



WESTOP SoCal Chapter  
Meeting Minutes  
December 8, 2017  
San Diego State University, San Diego, CA

**1. Call meeting to order**

1.1. 10:47am by President, #5 Dalia Hernandez (CSUSB)

**2. Roll Call and Quorum - Claudia Garcia**

2.1. Quorum is met.

**3. Review Agenda**

3.1. Motion to approve agenda by #16 Cristina Aguirre (BLCI); second by #12 Laura Reyes (Cal Lutheran University)

3.2. Agenda approved as presented

**4. Approval of Minutes**

4.1. Revisions:

4.1.1. In 5.1.9 – Under budgets, include actual amount of budget balance as of that date.

4.1.2. In 5.5.3 – make correction from “CEO” to “COE”.

4.1.3. In 5.6.4 – correct typo error from “rumer” to “rumor”

4.1.4. In 5.7.4 – Specify that October 6<sup>th</sup> is “early bird” deadline

4.1.5. In 5.8 – Correct Barrio Logan College Institute acronym

4.2. Motion to approve minutes as revised by #6 Angie Alvarez (PCC), second by #16 Cristina Aguirre (BLCI).

4.3. Motion carries to approve minutes with revisions.

**5. Executive Board Reports**

**5.1. President’s Report - Dalia Hernandez (CSUSB)**

5.1.1. All Professional Development Scholarships were awarded and Eva and committee were thanked for all their hard work.

5.1.2. SoCal Mentoring Initiative rolled out and paired mentors with mentees; a total of 7 pairs will be paired for one year

5.1.3. Update – Vacancy for Resource Development has been filled by Caroline Felix. She needs a committee co-chair; if interested contact Dalia Hernandez or Caroline Felix.

5.1.4. PROSPER ACT will have an impact on TRIO programs if passed. She wants to address pros and cons. For more info click on links on President’s report. Need to advocate locally, nationally, and regionally especially during Policy Seminar.

5.1.4.1. #14 Tomasa Mauricio (SDSU) – expressed her concern with the attack because it’s putting existing programs at risk. Wording in PROSPER ACT is confusing and can be interpreted in different ways.

5.1.4.2. #5 Dalia Hernandez (CSUSB) - We need to be vigilant with this bill because decisions can be made quickly.

5.1.4.3. #9 Albaro Martin (UCR) – interested in finding out if they want to get rid of prior experience points

5.1.4.4. Cynthia Park (SDSU) - discussed history of prior experience points; cannot get rid of prior experience points.



5.1.5. WESTOP update: attended the WESTOP Board Meeting held on October 26<sup>th</sup> & 27<sup>th</sup> in Anaheim. Annual WESTOP Conference early bird registration has ended. As of Nov. 27, 2017, 399 members have registered. They are working on securing additional rooms and an overflow hotel.

5.1.5.1. 2020 Annual WESTOP Conference to be held in Los Angeles area.

5.1.6. Financial Affairs Committee is working on updating the FAC manual to align with the bylaws and needs of the association.

5.1.7. Association will be seeking legal counsel to identify the best option for chapters to function (Chapter Charter vs. Non-profit Status)

5.1.8. Next Chapter Meeting will take place in Hawaii.

## **5.2. Vice President's Report - Albaro Martin (UCR)**

5.2.1. Introduced himself; he oversees SLC, TRIO Day of Service, and during PDS he organized the Alumni Engagement.

5.2.2. About 15 individuals participated during the Alumni Engagement workshop at PDS. Focused on COE which lead the discussion towards the right direction. He's considering moving forward with Alumni Engagement and perhaps include in SLC. Possibly not just focus on alumni but also focus on current TRIO participants.

