope Valley Mosquito and Vector Control District Benefit Assessment Districts for Fiscal Year 2014-15 pursuant to the California Health and Safety Code, Division 3, the Benefit Assessment Act of 1982, Division 2, Chapter 6.4 of The California Government Code and as provided by Article XIII D of the California Constitution and appointing a time and place for hearing protests

- Action 11. Approval of Tax Sharing Resolution for County Sanitation Districts of Los Angeles County No. 14:

Annexation No. 14-417 one existing single-family home (M-4 & 55th W.)

- Action 12. Approval of AVMVCD Authorized Leave Policy

- Action 13. Approval of Signature for District Participation to Prefund OPEB (Other Post Employee Benefits) through CalPERS (as approved by board decision on December 17, 2013)

- Action 14. Selection of LAFCO Representatives

- Action 15. Approval of Finalized 2013-2014 Budget and Proposed Budget for Fiscal Year 2014-2015

- Action 16. Request for Proposal (RFP) for Fiscal Year 2013-2014 Audit from Fourr, Alden & Assoc., LLP and Cobb, Doerfler & Associates, CPA

- Information 17. District Manager Monthly Report including Legislative Report

- Information 18. Next Board Meeting Scheduled for June 24, 2014 at 4:00 p.m. at the District Office

- Information 19. Board of Trustees Comments

- Action 20. Adjournment

ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

348th MEETING OF THE BOARD OF TRUSTEES

42624 - 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917

MAY 27, 2014

4:00 P.M.

MINUTES

TRUSTEES PRESENT: Joyce Axley, Barbara Little, Dennis Persons, Matthew Smith

TRUSTEES ABSENT: George Reams

STAFF PRESENT: Cei Kratz, Karen Mellor, Carolyn Etherton (consultant)

OPENING: President Smith called the meeting to order at 4:00 p.m. and asked Trustee Axley to lead in the Pledge of Allegiance.

PUBLIC COMMENT: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board's subject matter jurisdiction, and are not otherwise posted on the agenda. Maria Estrada, County Public Health Nurse was present. Bryan Miller, AndersonPenna, was present.

APPROVAL OF APRIL 22, 2014 MEETING MINUTES: Trustee Little moved to approve the minutes. President Smith seconded the motion. The motion passed unanimously.

APPROVAL OF EFT'S AND WARRANTS: Trustee Axley moved to approve EFT's and Warrants for a total of \$93,551.01. Trustee Little seconded the motion. The motion passed unanimously.

APPROVAL OF REQUISITION NO. 1637 FOR A TOTAL OF \$150,000: Trustee Little moved to approve the requisition. Trustee Persons seconded the motion. The motion passed unanimously.

PUBLIC OUTREACH UPDATE FROM MARIA ESTRADA, COUNTY PUBLIC HEALTH NURSE:

Maria Estrada arrived at 4:15 and gave her report.

Presentation was given at AV Hospital and in the process of contacting Palmdale Regional Medical Center to hopefully schedule something there. She also reported that they have been contacting senior centers but finding no interest.

OPERATIONS SUPERVISOR/ENTOMOLOGIST REPORT: Karen Mellor reported on the following:

- We are seeing more mosquito activity then last year at this time.
- There have been no reports of positive birds, mosquito pools or human cases for WNV so far in the Antelope Valley.
- All seasonal technicians are now working and season is in full swing.

APPROVAL OF RESOLUTION 2014-01, a Resolution of the Board of Trustees of the Antelope Valley Mosquito and Vector Control District initiating proceedings for the levy and collect assessments within the Antelope Valley Mosquito and Vector Control District Benefit Assessment Districts for Fiscal Year 2014-15 pursuant to the California Health and Safety Code, Division 3, the Benefit Assessment Act of 1982, Division 2, Chapter 6.4 of The California Government Code and as provided by Article XIII D of the California Constitution, and ordering the preparation of an engineer's report in connection therewith the Board of Trustees of the Antelope Valley Mosquito and Vector Control District. Trustee Little moved to approve the resolution. Trustee Persons seconded the motion. The motion passed unanimously.

APPROVAL OF RESOLUTION 2014-02, a Resolution of the Board of Trustees of the Antelope Valley Mosquito and Vector Control District preliminarily approving the report of the engineer in connection with the levy and collection of assessments within the Antelope Valley Mosquito and Vector Control District Benefit Assessment Districts for Fiscal Year 2014-15 pursuant to the California Health and Safety Code, Division 3, the Benefit Assessment Act of 1982, Division 2, Chapter 6.4 of The California Government Code and as provided by Article XIII D of the California Constitution. Trustee Little moved to approve the resolution. Trustee Persons seconded the motion. The motion passed unanimously.

