RECORD OF PROCEEDINGS

 Pleasant Township Board of Trustees

 November 13, 2018

The Pleasant Township Board of Trustees held a meeting on November 13, 2018 at 5373

Norton Road, Grove City, Ohio.

Trustee Hunter called the meeting to order with Trustee Sheets, Trustee Hunter and Trustee

Good present.

It was announced Trustee Hunter had been notified that Ms. Diana Fancher had suffered

an injury due to a fall and was unable attend. Hunter also reported being notified that

Ms. Sandy Lattimer, the reporter was also unable to attend but could be contacted if needed.

**Minutes**

Minutes were unable to be copied due to a copier malfunction. Copies will be attempted at

the close of the meeting.

**Financial Reports**

Financial reports were provided to the Trustees and Department Heads.

Trustee Hunter made a motion to pay expenditures. Trustee Good seconded. Vote: Trustee

Sheets, Trustee Hunter and Trustee Good. **M-0079**

**Deputy Report**

Deputy Forsythe reported during the past two weeks there was a total of 133 runs. 62 were

traffic related, 18 were unclassified, 15 were assists with other agencies and 9 reports were

taken.

It was noted two trucks were stolen that were unlocked and keys left in the vehicles. Forsythe

was unsure if they had been recovered as they are not showing in the system but in a report

from the Highway Patrol, one was involved in a hit-skip accident.

Trustee Hunter questioned if there was any update on the noise complaint from a resident

by the golf course in Georgesville. Deputy Forsythe stated she went to the site and did not

hear anything and also spoke with representatives of the golf course. Forsythe stated she

was informed noise is emitted from an exhaust system at a building that houses equipment.

Deputy Forsythe stated the representatives stated it does kick off and on during the summer

and that they had numerous conversations with the resident concerned about the noise. They

stated they were unable to hear any noise from the golf course when speaking with the resident at her property.

Deputy Forsythe informed the Board that copies of the Township’s noise ordinance had been shared with all of the Deputies that would be assigned to the Township so they would be

aware of it if and when they get complaints about noise issues.

**Road Department**

Superintendent Karn reported the Department has been busy switching equipment from

summer to winter and chasing water and cutting trees. The cemeteries have been mowed

for the last time this year and mowers have been serviced and stored for the winter.

Repairs have been made to one of the big trucks that included replacing bearings and a hydraulic motor that was leaking oil.

The Board was questioned as to their consideration on a proposed new pickup truck for the Road Department. Superintendent Karn stated the new truck would be a replacement for the existing truck that is a 2007 with 130,000 miles. Karn said the new truck would have room for all three Department employees to ride in one vehicle at a time and could also be used as a backup for plowing if one of the main plow trucks were down during the middle of winter.

Estimated costs for a new pickup truck that would then be equipped with a plow and the necessary lighting was $35,059.00. It was stated sufficient funds exist in the Capital Equipment fund for the purchase.

Trustee Hunter made a resolution to purchase a pickup truck for the Road Department per

the specs Superintendent Karn provided the Board not to exceed $35,059.00. Trustee Good seconded. Vote: Trustee Sheets – yes, Trustee Hunter – yes and Trustee Good – yes. **R-0077**

The issue of contracting with the County for spraying of mosquitoes was discussed. Superintendent Karn stated he had been asked to complete a survey online and had been

contacted by the County as to whether or not the Township was going to agree to a contract.

Fiscal Officer Wilkins stated she did not remember seeing a contract. Trustee Hunter stated

she thought the survey needed to be done prior to a contract being issued. Superintendent

Karn will contact the County for clarification tomorrow.

Trustee Hunter reported receiving complaints about water in yards located on Seaman Road.

Superintendent Karn stated that during the weekend that a large amount of rain occurred,

the Department drove around the Township on Monday and the water was gone later in the the day.

Superintendent Karn said the tiles are working properly but when large amounts of rain happen in a short period of time, the tiles cannot handle all of the water at once.

Discussion took place regarding the water issues in the area. Superintendent Karn explained

his knowledge as to what tiles are in the area, where they drain to, etc. One of the properties

being discussed that had a large amount of water in the yard, has a catch basin and a crossover

that goes to the east underneath Seaman Road and into a field on the other side of the road.

