

**RURAL MUNICIPALITY OF FILLMORE NO. 96  
MINUTES OF COUNCIL MEETING  
HELD DECEMBER 13, 2023 AT 8:00 AM  
AT THE RM OF FILLMORE COUNCIL CHAMBERS  
48 Main Street, Fillmore SK**

**Those Present:**

Reeve – Russell Leguee, Weyburn, Saskatchewan  
Councillor for Division One – Winston van Staveren, Creelman Saskatchewan  
Councillor for Division Two – Jason Smith, Fillmore, Saskatchewan,  
Councillor for Division Four – Christopher Procyk, Fillmore, Saskatchewan,  
Councillor for Division Five – Darren Urban, Fillmore, Saskatchewan,  
Councillor for Division Six – Patrick Bourke, Osage, Saskatchewan  
Administrator – Vernna Wiggins.

**Those Absent:**

Councillor for Division Three – Dennis Popowich, Weyburn, Saskatchewan,

**Call to Order** The meeting was called to order at 7:59 am by Reeve Leguee.

**8:14 am** **Gil Lang presented Council with a report on the activities of the outside employees.**

**9:16 am** **Foreman Gil Lang left the Council Chambers.**

**Recess 2023-274** **van Staveren:** That the RM of Fillmore Council recess at 9:16 am. **Carried.**

**Reconvene** Reeve Russell Leguee reconvened the meeting at 9:27 am.

**Reeve and Council Reports:**

**Reports 2023-275** **Bourke:** That the Reeve and Council reports be approved as presented. **Carried.**

**Administrator Report:**

**MRS- Declaration Of Eligibility 2023-276** **Urban:** That the Council of the Rural Municipality of Fillmore No. 96 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- We are in Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct Bylaw; and
- All members of council have filed and annually updated their Public Disclosure Statements as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **Carried.**

**E S Building 2023-277** **Urban:** That the RM of Fillmore and the Village of Fillmore agree that the ratio between the two municipalities for ownership and responsibility for the Emergency Services Building will be:  
10% - Village of Fillmore  
90% - RM of Fillmore **Carried.**

**E S B Lots 2023-278** **van Staveren:** That the RM and Village of Fillmore Purchase Lots 18 – 22, Block 3 Plan B2890 from Westwind Oilfield for \$3,000 per lot and purchase Lot 23, Block 3, Plan B2890 from Lyle Stomp for \$3,000. The ownership to be divided as per the apportionment agreement. **Carried.**

**F. Rec Cen 2023-279** **Smith:** That the RM of Fillmore increase the donation to the Fillmore Recreation Centre for the Christmas Auction to \$200. **Carried.**

**THE RURAL MUNICIPALITY OF FILLMORE NO. 96**

- Crlm Rink 2023-280**     **Urban:**     That the RM of Fillmore provide a donation of \$200 to the Creelman Community Complex to purchase prizes for the U7 & U9 hockey tournaments.     **Carried.**
- Fillmore 4-H 2023-281**     **Bourke:**     That the RM of Fillmore provide a donation to the Fillmore Home & AG 4-H Club in the amount of \$200.00.     **Carried.**
- PCO Rpt 2023-282**     **Smith:**     That the RM of Fillmore acknowledge the Pest Control Officers Report as submitted by Katlin Lang.     **Carried.**
- SK Energy 2023-283**     **Smith:**     That the RM of Fillmore approve the extension for the construction to install a gas line service to the subdivision on the NE 9-10-11-2.     **Carried.**
- Audit 2023-284**     **Urban:**     That the Council and Administration sign the Engagement Letters with Dudley and Company to conduct the annual Audit to take place on January 29<sup>th</sup> and January 30<sup>th</sup>, 2024.     **Carried.**
- YE Payables 2023-285**     **Bourke:**     That the Reeve and Administrator are authorized to pay all 2023 invoices by December 31, 2023.     **Carried.**
- Holidays 2023-286**     **Smith:**     That the Administrator be granted December 18 – 22, 2023 off as holidays.     **Carried.**
- Admin 2023-287**     **van Staveren:** That the Administrator’s report be accepted as presented.     **Carried.**
- Minutes 2023-288**     **Procyk:**     That the Minutes of the November 15, 2023 Regular Meeting and the November 15, 2023 Budget meeting be approved as presented.     **Carried.**
- Correspondence:**
- Corresp. 2023-289**     **Smith:**     That the correspondence having been read and dealt with be filed.     **Carried.**
- Financial Statements & Accounts for Approval:**
- F/S/Accts 2023-290**     **Urban:**     That the Financial Statements and Bank Reconciliation for the period ending November 30, 2023 be approved as presented. Further, that cheques #19176 - 19198 totaling \$254,463.12 which includes Payroll Direct Deposits and Electronic payments of utility bills as indicated on the list of accounts for payment be approved and are attached hereto.     **Carried.**
- Old Business:**
- On Call 2023-291**     **Urban:**     That the Council of the RM of Fillmore adopts the On-call Schedule as prepared by the Administrator. Further that the outside employees have the authority to make changes as needed but need to notify the Administrator. The Reeve/Deputy Reeve has the authority to call whomever is on call when the need arises.     **Carried.**
- Recess 2023-292**     **van Staveren:** That the RM of Fillmore Council recess at 12:03 pm for lunch.     **Carried.**
- Reconvene**     Reeve Russell Leguee reconvened the meeting at 1:05 pm.
- New Business**
- Bylaw 1<sup>st</sup> 2023-293**     **Urban:**     That Bylaw #2023-06 being a Bylaw to Provide for Restricting The Operation of Certain Vehicles on Roads be given first reading.     **Carried.**
- Bylaw 2<sup>nd</sup> 2023-294**     **Procyk:**     That Bylaw # 2023-06 be given second reading.     **Carried.**

