



2022 Pool Pass Request Form

Please fill out all pool pass information completely and mail to:

Ashton Woods Owners Association In, P.O. Box 1364, Chesterfield, VA 23832

If this is a rental property, YOU MUST ATTACH a letter from the Homeowner(s) for permission to use the pool. Pool Passes are issued to either the Homeowner(s) or the Renters. Not both. This decision is fully at the discretion of the Homeowner.

NO PAYMENTS OR PASS REQUESTS WILL BE ACCEPTED AT THE POOL. Association Dues **MUST** be current for passes to be issued. Arrangements must be made in advance to pay any past due balance prior to sending in this form. We will not accept any payments at the pool.

Pool Passes are made upon request and need time for verification and processing. Please allow up to 2 weeks from sending in this form for your passes to be completed. We suggest that you send in your pool passes PRIOR to the pool season.

Every lot is entitled to pool passes for individuals **that reside at that residence**. Each each lot will receive one (1) laminated Guest Pass for repeated use the entire pool season. It is limited to bringing in only one (1) guest per day. Any additional guest brought in that same day will be required to pay the additional guest fee of \$5 per guest. **YOU MUST REMAIN WITH YOUR GUESTS DURING THEIR VISIT.** You are responsible for your guest at all times.

Proof of residency MUST be provided with this form. Proof of Residence can be a copy of a Virginia Driver's License or copy of a recent Utility Bill. Please send in a copy of Proof of Residence for every adult member that lives at the residence that you are requesting passes for. The residential address MUST match the address on file. No exceptions. *Any child residing at your property that is or will be 18 during the swim season will be required to provide proof of residency.*

If your child will turn either 14 (the age to swim alone) or 18 (the age to bring a guest) during the swim season, they will now get to enjoy those benefits at the start of the swim season, even if they don't have their birthday until the end of the season. We hope this new rule will allow some flexibility to parents but please talk with your kids about appropriate behavior so that we can continue to provide this service.



PLEASE PRINT CLEARLY

PROPERTY ADDRESS _____

ADULT HOMEOWNER ON DEED _____

2nd ADULT HOMEOWNER ON DEED _____

Phone Number where we can reach you _____

E-mail Address for correspondence _____

NAME(S) OF ADDITIONAL ADULTS & CHILDREN LIVING IN THE RESIDENCE

Name _____ DOB. _____ Proof Of Residence Attached? _____

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Name _____ DOB. _____ Proof Of Residence Attached? _____

Name _____ DOB. _____ Proof Of Residence Attached? _____

I have read the above document and agree to the rules. By signing this I am confirming that all information above is true and factual. I have attached Proof of Residence for all adults over 18 or children who will be turning 18 years old during the Pool Season.

SIGNATURE #1 _____ DATE _____

Signature #2 (if applicable) _____ DATE _____

The Ashton Woods Owners Association Board of Directors reserve the right to deny any pool pass request forms. If such is the case, a letter will be sent to the Homeowner(s) on file explaining this decision.