

SARATOGA BAY HOA
REQUEST FOR APPROVAL TO MODIFY PROPERTY

Name of Applicant _____
Property Address _____

Date _____
Lot # _____

In accordance with requirements of the Architectural Review Committee of the Declaration of Covenants, Conditions and Restrictions of the Homeowners Association Document to which I belong, I hereby request approval for the following property modification:

- Attach complete set of plans and specifications prepared by an architect, landscape architect, engineer or other qualified person, showing the nature, kind, shape, height, materials, color scheme and location of the requested modification.
- All applicable governmental permits or approvals must be obtained by the applicant and a copy furnished to the Architectural Review Committee before work begins.
- Applicant assumes all responsibility for any infringement on or interference with existing facilities and easements on the property.
- Applicant, his heirs or assigns, hereby assumes sole responsibility for the repair, maintenance or replacement of said modification.
- Approval of this request does not constitute approval of the structural integrity of the requested modification and is intended solely to maintain harmonious visual aesthetics within the community.
- A refundable security deposit is required for any damage to common property. Owner shall be held responsible for all damages to property resulting from improvement. Any excess damages over the deposit will be assessed to the homeowner as personally liable.
 - \$250 deposit if total cost of project is less than \$5,000
 - \$1,500 deposit if total cost of project is \$5,000 or greater
- If application is for the construction of a pool, please note the following irrigation requirements:
 - Irrigation lines must be identified and marked
 - Remove all irrigation main lines, lateral lines, electric valves, electric wires and sprinkler heads from pool construction area.
 - Cap all necessary irrigation lines
 - Reroute and reconnect the main irrigation lines and electric wires
 - Upon completion of the pool, redesign and install the sprinkler system around the pool.
- All applicable governmental permits or approvals must be obtained by the applicant and a copy furnished to the Architectural Review Committee before work begins. A copy of the Certificate of Completion is required to request a refund of the deposit.

Your approval is _____ Approved _____ Disapproved _____ Incomplete: _____

The following additional information is required or approval is conditioned upon:

Authorized Signature

Date