

Bexar County
Emergency Services District No. 10
Meeting Minutes
May 22, 2017 7:00 P.M.

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD #10 Station # 1 located at 6658 E. Houston on May 22, 2017 beginning at 7:00 P.M. The following was discussed;

- 1. Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** Vice President Yates called the meeting to order at 7:01 PM and established a quorum with Commissioner Lazar and Gray present. President Kelley was unable to attend.
- 2. Citizens to be heard. (3 minute time limit per person).** No Citizens were present.
- 3. Approval of the meeting minutes from the April 27, 2017 meeting.** Commissioner Lazar made a motion to accept the minutes, second made by Commissioner Gray. Motion carried 3/0
- 4. Discussion, updates and/or action on the following items;**
 - a. Command Staff Report – Given by Fire Chief Robert Hogan**
 - **Staffing Update.** 1 full-time and 1 part-time are still out on medical leave.
 - **Run Report** The report was reviewed and no questions were asked.
 - **Grant for TEEEX Annual Fire** Received a grant for 6 firefighter to attend the TEEEX annual fire school, including tuition, meal plan and dorm rooms.
- 5. Presentation, discussion and or action on retirement program from Texas County & District Retirement System.** Roxanne from TCDRS presented the program to the commissioners and provided several options for the board to choose. Chief Hogan questioned the amount of salary calculated. Commissioners deferred until salary amount can be reconciled.
- 6. Presentation, discussion and or action on FY 2015 & 2016 audit.** Barbara from Armstrong, Vaughan and Associates reviewed the FY 2015 audit with the Commissioners. Commissioner Lazar made a motion to approve the FY 2015 audit, second made by Commissioner Gray. Motion carried 3/0. Barbara advised the 2016 would be ready for review on Thursday. Commissioner Lazar made a motion to appoint Commissioner Gray and Commissioner Yates to review and provide preliminary approval to the FY2016 audit, second made by Commissioner Gray. Motion carried 3/0.
- 7. Financial Report.**
 - a. Review of Tax Revenues received to date.** A review was conducted of the TYD P&L, no questions were asked.
 - b. Review and appropriate action for the payroll of the district.** Commissioner Lazar made a motion to approve the payroll of the district, second made by Commissioner Gray. Motion carried 3/0.
 - c. Review and appropriate action to pay the bills for the District.** Commissioner Gray made a motion to pay the bills of the District, second made by Commissioner Lazar. Motion carried 3/0.
- 8. Determine date, time of next meeting, possibly June 12, 2017.** Commissioners tentatively agreed to the date above.
- 9. Adjourn.** Commissioner Lazar made a motion to adjourn the meeting, second by Commissioner Gray. Motion approved 3/0 and meeting adjourned at 8:25 PM.

Attest _____

