

SALTON COMMUNITY SERVICES DISTRICT

Board Meeting Minutes

September 21, 2016

Open Session 10:00 a.m.

1209 Van Buren Ave,

Salton City, CA 92275

www.saltoncsd.ca.gov

BOARD OF DIRECTORS:

Mr. Dale Johnson, President
Mr. Chris Klontz, Vice President
Ms. Fran Aldridge, Director
Mr. Forrest Kerr, Director
Mr. Bryon Pickrell, Director

STAFF:

Mitch Mansfield, General Manager
Chrissy Gallegos, Board Secretary
Janice Thompson, Finance Officer

1. **CALL TO ORDER:** 10:00 a.m.
2. **PLEDGE OF ALLEGIANCE:** Chris Klontz, Vice President
3. **Roll Call:** All Present except Director Bryon Pickrell
4. **CLOSED SESSION ISSUES:** N/A
5. **OPEN SESSION:** 10:00 a.m.
6. **ANNOUNCEMENT OF CLOSED SESSION ACTIONS:** N/A
7. **PRESENTATIONS/ PUBLIC APPEARANCES:**

- I. Richard Pimentel, Principal West Shores High School.

Paddie Conley spoke regarding things going on at the high school. The school lost almost half of the teachers last year, but all positions are filled and school is in full swing. This is the year of the WASC accreditation. The first home football game is October 17th. The Teacher's Union is in negotiations. It is said that the negotiations are problematic and there are things to work out. Mr. Pimentel has done an excellent job at getting the school up on its feet.

Ms. Haddad's 8 year old students from Sea View made heart pendants for the Fire Department for the 9/11 Stair Climb.

President Johnson asked Ms. Conley if she is in contact with the Principals at the schools. Ms. Conley stated that she can and asked what he needed.

President Johnson is asking about flyers to be sent out to the student's home regarding events. Ms. Conley stated that yes they can if they are approved by the School District.

8. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking action on any matter not appearing on the agenda. Personal attacks on individuals, slanderous comments or comments, which may invade an individual's personal privacy, are prohibited. Those who wish to address the Board should come to the microphone and state your name and address for the record. Members of the public may make comments only once for the duration of this meeting, on any items of public interest for three (3) minutes, as recognized by the Chair.

9. CONSENT CALENDAR ITEMS:

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the board of directors at one time without discussion. If any board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- I. Approval of the minutes for the regular Meetings August 10, 2016 & August 17, 2016.**
- II. Approval of Slovak Baron, Empey, Murphy, & Pinkney LLP (SBEMP) Demand in the amount of (\$3255.00) for August, 2016.**

Vice President Klontz questioned the attorney fees. GM commented that it is half of the budget and if it continues to be around that amount each month, he'll be very pleased.

- III. Current Demands for the month of August 2016.**

Director Aldridge motioned to approve Consent Calendar Items.

Vice President Klontz 2nd the motion.

10. **REPORTS**: All reports are posted on the bulletin board and are available for review.

I. General Manager's report provided in the Directors' packet.

- The \$15,000 grant money has been approved to improve the Desert Shores Park. We have a meeting to discuss what is needed on our part to get it moving. We have 2 bids: one is a little over \$10768 which gives us sidewalks from the front gate to the restrooms, ramps, floors in restroom, and there is no money in that bid for any additional. District will do the demo on the existing to save a little money. On the bid for \$13,500, it is a turn-key and covers all aspects of the work except paint and roof. Any remaining funds can be used to do whatever else we feel needs to be done for the park. The flooring will be coated. We will go with the bid that will allow us to get the most done. An email will be sent out to the Board keeping them abreast with what is happening with the grant. The grant has been approved but the work to be done will be approved by the Board once we are in that phase. We pay up front and the grant will reimburse us.
- GM Mansfield worked on the Engineering bid from TKE Engineering. The money for this grant is for studies and is the first phase. Director Kerr did not recall this subject being discussed during the study session. It was verified that it was discussed during the study session by the Board Secretary and the other Board members. He requested to see all bids, but GM Mansfield expressed that the next closest bid was \$280,000 and if the board was not in agreement, we could table the issue. Director Kerr stated that he tried to search TKE online this morning, but didn't find much; one negative review on Google and two positive reviews on Facebook. GM Mansfield stated that TKE comes highly recommended by Patty Reyes and CVWD. We are complying by the Grant that we have had for two years and we can go with this bid quickly or default on the grant and pay back the \$7500 we have already received. Director Kerr asked the timeframe of the deadline to complete this phase of the grant. Christina Sutton, Sewer Maintenance Secretary, stated that the reports have to be complete by November 1, 2017. He felt that the time was sufficient enough to allow the Board Members the opportunity to look at all of the bids. Director Kerr expressed his concern regarding it being a big task and should be looked at with some educated eyes. Director Kerr apologized for not recalling this topic at the Study Session and stated that he must have been asleep.