5.2.3. SLC location is set and committee is mostly set.

5.2.4. TRIO Day of Service will take place on February 24<sup>th</sup>; locations are set.

## **5.3. Past President Report - Eva Amezola (Norco College)**

5.3.1. Professional Development Seminar (PDS) report will be given by co-charis, Yanet and Claudia.

5.3.2. All four professional Development Scholarships were awarded during PDS.

5.3.2.1. Conference Scholarship recipients: Angie Alvarez and Eva Angeles

5.3.2.2. Graduate Scholarship recipients: Micki Pooley Clowney and Daniela Barcenas

## **5.4. Treasurer's Report - Elizabeth Morales (Long Beach Community College)**

5.4.1. Absent

5.4.2. President included it in her report.

5.4.3. Accounts balance as of 12/06/17. Balances do not reflect activity for November and December.

5.4.3.1. Business Checking: \$12,478.78

5.4.3.2. Business Market Rate Savings: \$3,299.60

5.4.3.3. Combined Balance: \$15,778.38

## **5.5. COE Fair Chair Campaign- Laura Orozco (Study Smart Tutors)**

5.5.1. Goal is to have 25 personal contributions and as of right now she has 16. She needs 9 more to meet goal. These contributions can be 10 for 10 or institutional memberships.

5.5.2. If reach state goal then we receive one free Policy Seminar registration.

5.5.3. #5 Dalia Hernandez (CSUSB) – our contributions support COE advocacy for TRIO programs.

## **5.6. Legislation and Education - Horacio Aceves (Occidental College)**

5.6.1. Absent

## **5.7. Membership and Elections Committee Report - Desiree Rivera (Norco College)**

5.7.1. As of December 4<sup>th</sup>, we have 205 members

5.7.2. 61 are new members

5.7.3. 19 people said today is their first chapter meeting that they are attending.



5.7.4. During PDS, they had a New Member workshop to introduce new members to WESTOP and how to get involved.

5.7.5. Dalia Hernandez was awarded the Doreen De Los Santos Dynamic Service Award

5.7.6. Claudia Garcia was awarded the Outstanding New Member Service Award

**5.8. Professional Development Committee Report - Eva Amezola (Norco College) & Cristina Aguirre (BLCI)**

5.8.1. Claudia and Yanet presented the PDS report.

5.8.1.1. The WESTOP SoCal Chapter hosted the 2017 Professional Development Seminar (PDS) at the Handlery Hotel in San Diego, CA on October 20, 2017. The seminar theme was "Yesterday, Today, Tomorrow: Advancing Advocacy". Approximately, one-hundred and twenty-two (122) guests attended the seminar. Out of the 122 guests, 33 were new members and 11 were TRIO alumni. The WESTOP member registration fee to attend the PDS was \$125 (early bird), \$175 (regular), and \$50 for alumni. Total funds raised (\$15,141.00) minus expenses (\$9,932.35) was \$5,208.65.

**5.9. Public Relations - Amel Khan (CSU Dominguez Hills) and Elizabeth Hanna (CSU Dominguez Hills)**

5.9.1. They are maintaining social media platforms

5.9.2. 88 followers on Instagram

5.9.3. Many followers on Facebook

5.9.4. LinkedIn – add SoCal Chapter

5.9.5. They initiated "Meet Executive Board Series"; will then move down to institutions and members

5.9.6. Will be doing an app with WESTOP

5.9.7. Make sure memberships are in; hoping by Jan. 30<sup>th</sup>.

5.9.8. #6 Angie Alvarez (PCC) – informed us that you can link the WhovaApp with LinkedIn to add personal information automatically (for WESTOP conference).

5.9.9. #11 Marichu Magana (San Diego Mesa College) – For the Annual WESTOP Conference, one can request to receive a program booklet by checking box in CVENT.

**5.10. Research Chair - Asha Jones (SDSU)**

5.10.1. Received good feedback on PDS evaluation.

**5.11. Resource Development – Caroline Felix (CSUSB)**

5.11.1. Held the first opportunity drawing at the September 29th Chapter Meeting in CSUSB; \$105 was raised. Tickets: \$1.00 per ticket or \$5.00 for 6 tickets.

