

# BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

## MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION FRIDAY SEPTEMBER 21<sup>st</sup>, 2018

1. **CALL TO ORDER** – Meeting was called to order at 11:01 AM by Chairman Scott.
2. **PLEDGE OF ALLEGIANCE** – Chairman Scott led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – Board Members present were Pete Fenton, Monty Blosser (available by phone), Cindy Perelli, Jack Beale and Shannon Scott.
4. **REVIEW AND ADOPTION OF AGENDA** – Chairman Scott asked for a motion to adopt the Agenda. Mr. Ms. Perelli made a motion to adopt the Agenda as written and Mr. Blosser seconded the motion. Ms. Perelli asked for a discussion where she stated that item 10. E should be tabled and moved to the October Board Meeting since this would align with a six-month employee review. Mr. Fenton, Mr. Blosser, Ms. Perelli and Mr. Scott voted in favor of the Motion. Motion passed, and the Agenda is amended to table item 10.e. and add to the October Agenda.
5. **APPROVAL OF MINUTES** – Discussion and possible action to approve minutes from the August 25<sup>th</sup>, 2018 Board Meeting.
  - a. Mr. Scott asked for a motion to approve the Minutes of the August 25<sup>th</sup> Board Meeting. Mr. Fenton made a motion to approve the Board Meeting Minutes from August 25<sup>th</sup> as written. Mr. Beale seconded the motion. There we no discussion and Mr. Scott asked for a vote. Mr. Fenton, Mr. Blosser, Ms. Perelli Mr. Beale and Mr. Scott voted in favor of the Motion. Motion passed.
6. **ANNOUNCEMENTS**
  - a. The next Board Meeting will be held Friday October 19<sup>th</sup>, 2018 at 11AM
7. **CALL TO THE PUBLIC**
  - a. There were no members of the Public who wished to speak.
8. **REPORTS AND CORRESPONDENCE**
  - a. Chairman's Report – Mr. Scott made a brief statement regarding the three Board seats that are up for election this year. He explained that two people submitted paperwork to County Elections to be on the ballot this year. He further explained that due to there being fewer than three candidates, the County Board of Supervisors will appoint these two candidates, eliminating the need for the District to hold an election. In November the District will begin looking for a candidate to fill the other Board vacancy.
  - b. Chief's Report – Chief Paine gave a verbal report to those present. A copy this report can be seen in the Public Book at the Fire Station.
  - c. Other Reports –
    - i. BRFD Auxiliary Sales Report. Mr. Perelli gave an overview of the recent Labor Day sale results, noting that a total of \$10,045.74 had been raised. The combined total for the two annual sales was \$22,457.84. All proceeds will benefit the Blue Ride Fire Department.
9. **OLD BUSINESS** – None

## 10. NEW BUSINESS

NOTE: Mr. Blosser's phone connection to the meeting was lost at 11:18 AM

- a. Discussion and possible action to approve the Financial Report for August 2018.  
Mr. Scott asked for a motion to approve the Financial Report for August 2018. Ms. Perelli made a motion to approve the Financial Report for August 2018 as presented. Mr. Beale seconded the motion. Mr. Fenton read the financial summary to those present. There was no discussion and Mr. Scott called for a vote. Mr. Blosser, Mr. Fenton, Ms. Perelli, Mr. Beale and Mr. Scott and voted in favor of the motion. Motion passed.
- b. Update to the Board by those who attended the AFDA Summer Conference in Glendale.  
Mr. Beal gave a statement regarding his attendance and said he thought it was very worthwhile. Mrs. Wise, who attended for the admin portion of the training said she felt that she learned a lot and enjoyed talking to others and sharing experiences.
- c. Update to the Board regarding the Clear Creek Pines 3&7 proposal to become part of the Fire District.  
Olivia Hansen-Leon, a resident of CCP 3&7, gave an update on how the petition process was proceeding in CCP 3&7 and provided a map to the Board which identified approximately 50+% of home owners who would be interested in signing a petition. She then described how she had recently was told of additional requirements previously unknown to her, one of which is that CCP 4,5, &6 would also have to be included in the petition process. She admitted to being frustrated but stated that she was going to continue to move forward. She admitted that CCP 4,5 & 6 was going to be a challenge do to the established volunteer fire department located in that sub-division.  
Mr. Ramon Daniel of Starlight Pines made a comment, encouraging her to be persistent and research to find any possible work arounds to this process.  
Mr. Henry Spackman commented, then stated that he didn't understand the process.

NOTE: Mr. Blosser joined the Board Meeting at 11:42 AM

- d. Discussion and possible action to plan a future Board work Session to revise the current Employee Evaluation form.  
Mr. Scott asked for a motion. Mr. Fenton made a motion to approve a Board Work Session to revise the current Employee Evaluation Form. Ms. Perelli seconded the motion. After some discussion it was agreed the Board would meet on Friday, October 5<sup>th</sup> at 1PM at the Fire Station. Mr. Fenton amended his motion to include the time given and Ms. Perelli amended her second. Mr. Blosser, Mr. Fenton, Ms. Perelli, Mr. Beale and Mr. Scott voted in favor of the motion. The motion passed.
- e. Discussion and possible action to vote to go into Executive Session for the purpose of a semi-annual employee performance review, pursuant to A.R.S. 38-431-03 (A-1).  
**The Agenda was amended by vote to table this item and move it to the October Board Meeting Agenda.**

**11. AGENDA ITEMS OR NEXT BOARD MEETING**

- a. Employee performance review

**12. ADJOURNMENT**

- a. The Public Meeting of the Blue Ridge Fire District Board was adjourned at 11:55 AM

Respectfully submitted: Cynthia Perelli Date: 9/22/2018  
Cynthia Perelli, Clerk of the BRFD Board

Approved: 10/19/2018 Cynthia Perelli  
Cynthia Perelli, Clerk of the BRFD Board