Director Kerr asked the other Members for their thoughts on this. President Johnson stated that he felt like the GM had looked into it and Vice President Klontz stated that it is an area of expertise for the GM. Director Aldridge stated that she couldn't comment much on the topic as it was not an area of expertise for her. GM Mansfield stated that it was to be voted on later in the meeting. We have to get in compliance or we will lose the grant. The next step will be planning, then construction so that we can move forward to the future.

- President Johnson asked about the Union Contract. GM Mansfield expressed that the Union wants to discuss our Employee Handbook, that legal fees continue to grow, and he is frustrated. Our attorneys are concerned with some wording in our handbook. The goal is to tie the handbook into the Union Contract. Vice President Klontz asked the purpose of our handbook. Myrna Bennett, Assistant Finance Officer, stated that handbooks are required.
- Director Kerr asked about the carrying over of sick days. GM Mansfield expressed that per our attorney the carrying over sick pay is a government standard. With the removal of sick pay carrying over, the attorney says he does not believe he'll get the MOU approved. They can accrue up to two years. We have a two year cap of accrual.

Director Aldridge stated that coming up with 2 years of sick leave when someone leaves is devastating. GM Mansfield stated that back years ago there was no cap, but now we have one.

- Director Kerr asked about the vacation accrual. AFO, Myrna Bennett, stated that it is capped which means you can only accrue so high as well and if you don't use it, you lose it. Board Secretary, Chrissy Gallegos, clarified that the accrual will stop until the employee uses some of the time and that the Board put this in place to prevent it from becoming such a financial burden. Director Kerr wanted to verify that the employee will be paid for whatever vacation time the employee has accrued. AFO Myrna Bennett stated that once an employee is getting close to reaching their limit, the employee will be notified. GM Mansfield verified that the employee will be paid any vacation time owed to the employee should the employee leave service of the District for any reason.
- Computer upgrades are completed. Glitches have arose, but they are being addressed. Vice President Klontz wanted to know if this was part of the

accounting updates. GM Mansfield explained that this is one part of it, but what this particular part does is allows the GM to have access to each computer to be on top of whatever is happening in the system. It is also a safeguard to our computer system should a failure occur. The GM is the only one that has access to everything and each staff member's access is limited to their own positions. Vice President Klontz asked about a battery back-up for the server. GM stated we will have a battery back up in the near future. Director Aldridge asked where the server is and GM stated it is in Tim Robert's, Field Foreman, office.

- TDS has started donating \$250 monthly to the Fire Department Association Fund again. First check was brought in this morning.
- Neighborhood clean-up meeting is Wednesday September 28, 2016 at 4pm. It will be for Desert Shores and Salton Sea Beach. Anything around your home that you want to dispose of can be taken to these sites to dispose of it. At this time, this service is for Desert Shores and Salton Sea Beach. We are loaning them our property in Desert Shores for their use to place dumpsters. We can possibly put it on the school's Facebook page per John Connely.
- Surplus items to be sold due to compliance issues. It will be discussed later in the meeting. We have an offer from one individual to purchase it all.

II. Finance Officer's report provided in the Directors' packet.

III. Fire Department's report provided in the Directors' packet.

The Department now has a Bounce House and a Waterslide from the funds donated by Julie Londo. Vice President Klontz asked about renting them out. The GM said that this is not something we want to put out there right now due to legalities. We need time to work on this further. We are grateful to Julie Londo for her donation.

A contact from CAL Fire Station reached and they donated us some of their used equipment. They passed down most of the items in great shape.