Superintendent Karn noted the existing tiles were probably installed before any houses were

built on Seaman Road and now due to the addition of houses with down spouts, sump pumps,

etc. that are ran to the road, it adds to the issue when there is a heavy rain. Karn also noted

that elevations have to be taken into account.

Trustee Hunter questioned if tree roots, etc. could be contributing to the water problems.

Superintendent Karn stated there is nothing the Township can do unless the ditch is a petition

ditch. Karn does not believe it is a petition ditch but will double check into the issue.

Superintendent Karn noted that he had been told by a nearby resident that damage was done

to a tile by persons during installation of a geo thermal system. Trustee Hunter requested

Superintendent Karn contact the resident complaining of water issues to discuss the situation.

**Fire Department**

Chief Taylor reported on Fire Department activities and expenses.

There have been 37 runs to date for the month and 986 runs for 2018.

A number of minor maintenance repairs have been made but nothing extravagant. It was

noted a group of Scouts took a tour of the station on November 6th and it was nice to get

to show the station off.

It was reported that the front door lock was repaired with new parts and seems to be working

as needed for now. Chief Taylor said he would still like to consider in the future the use of

key fobs and to add another layer of security to the station as well as to the building in the back and the Road Department building. Taylor said he would like to have a system for easy access in and out of the buildings for employees but secure from persons just walking in, including in the bay areas as well as the two doors that access the living areas in the station.

The Board was informed Engine 232 is still at Scioto Township due to a major failure of their front line engine and they will basically need the engine rebuilt.

A meeting is scheduled with the Pharmacy Board on November 20th. The group was invited to

meet at the station to provide assistance with proper securing of medications, etc. on the medics and at the station due to rule changes, etc. so the Department is in full compliance.

The Department have completed hydrant checks and all have been flushed and are dry. Two

ice water suits were taken to Underwater Connection that is located on Harrisburg Pike and

I-71 for repairs. Chief Taylor noted it is nice to have a company so close rather than having to

ship the suits out-of-state, etc. and it provides a quicker turnaround time.

Discussion took place regarding ISO rating results. Chief Taylor explained ISO stands for

Insurance Services Organization and they inspect and evaluate Departments for numerous

issues such as dispatching, equipment, manpower, response, etc. Taylor stated a one is the

best grade and very hard to get and the least acceptable is a ten. Pleasant Township has

improved the ISO rating from a five to a four and are only a few points away from a three.

Trustee Hunter noted the rating affects the rates residents pay for insurance. Chief Taylor

stated persons living within a thousand feet of what is considered credible water such as

hydrants, dry hydrants, etc. will receive the rating of four. The new classification takes place

in February and evaluations are only done every two years. Chief Taylor stated the Department will be working hard to address what can be done in the next two years to try to get the rate

even lower than a four.

It was announced that Pancakes with Santa will be held on Saturday, December, 8th from

9:00 a.m. until 11:00 a.m. at Darbydale Elementary School. The Board was informed a resident has donated a Santa suit to the Department for use during Pancakes with Santa and Mr. Doug Ison had constructed and donated a large fireplace on wheels for use during pictures, etc.

Trustee Hunter, as requested by Chief Taylor, made a resolution to hire Curt McKinney and Andrew Jones as part-time firefighters/paramedics and Jefferey Routte and John Miller as part-time firefighters/emts pending driving abstract and drug screening. Seconded by Trustee

Sheets. Vote: Trustee Sheets – yes, Trustee Hunter – yes and Trustee Good – yes. **R-0078**

Chief Taylor requested the Board approve the purchase of a new vehicle to replace the 2007 Tahoe with approximately 127,000 miles. Taylor stated he provided the Board with specs for

a 2019 Ford F-150 truck from Byers Chevrolet for $31,212.00 and that once the vehicle is delivered would request funding for up-fitting and striping at a cost of $5,872.45 and $1,500.00 respectively.

