

EXECUTIVE COMMITTEE

March 6, 2019

2:30am-4:00pm

MINUTES

MEMBERS PRESENT:

Anthony Santella, PhD
Joseph Pirone
Victoria Osk, Esq.
Lawrence Eisenstein, MD
Katelin Thomas
James Colson

MEMBERS ABSENT:

James Tomarken
Traci Shelton
Clara Crawford

STAFF

Georgette Beal
JoAnn Henn, UWLI
Nina Sculco NSDOH
Tavora Buchman PhD, NCDOH

STAFF ABSENT

I. Welcome & Introductions

Dr. Santella called the March 6, 2019 Executive Committee meeting at UWLI to order at 2:40pm. When next the Executive committee convenes, it will be by conference call.

II. Approval of December 19, 2018 Executive Committee Minutes

One sentence was changed for clarity, the insertion of *percentages* and *eligibility* in regards to federal poverty level and RW Part A eligibility.

A motion was made by Ms. Thomas and seconded by Mr. Colson to accept the minutes as corrected

0 abstentions 0 Opposed 6 approved Motion carried

III. Approval of March 13, 2019 Planning Council Agenda

Ms. Alison Karppi from the Town of Brookhaven will give an update on HOPWA (which will be correctly written on the agenda), this in addition to the usual Administrative Update and Committee Reports. Also on the agenda is a vote of the reviewed and updated Planning Council Bylaws.

The motion to approve the Planning Council agenda as written in contingent upon finalizing the Bylaws at today's meeting.

A motion was made by Ms. Thomas and seconded by Ms. Osk, Esq as written.

0 Abstentions 0 opposed 6 Approved. Motion carried.

IV. Administrative Updates

- **FY 19-20 full award-** has been received. There has been a 2.67% decrease across the board, which includes formula, supplemental, and MAI. We received \$151,191 less than the previous year. One explanation for the reduced funding is the decrease in incidence cases as cited by the CDC, consequently funding is being shifted around to those areas that are showing greater need, such as in the south.

- RFP-The Request for Proposals have been sent for OHC, MCM, and EIS are due by 5pm tomorrow, March 7, 2019. A good number have already been received. New agencies are expressing interest in addition to existing agencies applying for priorities for which they have not been funded.

IV. PC Membership Update-

Three candidates will be on the ballot at the March Planning council meeting. One brand new candidate from Nassau County and two returning members from each of the counties. Once all are appointed, the membership will be at 33. Currently, we are above the 33% HRSA requirement for unaligned consumer membership (36%).

V. Bylaws

The updated 2019 Bylaws were reviewed and finalized to be presented at the March 13 Planning Council meeting. Major changes include:

- The status of the Consumer Involvement Committee changed from sub-committee to a standing committee.
- The name of the Quality Assurance & Membership Committee has been changed to Clinical Quality Management Committee (CQM) was influenced by the HRSA directive to better reflect the role of the committee.
- There will be a membership Sub-Committee which will consist of voting CQM members. This sub-committee will meet as needed after the CQM Committee.

Grievance Policy-

There is a grievance process outlined in the bylaws, it is in fact a HRSA requirement. These procedures are referenced in the bylaws and are a separate document. This document will be presented to the Planning Council for review.

VI. Announcements

There were no announcements.

VII. Adjournment

Motion was made by Ms. Thomas and seconded by Mr. Colson to adjourn the March 6, 2019 Executive Committee meeting. The next Executive Committee meeting is scheduled for Tuesday, May 7, 2019 at 2pm and will be conference call. Executive meetings will alternate between conference calls and in-person meetings at United Way.