5.11.2. Will have another opportunity drawing towards the end of the meeting today.

**5.12. Student Development - Sidney Cosby (Los Angeles Southwest College) and Elizabeth Duarte (Victor Valley College)**

5.12.1. Student Leadership Conference (SLC)

5.12.1.1. They had a few conference calls to identify committee and roles.

5.12.1.2. Dalia wants to increase student scholarships to 11.

5.12.1.3. SLC will take place on April 28<sup>th</sup> at Los Angeles Southwest College.

5.12.1.4. Fee will be \$40.

5.12.1.5. Still need to finalize the time of the event; time pending is from 7:30am-3:00pm.

5.12.1.6. Theme of event is not finalized.

5.12.1.7. Someone is needed to take lead on student project.



#### 5.12.2. TRIO Day of Service – Feb 24<sup>th</sup> (Laura Orozco)

- 5.12.2.1. \$15 fee covers lunch and a t-shirt; it is an allowable cost.
- 5.12.2.2. IE – Helping Hands Pantry in San Bernardino
- 5.12.2.3. San Diego – TJ Estuary and looking for a second location in case it rains.
- 5.12.2.4. First come first serve for all events; no limit as to how many students can attend per program.
- 5.12.2.5. Don't forget to share pictures if you plan to do your own event.
- 5.12.2.6. #11 Marichu Magana (San Diego Mesa College) – mentioned her institution will have an issue paying for TRIO Day registration fee if it says it will cover t-shirt and lunch.

#### 5.13. Technology - Angie Alvarez (PCC)

- 5.13.1. Showed new members how to add themselves to Chapter listserv.
- 5.13.2. We are using MailChimp to send out email updates.
- 5.13.3. #16 Cristina Aguirre (BLCI) – asked about the timeline to the new website layout.
  - 5.13.3.1. #6 Angie Alvarez (PCC) – She hasn't received a response but just needs to change layout. Hopefully it will get done before the WESTOP conference.
- 5.13.4. #11 Marichu Magana (San Diego Mesa College) – informed us that Cvent sent out an email about there being an issue with gmail emails. People will not be able to email through Cvent if have gmail.

#### 5.14. Unfinished Business

- 5.14.1.1. None

#### 5.15. New Business

- 5.15.1. None

#### 5.16. Action Items - None

#### 5.17. Membership Discussion Items

#### 5.18. Announcements

- 5.18.1. Presentation by Method (Jessica)
  - 5.18.1.1. In the summer they worked with TRIO programs (CSU Dominguez Hills and Norco College)
  - 5.18.1.2. They offer many different courses.
  - 5.18.1.3. Program is completely virtual and teachers guide students through the course.
  - 5.18.1.4. There is no cost to this program.
  - 5.18.1.5. If interested, contact Jessica.
  - 5.18.1.6. #22 Temo Solorio (Cal Lutheran University) – Minimum hours needed?
    - 5.18.1.6.1. 90 hours done in 6 weeks
  - 5.18.1.7. #9 Albaro Martin (UCR) – Do you have to do an MOU?
    - 5.18.1.7.1. It hasn't been necessary. They provide service and generate transcript.
  - 5.18.1.8. #14 Tomasa Mauricio (SDSU) – Are the courses A-G?
    - 5.18.1.8.1. Yes; courses are identified in flyer.
  - 5.18.1.9. #3 Eva Amezola (Norco College) – explained that UB Norco College had several issues with school districts but after advocating they were able to include classes in students' school transcripts.
  - 5.18.1.10. Jessica is happy to go speak with high schools if needed.
- 5.18.2. Opportunity drawing today and proceeds go towards SLC student scholarships.



5.18.3. For White Elephant see Caroline Felix.

5.19. Motion to conclude meeting by #6 Angie Alvarez (PCC), second by #26 Amel Khan (CSUDH); meeting adjourned at 12:31pm.