Discussion took place on the issue including questions and comments from the Board regarding

the proposed new vehicle and whether or not it would have the appropriate space for the

necessary equipment that the Chief would be required to haul, etc. Chief Taylor stated the

vehicle could also be used for hauling equipment, etc.

In response to questioning by the Board, Chief Taylor stated his first choice would have been

a Ford Interceptor but due to a temporary halt to production of the Interceptor and the only

ones that would be available during that time. would be vehicles that are going to come with

equipment geared toward law enforcement agencies that would not be needed by a Fire

Department.

The Board suggested purchase of a vehicle be delayed until the type of vehicle that would be more functional for a Chief’s vehicle was available, as any new vehicle would need to last a long time for another replacement.

Chief Taylor discussed his proposal to purchase a model LP-15 Life Pack from Physio Control. The cost would be $29,399.23, less a onetime trade in allowance of one of the Township’s model LP-12 Life Pack of $6,000.00.

Chief Taylor stated the Township currently has two service contracts with Physio Control with one expiring December 17, 2018 that Physio will not renew and that is for one of the LP-12 models the Township currently owns.

It was clarified the LP-12 model can still be used. Chief Taylor stated the service contracts include a fifteen per cent discount on accessories and twice a year diagnostic testing performed by Physio. Taylor stated his understanding that without the service contract, Physio will not

validate or verify the machines that are not under service contracts.

Chief Taylor stated one of the Township’s LP-12 had been taken out of service because it was not being used and he did not want to continue to pay a service contract on it. The second

LP-12 is currently on the engine. Taylor stated he feels this type of equipment is important and protects residents as well as firefighters if one of them would go down at the scene of a fire, etc.

It was stated the Township purchased the two LP-12’s in 2010 and in late 2011 purchased a

LP-15 model and then in 2010 purchased another LP-15 model.

Chief Taylor stated it was his understanding the $6,000.00 trade in was a onetime deal that

will not be offered again and is only good until the end of the 2018, that a one year warranty would come with the purchase of a new LP-15 model that includes a service contract for that year and then a service contract could be purchased. Taylor also stated that it would be two

or three years before a newer model than the LP-15 would be available.

Chief Taylor stated there are sufficient funds in the EMS account for the purchase and he would

like to put the Township on a staggered purchase program to keep equipment updated and

would put the new monitor on the 1st medic out, the next newest on the 2nd medic out and the

oldest one on the engine.

The Board stated they will consider the proposal and are aware December 31st is the deadline for the option of trading in the LP-12 for a credit of $6,000.00.

Brief discussion was held regarding a proposal from Chief Taylor that tuition assistance be

provided to part-time firefighters in the amount of $1,000.00/$1,500.00. Taylor stated

firefighters would have to sign an agreement of commitment to stay with the Department

for a specific period of time and/or number of hours worked in exchange for assistance.

Chief Taylor stated the funding for the program could be through the State EMS grant.

The Board said a number of issues would need to be looked at such as what if the

firefighter did not pass the course, etc. and that they would want to run the proposal

by legal council. Chief Taylor will check into the various issues further.

A proposal to obtain and place a metal shipping container at the back of Township property

for the purpose of training was discussed. Chief Taylor stated he felt the container could be

obtained easily and at a relatively low cost.

The Board stated they would be concerned about liability and that Prairie Township has a

training tower, etc. that Pleasant should be able to utilize for training purposes. Chief Taylor

stated that traveling off-site would be cost prohibitive. The Board said they would need

more information on the subject.

**Old Business**

It was noted there has been no further contact from the company that previously proposed placing a cell tower on Township property.

**New Business**

Trustee Good stated that all persons taking insurance need to update their information on

“fireform”. The information will be used by the Township’s insurance broker to shop for insurance quotes for 2019.

Trustee Hunter reported complaints were received about property at 6304 Wahl Court regarding three wrecked cars, a utility trailer, a large camper and various other vehicles in the driveway and/or along the road including a Dunkin Donut delivery truck parked on the berm that has not been moved for nearly three weeks. Hunter stated she contacted Mr. Paul Eberts, with the County and was later informed Mr. Eberts did an inspection today and will be sending out notices of violations tomorrow.