APPROVAL OF RESOLUTION 2014-03, a Resolution of the Board of Trustees for the Antelope Valley Mosquito and Vector Control District declaring its intention to levy and collect assessments within the Antelope Valley Mosquito and Vector Control District Benefit Assessment Districts for Fiscal Year 2014-15 pursuant to the California Health and Safety Code, Division 3, the Benefit Assessment Act of 1982, Division 2, Chapter 6.4 of The California Government Code and as provided by Article XIII D of the California Constitution and appointing a time and place for hearing protests. Trustee Little moved to approve the resolution. Trustee Persons seconded the motion. The motion passed unanimously.

APPROVAL OF TAX SHARING RESOLUTION FOR COUNTY SANITATION

DISTRICTS OF LOS ANGELES COUNTY NO. 14:

Annexation No. 14-417 one existing single-family home (M-4 & 55th W)

Trustee Persons moved to approve the resolution. Trustee Little seconded the motion. The motion passed unanimously.

APPROVAL OF AVMVCD AUTHORIZED LEAVE POLICY:

Manager Kratz explained the policy is structured off the SDRMA policy. Trustee Persons moved to approve the policy. President Smith seconded the motion. The motion passed unanimously.

APPROVAL OF SIGNATURE FOR DISTRICT PARTICIPATION TO PREFUND OPEB (OTHER POST EMPLOYEE BENEFITS) THROUGH CALPERS (AS APPROVED BY BOARD DECISION ON DECEMBER 17, 2013):

Manager Kratz explained this has already been discussed and approved by the board and just requires a final signature. Trustee Persons moved to approve the signature. Trustee Little seconded the motion. The motion passed unanimously.

SELECTION OF LAFCO REPRESENTATIVES:

Trustee Persons moved to vote for the incumbent – Jerry Gladbach. Trustee Little seconded the motion. The motion passed unanimously.

APPROVAL OF FINALIZED 2013-2014 BUDGET AND PROPOSED BUDGET FOR

FISCAL YEAR 2014-2015: Manager Kratz provided the board with each budget and a cover letter explaining any changes (increases or decreases to line items). She also went through the budget comparison report and explained the changes. Trustee Persons moved to approve both budgets. Trustee Little seconded the motion. The motion passed 3 to 1 with Trustee Axley abstaining.

REQUEST FOR PROPOSAL (RFP) FOR FISCAL YEAR 2013-2014 AUDIT FROM FOURR, ALDEN & ASSOC., LLP AND COBB, DOERFLER & ASSOCIATES, CPA:

Fourr, Alden & Assoc. contacted the district to request to submit a proposal to perform the yearly audit. President Smith suggested we also contact Burkey, Cox, Evans & Bradford to see if they are interested in submitting a bid as well. Trustee Persons moved to accept request to submit proposals. Trustee Little seconded the motion. The motion passed unanimously.

DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:

Manager Kratz reported on the following:

- **Attended CDPH (California Dept of Public Health)** meeting on May 15h regarding all Vector Control Districts in Los Angeles County. Discussed concerns, and mutual support. Next meeting scheduled for June 26, 2014.
- **Meeting with Palmdale Code Enforcement** discussing pool ordinance scheduled for May 29, 2014
- **Karen is attending Amargosa Middle School career day on June 6, 2014.**
- **Reviewed all agenda items for council meetings** for City of Palmdale, City of Lancaster and County of Los Angeles. AVMVCD does not appear on any of the agendas.
- **Provided board members with Legislative Hot Sheet** listing items of interest per CSDA that may potentially affect special districts in California. Two items are AB 2040 regarding annual compensation reports from local agencies to State Controller's Office and AB2126 regarding mediation procedures.

NEXT BOARD MEETING SCHEDULED FOR JUNE 24, 2014 AT 4:00 P.M. AT THE DISTRICT OFFICE

BOARD OF TRUSTEES COMMENTS: none

ITEMS NOT ON THE POSTED AGENDA: None

ADJOURNMENT: There being no further business to come before the Board, President Smith adjourned the meeting at 5:30 p.m.

Respectfully Submitted:

Approved:

Joyce Axley
Board Secretary

Matthew Smith
Board President