IV. Field Forman's report provided in the Directors' packet.

Vice President Klontz asked about the status of the camera system. Christina Sutton, Sewer Maintenance Secretary, shared about the Sewer Crew using the camera system to map lines and determine the condition of our sewer lines. For

the most part, other than TRC Ponds, all has been going smoothly. The camera will provide us with the information to the status of our lines so that we can repair issues as they arise. GM Mansfield stated that considering the timeline, things aren't too bad and he's impressed. And that we are working to determine priorities regarding repairs and that the camera system will help with preparing for future repairs as well. Director Kerr asked about Station 2. GM Mansfield stated that we don't have any emergency systems in place. So should that system go down, it will be down. We are looking into re-valving it to an older line in there and should the station go down, we can drop a pump behind the station and open the valves which will put us back online without having to run lines down the city's streets. Our space is limited in there so at this time, we are researching ways to address the issues regarding Station 2. Vice President Klontz asked about whether or not we should build a back-up system to help with the issues with Station 2. GM Mansfield stated that if we can do what we are trying to do, that will be our back-up system. The lining of the pipe could be done next week, but that will not fix it correctly. This time the system must be fixed right. Field Foreman said by fixing it correctly, it would basically only require maintenance. GM Mansfield stated that when Station 2 was installed it was done completely wrong and this time we want it fixed and working properly. Vice President Klontz inquired as to whether this would be something that TKE Engineering could advise us on. GM Mansfield stated that we should have sued the previous engineering firm for the Station 2 disaster.

11. MEMBERS OF THE BOARD REPORTS: AD HOC COMMITTEES

- I. Parks and Recreation. (Dale Johnson)
- II. Fire Department (Chris Klontz and Bryon Pickrell)

Vice President Klontz stated that the Fire Department housing has a few issues. GM Mansfield stated that there are 2 men there working on handling the little items that need to be addressed.

11.1 ORGANIZATION REPORT: Architectural Committee: Committee is dark until October 12, 2016.

12. OLD BUSINESS:

- I. Resolution 2016-08-03 to Approve New Sewer Maintenance Union Contract (MOU) and the Participation in The Laborers Health & Welfare Trust for Southern California Health Benefits Program.

Vice President Klontz motioned to table this item at this time to allow the GM to rectify some issues that need to be resolved. Director Aldridge 2nd the motion. All were in favor.

13. NEW BUSINESS:

- I. Resolution 2016-09-01 to Approve the Sale of Surplus Equipment.

Roll Call Vote:

Vice President Klontz	Yes	Director Aldridge	Yes
Director Kerr	Yes	Director Pickrell	Absent
President Johnson	Yes		

Motion passed by unanimous vote.

- II. Resolution 2016-09-02 to Approve Engineering Contract with TKE.

Roll Call Vote:

Vice President Klontz	Yes	Director Aldridge	Yes
Director Kerr	Yes	Director Pickrell	Absent
President Johnson	Yes		

- III. Resolution 2016-09-03 to Approve the Closure of the Salton City Pool.

President Johnson motioned to table this item for further review. GM Mansfield wants to allow the public the opportunity to provide feedback on this item before it is decided. The pool lose \$10,000-\$13,000 each year and it will take about \$15,000-\$25,000 to get it ready to be used next year. It doesn't get used much and it may be the District's best interest to use those funds for other items. We have trouble finding someone to run it appropriately. The pool has sunk and it is in really bad shape. We lose 3-4 inches of water weekly. It is simply just old. Vice President Klontz asked about draining it. GM Mansfield stated that should we drain it, it will bust all to pieces. GM Mansfield recommends further review and discussion on this item. AFO Myrna Bennett stated that we need to keep in mind that we have the expense to maintain it. Vice President Klontz asked what the cost was to maintain the pool. GM Mansfield stated that is costs \$700 a month and it has to run 12 months a year. Field Foreman Tim Roberts stated it is not like a home pool for personal use. We are monitored. GM Mansfield stated that we are


monitored and it is a huge liability because people are using the tables to jump over the fence and swim unattended.

Director Kerr motioned to table this item. Vice President Klontz 2nd the motion.

All were in favor.

14. ADJOURNMENT:

Director Kerr motioned to adjourn. Vice President Klontz 2nd the motion.



Dale Johnson, President of the Board
10/14/2016 1:21 PM



Chrissy Gallegos, Board Secretary

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