It was noted a Township Association meeting is scheduled for Thursday at 5:30 at the Franklin

County Engineer’s office.

**Fiscal Officer Updates**

Fiscal Officer Wilkins reported receiving the following correspondence; an email about the

need for updated information for the insurance company, an email that a representative

from Franklin County Soil and Water will attend the next Board meeting to discuss the

Franklin County and Township Stormwater Management Program, a copy of a notice of

violation sent by the Franklin County Health Department for property on Gerich Road, several

emails from SWACO about collection of election signs for recycle purposes, an email from

SWACO with information and guidelines about recyclable items, an email from OTARMA

with information on additions to their resource library, an email from Franklin County

Emergency Management National Weather Service confirming there was a tornado

during the severe weather several weeks ago, a notice the Franklin County Commissioners

rezoning hearing scheduled for November 13th was cancelled, a notice the Franklin County

Planning Commission has a hearing scheduled for November 14th, an email from CareWorks

regarding upcoming dates and deadlines, a notice CareWorks has a two hour safety training

program, a flier from PERS about forms available on their website, information from PERS

regarding seminars for persons planning to retire and a State Township Association magazine.

**Speaker Sheets**

None

Trustee Hunter made a motion to go into Executive Session according to Ohio Revised Code

Section 121.22 (G) (1) for the purpose of discussing personnel. Trustee Hunter. Vote: Trustee

Sheets – yes, Trustee Hunter – yes and Trustee Good – yes. **M-0080**

Trustee Hunter made a motion under the Ohio Revised Code Section 121.22 (G) to come out

of Executive Session. Trustee Good seconded. Vote: Trustee Sheets – yes, Trustee Hunter –

yes and Trustee Good – yes. **M-0081**

Trustee Sheets stated there is a security issue and that the Board has prepared a letter to the Road Department. It states that any time Road Department personnel are not on Township

property at 5373 Norton Road, that the back building is to be secured and the alarm system is to be turned on.

Trustee Sheets informed Chief Taylor that he needs to prepare a “received notice” that Fire

Department personnel will need to sign to acknowledge that if they are out in the workout room and the Road Department has not arrived yet and/or are out, that the building needs

to be locked and the alarm set when they leave the workout room.

Several comments were made on the issue. Superintendent Karn questioned what should be

done if they arrive at work and the alarm has been turned off. It was stated one of the Board

should be informed.

Superintendent Karn questioned if there was a way to separate the alarm system between

the Road Department building and the workout building used by the Fire Department. The

alarm system is connected to both buildings and when on covers both buildings and when off

neither building is covered.

 As an example, because Fire personnel were in the workout building at this time, the Road Department building is not covered by the alarm system. Fiscal Officer Wilkins noted that

when she was at the Fire station on Friday, the station bay doors were open and she had

met the squad and engine and though about how persons could walk into the station.

Chief Taylor said the doors are set on timers to close within three minutes and unless the system is shut off, they should have shut automatically. Taylor stated in the summer it is

an issue with the timers being shut off and also noted the door remotes open the doors

but will not shut them and they would have to be reprogrammed to do so.

Trustee Hunter made a motion to go into Executive Session according to Ohio Revised Code

Section 121.22 (G)(1) for the purpose of discussing personnel. Trustee Good seconded.

Vote: Trustee Sheets – yes, Trustee Hunter – yes and Trustee Good – yes. **M-0083**

Trustee Hunter made a motion under the Ohio Revised Code Section 121.22(G) to return

to Regular Session. Trustee Sheets seconded. Vote: Trustee Sheets – yes, Trustee Hunter

yes and Trustee Good – yes. **M-0084**

Trustee Hunter made a motion to adjourn. Trustee Sheets seconded. Vote: Trustee Sheets

yes, Trustee Hunter – yes and Trustee Good – yes. **M-0085**

Respectfully submitted,

Paula J. Wilkins

Fiscal Officer

NOTATIONS: Please be advised that meeting minutes are a summary of issues, statements,

etc. which take place at meetings. Meeting minutes which contain approval, additions and/or

corrections to these meetings should be reviewed. Tape recordings are available to provide

Board action, information, statements, etc. in their entirety.