**THE RURAL MUNICIPALITY OF FILLMORE NO. 96**

**Bylaw All 3 Smith:** That Bylaw #2023-06 be given all three readings at this meeting.  
**2023-295 Unanimously Carried.**

**Bylaw 3<sup>rd</sup> Bourke:** That Bylaw #2023-06 be given third reading and be adopted.  
**2023-296 Carried.**

**RD MT Leguee:** That the Council approved the Road Maintenance Agreement between  
**2023-297 the RM and W. H. Coderre & Sons for a heavy haul.**  
**Carried.**

**Gift van Staveren:** That the RM reimburse Russ Leguee for a \$250 Gift Card for Andrew  
**2023-298 Shanaida as a Christmas gift.** **Carried.**

**Xmas van Staveren:** That the RM provide gift cards in the amount of \$250 to Brenda  
**2023-299 Grieve and \$500 to Bart Klein, Gil Lang, Bryan Nixon and Vernna Wiggins as Christmas gifts.** **Carried.**

**Appointmnts Urban:** That the following appointments be approved by Council:  
**2023-300**

**Membership Boards:**

- APAS – Representative – Chris Procyk
- Golden Years Suites – Russell Leguee
- Community Enhancement Committee – Jason Smith
- Red Coat Waste Resource Authority – Vernna Wiggins
- Roy’s Lake Watershed Association – Russ Leguee
- South Central Transportation Planning Committee – Winston van Staveren
- Southeast Regional Library – Dana Wall-Smith
- Stoughton Vet Clinic Board – Dennis Popowich
- Upper Souris Watershed Association & North Moose Mountain AEGP – Patrick Bourke  
Alternate – Russell Leguee

**Council Appointments:**

- Deputy Reeve – Winston van Staveren
- EMO Coordinator – Paige Stewart
- EMO RM Representative – Jason Smith
- Emergency Services Building Representative – To be Determined
- Emergency Services Building Secretary/Treasurer/Signor – Vernna Wiggins
- Fire Chief – Chris Palmer
- Deputy Fire Chief – Chris Procyk
- Fire Fighters – Local Volunteer Fire Department
- Fire Protection Fund – representatives – Darren Urban, Dennis Popowich
- Fire Protection Fund - Signing Authority – Vernna Wiggins
- Assessor, Tax Collector and License issuer – Administrator
- Human Resource Council Liaison – Chris Procyk
- Licensed Building Official – Reg Churko
- Returning Officer – Administrator
- Deputy Returning Officer – To be appointed by Administrator
- Pound Keeper & Pound – Appointed by council as required
- Local Appeals Board – Western Municipal Consulting
- Auditor – Dudley & Co.
- Advisory Committee, Development Appeals Board
  - o Western Municipal Consulting Ltd.
- Board of Revision – Western Municipal Consulting Ltd.
- Board of Revision – Secretary – Marlene Hassard
  - Western Municipal Consulting Ltd. –
- Engineer – Prairie Road Solutions Inc.
- Pest Control Officer – Dustin Lang and Katlin Lang
- Weed Inspector – Randy Walbaum

**THE RURAL MUNICIPALITY OF FILLMORE NO. 96**

**In-Camera 2023-301 2:35pm Urban:** That Pursuant to *Section 22 of the Local Authority Freedom of Information and Protection of Privacy Act* the RM of Fillmore move into an In-Camera Session. **Carried.**

**Out-Camera 2023-302 2:40pm Urban:** That the Council of the RM of Fillmore move out of the In-Camera Session. **Carried.**

**Next Meeting:** January 10, 2024 – 8:00 am

**Adjourn 2023-303 van Staveren:** That we now adjourn at 2:43 pm. **Carried.**

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**Reeve**

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**Administrator**