

	NEW
	RENEWAL

CITY OF ST. ALBANS, WEST VIRGINIA
MUNICIPAL LICENSE APPLICATION
 FISCAL YEAR

IMPORTANT: Since all Municipal Licenses expire on June 30 of each year, it is imperative that all questions on this form be answered in order to properly classify your business activities and determine the proper license fees. **FAILURE TO COMPLETE THIS APPLICATION IN ITS ENTIRETY WILL RESULT IN ITS RETURN TO YOU AND A POSSIBLE PENALTY FOR LATE FILING.**

PENALTY: There shall be added to the amount of the license tax a penalty equal to **five percent** of the amount of such license tax if the failure to pay the required license tax is for not more than one month, with an additional **five percent for each additional month** or fraction thereof during which failure continues, such penalty not to exceed fifty percent of the required license tax.

NOTE: YOU MUST COMPLETE AN APPLICATION FOR EACH BUSINESS LOCATION IN THE CITY.

FIRM NAME: _____
 OWNER'S NAME: _____
 BUSINESS LOCATION (No. P. O. Box No.): _____
 BUSINESS MAILING ADDRESS: _____ PHONE: _____
 HOME ADDRESS (No. P. O. Box No.): _____ PHONE: _____
 NUMBER OF STORES: _____ DATE BUSINESS BEGAN: _____
 FORM OF BUSINESS: INDIVIDUAL _____ CORPORATION _____ PARTNERSHIP _____ OTHER _____
 LIST NAME, ADDRESS AND PHONE NO. OF PARTNERS: _____

 FURNISH DETAILED DESCRIPTION OF NATURE OF BUSINESS: _____

 GIVE PREVIOUS OWNER'S NAME AND ADDRESS: _____
 ANNUAL GROSS INCOME WITHIN THE CITY: \$ _____ (estimated)
 WEST VIRGINIA ABCC NO.: _____ WEST VIRGINIA BEER NO.: _____
 WEST VIRGINIA WINE NO.: _____ WEST VIRGINIA HEALTH PERMIT NO.: _____
 WEST VIRGINIA BUSINESS NO. OR F.E.I.N. NO.: _____
 SOCIAL SECURITY NO.: _____ DRIVER'S LICENSE NO.: _____

ALL BUSINESSES, INCLUDING SERVICES SHALL PAY ANNUAL LICENSE FEE AND BUSINESS AND OCCUPATION TAXES MUST BE CURRENT IN ORDER TO RECEIVE A BUSINESS LICENSE.
 IF YOU HAVE ANY QUESTIONS PERTAINING TO THIS APPLICATION YOU MAY CONTACT THE CITY CLERK'S OFFICE (304) 722-3391. ATTACH YOUR REMITTANCE MADE PAYABLE TO THE "CITY OF ST. ALBANS" AND MAIL TO:

<p style="text-align: center;">CITY OF ST. ALBANS LICENSE DEPARTMENT P. O. BOX 1488 ST. ALBANS, WV 25177-1488</p>	<p>BUSINESS PHONE NO.: _____ HOME PHONE NO.: _____ DATE: _____</p>
SIGNATURE OF OWNER OR MANAGER	PRINT NAME AS SIGNED

YOUR FAILURE TO COMPLETELY ANSWER ANY OF THE ABOVE QUESTIONS MAY CAUSE UNNECESSARY DELAY IN OBTAINING YOUR LICENSE AND POSSIBLE PENALTY.

NOTE: REVERSE SIDE MUST BE COMPLETED

IF YOUR BUSINESS CONTAINS ANY COIN OPERATED DEVICES NOT OWNED BY YOU, COMPLETE THE FOLLOWING:

VENDING MACHINES

TYPE OF MACHINE (Check Please)

NAME AND ADDRESS OF OWNER:	QUANTITY	AMUSEMENT	SERVICE	MERCHANDISE

PLEASE CHECK PROPER CATEGORIES:

- ___ BUSINESS \$15.00
- ___ RESTAURANT \$10.50

SELF OWNED COIN OPERATED MACHINES:

AMUSEMENT:

- ___ EACH MACHINE \$12.50

SERVICE:

- ___ EACH MACHINE \$12.50

MERCHANDISE:

- ___ EACH MACHINE \$12.50
- 20 OR MORE MACHINES \$300.00

REQUIRED DECALS:

- ___ EACH DECAL50

PLEASE FURNISH LIST OF MACHINE LOCATIONS

BEER:

- ___ CHILLED OR UNCHILLED \$100.00

WINE:

- ___ RETAILER \$150.00

RETAIL LIQUOR:

- ___ CLASS A \$500.00
- ___ CLASS B \$500.00

PRIVATE LIQUOR CLUBS:

- ___ LESS THAN 1,000 MEMBERS \$500.00
- ___ 1,000 MEMBERS OR MORE \$1,250.00
- ___ FRATERNAL ORGANIZATIONS \$375.00

ITINERANT VENDORS:

- ___ VENDOR (YEAR) \$500.00
- ___ VENDOR (DAILY) \$2.50

MISCELLANEOUS:

- ___ EMPLOYMENT AGENCY \$15.00
- ___ INSURANCE COMPANY \$15.00
- ___ PAWNBROKERS \$100.00
- ___ FORTUNE TELLING \$200.00
- ___ THEATRES & PUBLIC SHOWS \$40.00
- ___ SOLICITING DOOR-TO-DOOR \$15.00

BOWLING ALLEYS, BILLIARD, POOL OR BAGATELLE:

- ___ 1ST TABLE \$25.00
- ___ EACH ADDITIONAL \$15.00

REAL ESTATE

- ___ BROKERS \$15.00
- ___ EACH SALESPERSON \$10.00

DELIVERY OF:

- ___ BAKED GOODS \$2.50
- ___ DRY CLEANING \$2.50
- ___ LAUNDRY \$2.50
- ___ MILK \$2.50
- ___ OTHER \$2.50

HAWKERS & PEDDLERS:

- ___ NO VEHICLE \$10.00
- ___ ½ TON VEHICLE \$15.00
- ___ ½ TO 1 TON VEHICLE \$50.00

UTILITIES:

- ___ ELECTRIC \$240.00
- ___ TELEPHONE \$25.00
- ___ GAS \$.24/meter/per year

TELEGRAPH COMPANIES:

- ___ AGENTS \$25.00

JUNK DEALERS:

- ___ DEALERS \$25.00
- ___ AGENTS \$10.00

BUSES:

- ___ BUS STAND \$100.00
- ___ EACH PARKING SPACE \$25.00

TAXICABS:

- ___ TAXI STAND \$100.00
- ___ EACH PARKING SPACE \$50.00

(PARKING SPACES MUST BE APPROVED BY COUNCIL)