

**Town of Sedalia**  
**Planning Board Meeting**

**Planning Board Minutes for Thursday, September 21, 2017**

Meeting was called to order at 7:00PM by Planning Board Chairman Robert Jones followed by a Moment of Silence, Pledge of Allegiance, and Roll Call.

**Members Present:** Chairman Robert Jones, Monroe Smith, Marie Martin, Marian Jeffries.

**Members Absent:** Sandra Hamlett, LaDonna Woodruff, and Serita Faison

**Agenda & Minutes Approval:** Marian Jeffries made a motion to approve the Agenda. Marie Martin Seconded the motion. Monroe Smith made a motion to approve the Minutes. Marian Jeffries Seconded. Motion Approved.

**Business:**

❖ **Planning and Development Regulation E-Learning Library**  
(14 Training Sessions in all)

➤ **Making a Quasi-Judicial Decision**

- (According to the David Owens: Gladys Hall Coates Professor of Public Law and Government)  
This module allows board members and those affected by quasi-judicial decisions to know the following:
  1. *The necessity of determining facts and applying standards*
  2. *The impartiality required of decision-makers;*
  3. *Use of conditions on approvals;*
  4. *The role of prior decisions in setting precedents;*
  5. *The mechanics of making a decision and*
  6. *The requirements for the decision document.*
- Planning Board answered questions included in the training and discussed their reasons for making their selections. Questions included scenarios such as how a board handles a vote in a member's absence due to vacation.
- Marian Jeffries inquired about a written/typed copy of the modules for the Planning Board to view.
- Chairman Jones recommended the board look at the Sedalia Ordinance Book.

**Citizens Concerns:**

- The board heard a brief account of the incident regarding towed vehicles at 401 Sedalia Road.
- Chairman Jones told the Planning Board that he would check on possible technical issues with module question #14.

**Wrap Up**

Recap of the items discussed during the meeting;

**Announcements:**

Agenda Meeting, Sept. 25th, at 7 p.m.

Town Hall Meeting, Oct. 2nd, at 7:00 PM

Planning Board Meeting, Oct. 19th, at 7:00 PM

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Chairman

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Date