**School Emergency Drills Documentation Form**

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire Drill (6 required)</td>
<td>Standard</td>
</tr>
<tr>
<td>Tornado Drill (2 required)</td>
<td>Class Change</td>
</tr>
<tr>
<td>Lock Down/Shelter in Place</td>
<td>Recess</td>
</tr>
<tr>
<td>Drill (2 required)</td>
<td>Other Events</td>
</tr>
</tbody>
</table>

Name of reporting school: **Cross Lutheran School**

Date of drill: **9-3-15**

Time drill was held: **8:45 am/ pm**

Exact time required to evacuate/shelter/secure: **2:17**

Total Participants: **36**

Remarks: **Grades 3-5 were in Music class, Substitute teacher in K-2 classroom.**

This report is for emergency drill # **1** for school year **2015-2016**

Name of person conducting drill: **David Faupel**

Title of person conducting drill: **Teacher/Safety Director**

Signature of person conducting drill: **David Faupel**

Drill was coordinated with: **Huron County Emergency Management**

- Emergency Management Coordinator
  Name & title: **Randy Miller, Director**

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & title: 

OR

- Fire (Fire Chief or designee)
  Name & title: 