

Mesa Cortina Water & Sanitation District

Board of Directors Meeting Tuesday, April 2, 2019 Silverthorne Fire Station

Attendance

Board: Jon Whinston, Randy Rehn, Greg O'Neill, Billy Jack

Others: Jeff Leigh, District Manager; Michael Kurth, Summit Bookkeeping

Meeting was called to order at 5:10 PM

Minutes: *A motion was made by Randy Rehn and seconded by Greg O'Neill to approve minutes of the March 5th, 2019 meeting. Motion unanimously approved.*

Financials: Financial reports through the end of February 2019 were sent via e-mail to the Board members. After two months into the year, income is tracking to budget. Expenses are well below budget.

There are eleven homeowners' accounts that are more than two quarters behind on the payment of their invoices. Summit Bookkeeping will continue to pursue collection.

Old Business: **Audit Exemption**

The 2018 Audit Exemption has been filed with the State.

EQR's

Jeff informed the Board that all 9 of the EQR discrepancies have been resolved. Our billing records are in agreement with the county assessor records.

Jeff informed the Board of the recent JSA meeting. The JSA is moving forward with the redefinition of EQR. As a result we will acquire an additional 27.3 EQR's for a total of 300.3. That would give the District a total of 61.4 currently unused EQRs. This should be plenty of capacity for the foreseeable future.

Billy Jack made a motion to accept the re-definition of the EQR's as proposed by the JSA. Jon Whinston seconded the motion. Motion carried.

Infiltration & Inflow (I&I)

Jeff informed the Board that he has lined up DRC to do sewer line video for I&I in late April. Areas of focus will include Spring Beauty and Royal Buffalo. Manhole covers will be removed to look for excess water entering the sewer system.

New water line replacement plans.

Jeff informed the Board that McLaughlin Engineers is continuing work on engineering plans for a section of water line replacement on Royal Buffalo.

Rules & Regulations

Jeff shared a proposal to amend the language of the Rules and Regulations with regard to "change of use" of the property when an unauthorized addition of bedrooms and

baths occurs without the knowledge of the District. Jeff proposed that the tap fees for additional EQR's be doubled for any such situation. Randy suggested that this language be conveyed to owners and possibly be posted on the website. After further discussion it was suggested that Jeff try to find any language that is being used by other towns and Districts.

Succession plan

Jeff has not had a chance to get together with Kelsey Anderson about learning about the Mesa Cortina Water & Sanitation District operations. But will try to connect with him prior to next meeting.

2019 Maintenance Projects

Jeff discussed the possibility of doing some water valve and manhole extension to bring them up to road grade. The possibility of doing this during the I&I discover process was briefly considered. Another alternative would be to add it to the summer projects list.

Outstanding payable to RKR

Jeff outlined the details of the RKR project from 2016. The numbers get complicated with the change orders and disputed charges. After further review it appears that 5% was not retained per the contract and that the total actual paid to RKR is \$230,677.36. At this time the Board has agreed to take no further action.

Meeting Location

The current meeting location will be changed to the north Branch of the Silverthorne library beginning in May.

Next Meeting: The next Board meeting is scheduled for May 7th, at the North Branch of the Silverthorne Library.

Meeting was adjourned at: 6:55 PM