



COMMUNITY ACTION PARTNERSHIP SOLANO JOINT POWERS AUTHORITY

CAP² BOARD MEETING MINUTES
Thursday, March 23, 2023
6:30 – 8:00 p.m.

1. CALL TO ORDER/ FLAG SALUTE

Chair Mitch Mashburn called the meeting to order at 6:33 p.m. and led the Flag Salute.

2. ROLL CALL

Present Board Members:

Supervisor Mitch Mashburn, Solano County Board of Supervisors, Board Chair

Councilmember Trevor Macenski, City of Benicia, Board Vice Chair

Mayor Steve Bird, City of Dixon

Councilmember Don Hendershot, City of Dixon

Councilmember Rick Vaccaro, City of Fairfield

Councilmember Doriss Panduro, City of Fairfield

Mayor Ron Kott, City of Rio Vista

Councilmember Edwin Okamura, City of Rio Vista

Mayor Alma Hernandez, City of Suisun City

Councilmember Jenalee Dawson, City of Suisun City

Supervisor John Vasquez, Solano County Board of Supervisors

Councilmember Jason Roberts, City of Vacaville

Vice Mayor Rozzana Veder-Aliga, City of Vallejo

Roll call done by Reneé Parham.

3. GENERAL PUBLIC COMMENTS

Natalie Peterson stated that the City of Vallejo was opening Warming Centers Friday and Saturday nights, March 27 – 28, 2023, and requested other cities to open their own centers if they had the ability because people were traveling from other cities to get to Vallejo.

John Eckstrom apologized for his comments at the prior meeting regarding deaths at SHELTER Solano and that he has talked to the family members who spoke at the February meeting. In addition, he is addressing the reporting processes of any future passings at SHELTER Inc.

Tim Williams spoke about the importance of keeping the faith based community and the church as part of the process of helping the homeless population.

Jared Neumayr spoke about the issues that businesses are having with the homeless population and the impact on commerce in the city and stated that as the President of the Fairfield-Suisun Chamber of Commerce, he wanted to make sure the JPA knew the Chamber of Commerce wanted to be involved.



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4. ADDITIONS OR DELETIONS FROM THE AGENDA – DISCUSSION AND ACTION

Megan Richards asked that Item 7a be moved to 6d on the consent calendar the Fiscal Agent is not available to present today. If there are questions, the Fiscal Agent can be contacted with questions or they will be available at the next meeting.

5. APPROVAL OF THE AGENDA – ACTION

Supervisor Vasquez made a motion to approve the Agenda with Item 7a being moved to 6d. Mayor Bird seconded the motion. There were no abstentions or objections. The motion was approved.

6. CONSENT CALENDAR - ACTION

- a. Approve the CAP² JPA Board Meeting Minutes for February 23, 2023
- b. Accept the Coordinated Entry Reports for the month of February 2023
 - i. Resource Connect Solano (RCS) Coordinated Entry Monthly Report
 - ii. Domestic Violence Coordinated Entry (DV-CES) Monthly Report
- c. Approve the utilization of \$715.98 from 2022 HMIS license revenue for miscellaneous administrative expenses including
 - i. Up to \$400 for Solano Lived Experience Committee Chair Elizabeth (Ely) Muniz-Palomera/Lopez to assist with travel costs to attend and present at the National Human Services Data Consortium 2023 Spring Conference in Arizona in April 2023.

Mayor Kott made a motion to approve the consent calendar with the addition of Item 7a. Councilmember Hendershot seconded the motion. There were no abstentions or objections. The motion was approved.

- d. Receive a quarterly budget update on CAP Solano Grants (rescheduled from 7a)
INFORMATION

7. REGULAR CALENDAR AGENDA ITEMS

- b. Provide an update from the Solano County Board of Supervisors on American Rescue Plan Act (ARPA) unsolicited proposals addressing homelessness- **INFORMATION**

Chair Mashburn stated that the Board of Supervisors reconvened to finalize the approval of the ARPA funding. In addition to providing funding to the City of Vallejo's Permanent Supportive Housing, SHELTER Solano Navigation Center, and the Transition Age Youth housing as discussed at the previous Board of Supervisor's Meeting, the Board unanimously to provide funding to the City of Vallejo's Navigation Center, funding for NorthBay Healthcare, and some for agriculture as well. Chair Mashburn also stated that a



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few proposals were withdrawn and that if all went well this would conclude the process of allocations for Solano County's ARPA funding.

- c. Receive a presentation on and consider acceptance of the 2022 CAP Solano Annual Report– **ACTION**

Reneé Parham gave an overview of the 2022 Annual Report and Infographics found in the [public folder](#). Mayor Hernandez made a motion to accept the Annual Report. Chair Mashburn seconded the motion. There were no abstentions or objections. The motion was approved.

- d. Provide input into the CAP Solano Strategic Planning Agenda – **DISCUSSION**

Kelly Shaban led a conversation capturing Board Members input for the Solano Strategic Planning Sessions which included insight into what they hope to learn and achieve during the sessions. Board Members shared goals of discussion around the vision and mission of the JPA, administrative structure, regional policies, and project priorities.

- e. Provide an overview from members of the Tripartite Advisory Board, Housing First Solano Continuum of Care, Lived Experience Subcommittee, and Coordinated Entry Committee – **INFORMATION**

Brief introductions and committee backgrounds were given by Jenalee Dawson for the Tripartite Advisory Board, Kari Rader from the Housing First Solano Continuum of Care, Antonio Pizano from the Lived Experience Committee, and DeAndre Richard from the Coordinated Entry Committee.

- f. Receive a presentation and update on All Home's capacity for technical assistance to CAP Solano – **INFORMATION**

Adrian Gomez and Mary Kate Johnson reviewed the presentation found in the public folder on the work performed by All Home and how it could be of benefit to the JPA.

3. COMMENTS FROM BOARD MEMBERS

Mayor Hernandez thanked Megan Richards and Homebase for their assistance in extending the Community Needs Assessment until after the Suisun City Homeless Outreach Event that was going to take place April 5, 2023 at the Joseph Nelson Center.

Vice Mayor Verder-Aliga echoed the comments made by Natalie Peterson earlier for assistance in opening additional Warming Centers and also extended the offer for others to volunteer to come by and assist.



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4. ADJOURNMENT

Chair Mitch Mashburn adjourned the meeting at 8:04 p.m.