



BI-MONTHLY BOARD MEETING AGENDA

January 10, 2018; 8:00 AM

RCD Office @ 2 Sutter Street, Red Bluff, CA 96080

Board of Directors: Paul Bertagna, President; Ron Keown, Vice President;
Larry Solberg, Treasurer; Sam Mudd, Secretary; Hal Crain, Director

A. Call to Order

B. Public Comment / Correspondence

C. Minutes

1. Approval of November 8, 2017 Bi-monthly Board Meeting Minutes 

D. Accounting Reports

1. Financial General Status Report (*Available at meeting*)

E. Old Business

1. Analysis of settlement to compensate RCDTC for increased program demands and costs to provide services November 1, 2016 – October 31, 2017.
2. Member on-line bill pay update.

F. New Business / Action Items

1. None

G. Approval of Bills

- \$13,700.00 – RCDTC, January 2018 STWEC Management Services
- \$13,700.00 – RCDTC, February 2018 STWEC Management Services
- \$141,952.77 – Sacramento Valley Water Quality Coalition - 50% of Regional Plan Management
- \$3,510.00 – Sacramento Valley Water Quality Coalition - SECP Self-certification Training Workbooks

H. Other Business

None

I. Reports

1. 2017 – 2018 member renewals and invoicing
2. Outreach and Deliverables update
3. NMP and SECP Self-Certification Trainings update
4. Land IQ developed Membership Database update
5. December 2017 STWEC Bi-monthly Report 

J. Next regular meeting

March 14, 2018 – Regular Bi-monthly

K. Adjourn

 Attachment



REGULAR BI-MONTHLY BOARD MEETING MINUTES

November 8, 2017 8:00 AM

USDA Conference Room @ 2 Sutter Street, Red Bluff, CA 96080

A. Call to Order

Paul Bertagna called the meeting to order at 8:08 am

Board Members Present: Paul Bertagna, Ron Keown, Hal Crain, and Sam Mudd

Board Members Absent: Larry Solberg

RCDTC Staff Present: Vicky Dawley, Rob Rianda, Kris Lamkin and Emmy Westlake

Guests: None

B. Public Comment / Correspondence

There was no public commentary.

C. Approval of Minutes

Motion to approve the September 13, 2017 Regular Bi-Monthly Board Meeting Minutes:

Motion: Hal Crain

Second: Ron Keown

Vote: Unanimous

D. Accounting Reports

Financial General Status Report. Kris Lamkin led a finance discussion that included the general status report. The membership dues, contract services and end of year financials were discussed. Additional bills were added for discussion and included for approval under approval of bills.

E. Old Business

1. Status update on the development of a more capable member database. Vicky Dawley reported on the progress of the Land IQ database beta testing with the Colusa Glenn Subwatershed.

F. New Business

1. **Review and discussion of compensation terms in Management Agreement with RCDTC automatic annual renewal.** Action was to continue with no changes in the Management Agreement with the RCDTC.
2. **Member on-line bill pay.**

Presentation of 5 different Online Bill Payment options and their fee structures. Motion was made to adopt an online bill payment option on the STWEC website. The decision of which option was delegated to RCDTC for further IT follow-up.

Motion to approve the addition of an online bill payment on the STWEC web site:

Motion: Sam Mudd

Second: Ron Keown

Vote: Unanimous
3. **Proposed 2017-2018 Budget Discussion (including SVWQC budget)**

The proposed 2017-2018 budget was discussed including the SVWQC budget. Board reviewed the membership numbers, irrigated acres, annual STWEC income, expenses, increased state per acre fee, cash balances and discussed proposed dues and membership fees.

4. **Approval of 2017-2018 STWEC Member Fees**

As per discussion the motion was made to approve the 2017-2018 membership dues at \$183 per member and \$2.85 per irrigated acre.

Motion: Hal Crain

Second: Ron Keown

Vote: Unanimous

5. **Approval of 2017-2018 STWEC Budget**

Motion to approve budget for the 2017-2018 year:

Motion: Hal Crain

Second: Ron Keown

Vote: Unanimous

G. **Approval of Bills**

Discussion of the listed bills below and the additional end of year settlement of services provided by the RCDTC as per management agreement. An analysis of RCDTC settlement to be provided at January 10, 2018 Board Meeting.

\$13,700.00 – RCDTC, November 2017 STWEC Management Services

\$13,700.00 – RCDTC, December 2017 STWEC Management Services

\$39,737.39 – RCDTC, End of Year Settlement to compensate for increased program demands and costs to provide services.

\$825.00 – Tax Preparation Fee

\$85.00 – Tax Return Filing Fees

Motion for approval and payment of bills:

Motion: Sam Mudd

Second: Ron Keown

Vote: Unanimous

H. **Other Business**

None

I. **Reports**

1. **2017-2018 member renewals and invoicing**

Emmy Westlake reported on membership renewals and invoicing.

2. **Outreach and deliverables update**

Rob Rianda gave an update.

3. **NMP and SECP Self-Certification Training update**

Updated was given on progress with SECP certification workshops. New workshops planned for Dec 15, Dec 19, 2017 and Jan 23, 2018.

4. **October 2017 STWEC Bi-Monthly Report**

Suggestions were given for newsletter informational material.

J. **Next Meeting**

January 10, 2017 Regular Bi-monthly

K. **Adjourn at 10:15 am**