

Meeting Minutes

2nd General Meeting Association of Energy Engineers Alberta Chapter (AEEAC)

Date: Friday, January 29, 2016
Time: 5:00 PM
Location: Sandman Signature Hotel Edmonton South
Present:

Afure Onekpe	Ashraf Turaihi
Erin Dewar	Frank Florkowich
Joshua Ulliac	Michael Taylor
Babar Moghal	Surendra Singh
Waiel Hasan	Stephen McAdam
Payam Esmaili	Ray Nelson
Mohammad Mahmindi	Mike Krokis
Jacob Komar	Dean Turgeon
Jim Sandercock	Bubak Vaseghi
Don MacIntyre	Saeidreza Radpour
Dan Nikwetta	

- I Call to order at 5:15pm by Afure Onekpe followed by individual introductions and dinner service.
- II Brief Safety Moment (Parking Lot Safety) and Energy Moment (Paris Climate Change Agreement) by Afure Onekpe.
- III President's welcome message, followed by Summary of Chapter start-up procedures for international chapters presented by Afure Onekpe.
- IV Officers Update:
 - A. Vice President, Membership Update – Babar Moghal: Description provided of each membership levels (Basic, Standard and Corporate) including costs and benefits associated with each level.
 - B. Secretary – Erin Dewar: Summary of Chapter Kickoff minutes and 1st Board meeting minutes.
 - C. Treasurer – Joshua Ulliac: Update on financials and bylaws. Draft Chapter Bylaws are being finalized and are available for review. Chapter is in the process of setting up a bank account.
 - D. Director of Sponsorship – Payam Esmaili: Description provided of Sponsorship levels (Diamond, Platinum and Gold) including costs and benefits associated with each level. CIET has proposed a 'partnership' rather than sponsorship and the terms of this arrangement are in discussion.
 - E. Director of Programs – Addressed by Afure Onekpe: Draft 2016 Schedule of Events was presented and a discussion regarding suggestions for technical topics and presenters followed.
 - F. Director of Training and Certification – Waiel Hasan: CIET currently has exclusive contract with AEE to provide training for Canadian Chapters. Alberta Chapter would like to explore the option of having certified trainers and course offerings in Alberta in the future.
- V Technical Speaker: Jacob Komar of Revolve Engineering presented on net-zero design principles and the design and construction of Mosaic Center as a case study. Presentation was followed by a question and answer session.

VI New Business:

- A. Afore to determine length of exclusivity clause between CIET and AEE regarding training in Canada.
- B. Open request for technical topics and speaker recommendations. It was suggested that non-commercial speakers tend to be better received.

VII Networking opportunity and group photos.

VIII Meeting adjourned at 8:00 pm.

IX 3rd General meeting to be April 29, 2016 in Calgary.

Respectfully submitted by,

Erin Dewar
Secretary

Adopted by the Board in the meeting
of _____,
(Date of Meeting)

(Signature of Presiding Officer)