

Clerk: Maxi Freeman, Charlwood, Kineton, GL54 5UG

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Notice is hereby given that the Annual Parish Council Meeting for the Parish of Naunton will be held in the Village Hall at 8.00pm on Monday 20th May 2019

Members of the public are welcome to attend and are invited to address the council at item 14 on the agenda following the statutory annual meeting business that the Parish Council will conduct first.

1. To elect the Chairman of the council for the year 2019/20 and to receive the new Chairman's Declaration of Acceptance of Office.
2. To appoint the Vice Chairman for the council year 2019/20 and to receive the Vice Chairman's Declaration of Acceptance of Office.
3. To consider co-option to fill the remaining Councillor vacancy.
4. To receive and consider apologies for absence.
5. To receive comments and concerns from the public
6. To approve the minutes of the Parish Council Meeting held on 18th March 2019.
7. To receive the Clerk's Report
8. To receive a presentation from WASP (Windrush Against Sewage Pollution) Campaign to save the Windrush from pollution.
9. To approve the Annual Governance Statement (Section 1 of the Annual Return) for 2018/19
10. To approve Section 2 of the Annual Return for 2018/19 for internal audit
11. To review and adopt the Parish Council's [Code of Conduct](#).
12. To review and adopt the [Standing Orders](#) for Naunton Parish Council.
13. To review and adopt the [Financial Regulations](#) for Naunton Parish Council.
14. To review the [Council asset register](#)

Recreation field & bench	Cllr Bell/Cllr Chance: Cllr Bell to report on works to entrance to recreation field. Cllr Chance to report back re commemorative wooden bench.
Play area	Cllr Hanks
Flood Monitoring	Cllr Russell
Village Hall	Cllr Chance
Highways	Cllr Chance

15. To review the Parish Council's risk assessment.

16. **To receive quotes for insurance and approve insurance provider for 2019/20.** Came and Co – £306.53, Community First £212.33.
17. **To consider and note planning applications and agree responses:**
For noting
 18/00351/OTHER Small equestrian paddocks at Lavender Hill. Chairman to update on any progress the CDC enforcement team has made regarding complaints from a resident and NPC. To decide on any further action.
[18/04325/TCONR](#) The Baptist Chapel. Chairman to update Councillors on response from Baptist Chapel re: public access to old burial ground. To decide on any action.
[19/00211/FUL](#) and 19/00212/LBC The Manse. Further landscaping works causing concern re: possible damage to the yew tree, the extent of the decking, the lack of public access to one burial ground and loss of privacy for visitors, a noted on the CDC planning portal. Application permitted.
[19/00849/TCONR](#) Remove and replace horse chestnut tree at Cromwell House. ‘No objection’ posted. Permission granted.
[18/04521/FUL](#) Change of use to accommodation for 8 staff for 30 dressage and equine sports horses for The Cotswold Club Equestrian on the site previously occupied by Lavender Hill Stud. Awaiting decision. Deadline was 11 April.
[19/01338/TCONR](#) Ferndale, Dale Street. To reduce by 30% and reshape 3 ash trees; reduce by 20% and reshape Goat Willow tree. ‘No objections’ posted.
[19/01131/FUL](#) Waterloo Farm. Demolish and rebuild farmhouse and change of use from agricultural to residential land. A site meeting is being arranged. Deadline 6 June.
18. **To consider the Annual RoSPA inspection report** (attached)
19. **To consider renewal of the Gloucestershire Playing Fields Assoc membership**
20. **To consider a grant to St Andrews Church.**
21. **Finances**
- To receive current state of accounts and bank reconciliation
 Current balances: A/c 00462740 £16,563.77 (25 April) ; A/c 01612290 £454.55 (25 April)
 - Reconciliation

Period 1 April to 25 April 2019

Current account 00462740

Balance @ 25 April 2019 £16,563.77

Deposit account 01612290

Balance @ 25 April 2019 £454.57

TOTAL £17,018.34

Less outstanding cheques

chq 737 £389.62

Reconciled balance £16,628.70

Cash book summary

Opening balance 1.4.2019	£6,667.70
Add receipts to date	£9,961.00
Less payments to date	£0.00

Cash book balance

£16,628.70

- To approve payments and note receipts

The following payments were made between meetings:			
Chq no	Payee	Purpose	Cheque Value
None			
Cheques for signing:			
Chq no	Payee	Purpose	Cheque Value
741	RoSPA	Annual inspection	86.40
743	Naunton Parochial Church Council	Grant for maintenance of non-parochial facilities.	100.00
744	Gloucestershire Playing Fields Association	Annual subscription	50.00
745	PKF Littlejohn (income greater than £25,000)	Fees for external audit 2017/18	400.00

Received:

25 April 2019	Cotswold District Council Precept (1)	£9,311.00
15 April 2019	Naunton Village Rec Ground	650.00

22. Any other business

NOTE: No decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.