

DHLW Early Childhood Area
Des Moines, Henry, Louisa, Washington
May 19th 2015
Iowa Wesleyan College Library
Mt. Pleasant, IA.

Minutes

Members Present: Stan Stoops, Mike Steele, Sergio Ayala, Mary Campbell, Tricia Lipski, Paula Buckman, Chad Reckling, Melody Raub, Gary See

Members Absent: June Morgan, Jim Cary, Dave Helman

Advisory members present: Tasha Beghtol, Rashawn Logan, Joy Lekwa, Stephanie Snyder, Kendra Schaapveld, Julie Ledger, Karen Erikson, Amanda McKee, Linda Carazas-Pahl, Nancy Krause, Joanie Junvall, Lori Kuntz, Shanell Wagler

Meeting called to order at 5:00pm by Paula Buckman

Motion to approve the agenda

Moved: Mary Campbell **Seconded:** Stan Stoops

Motion carried unanimously

Motion to approve the minutes of the March 17, 2015 meeting

Moved: Melody Raub **Seconded:** Mike Steele

Motion carried unanimously

Board membership

Chad Reckling introduced himself and shared information about his interest and activities in early childhood. Chad lives in the Burlington area. Tasha noted that the board does not have a formal application for membership yet.

Motion to recognize Chad Reckling as a DHLW Board member.

Moved: Gary See **Seconded:** Stan Stoops

Motion carried unanimously

Comment: Tricia Lipski noted that Chad would be more appropriate than her to represent the human services position on the board. Tricia will now be listed as a citizen member.

Tricia Lipski arrived at 5:08

Colonel's Kids

Joy Lekwa provided additional information about the Colonel's Kids RFPs and answered questions from members. Discussion, in relation to the Quality Staffing RFP, was held about the minority and low income population served by the center. Tricia Lipski noted that she would like to see a full operating budget of the center. Paula Buckman said that the RFP did not ask for one so the center should not have to provide it. Chad Reckling asked about any DHS related issues. Joy noted that she has been working with DHS and making some changes in the layout of the building to better clarify and maintain compliance with DHS ratios. Tricia noted that she was uncomfortable with funding 1 childcare center in the four county area. Chad said that he was concerned about setting precedence of having all centers coming to the board to cover the cost of staff. Joy noted that the center has 10 staff and this grant would help to cover costs of 2 staff.

Discussion, in relation to the Preschool RFP submitted by Colonel's Kids, was held about whether or not children at the center would be eligible for both preschool scholarships through the Community Action of Southeast Iowa program and preschool services paid by a separate grant awarded to the center. Tasha Beghtol asked if there would be tuition for preschool if the grant was awarded. Joy replied yes. Melody Raub noted she would rather see money going directly into the scholarship program than an individual center.

RFPs awards for FY16

Tasha Beghtol explained that the recommendations come from the program committee that met on May 1st and do not require individual motions because the recommendations are considered a motion of the full committee. Tasha asked that members vote on each recommendation separately to allow for abstaining and for her to provide updated information that has been received from the applicants. The document provided in the board packet with the list of RFPs and recommendations has a typo for the Head Start Transportation program with Community Action of Southeast Iowa. The recommended amount says \$48,366, but should say \$48,336.

Motion to not approve \$48,366 to Community Action of Southeast Iowa for Head Start Transportation in Des Moines and Henry County as stated in the RFP Worksheet document

Moved: Mary Campbell **Seconded:** Melody Raub

Motion carried unanimously

Motion by the Program Committee to approve \$48,336 to Community Action of Southeast Iowa for Head Start Transportation in Des Moines and Henry County

Motion carried unanimously

Motion by the Program Committee to approve \$10,070 to HACAP for Head Start Transportation in Washington County

Motion carried unanimously

Motion by the Program Committee to approve \$13,120 to Washington County Public Health for the Fluoride Varnish program

Motion carried unanimously

Motion by the Program Committee to approve \$15,698 to Lee County Health Department for the Dental Daycare Program

Motion carried unanimously

Motion by the Program Committee to approve \$11,513 to Unity Point Health, Trinity Muscatine Public Health for the I- Smile Expansion Program

Motion carried unanimously

Motion by the Program Committee to approve \$104,338 to Henry County Agricultural Extension for the Family Connection Program

Motion carried unanimously

Motion by the Program Committee to approve \$146,545 to Washington County Public Health for the Family connection Program

Motion carried unanimously

Motion by the Program Committee to approve \$45,128 to Lutheran Services of Iowa for the HOPES Program

Motion carried unanimously

Discussion: Tasha noted that there have been multiple budget adjustments proposed by the program. Nancy Krause, LSI Director, provided additional information and answered questions from board members. Nancy noted that adjustments will likely need to be made because of changes in agency staff since the original RFP was submitted. LSI requested that the board allow them the federally approved indirect rate of 13.9%. Tasha confirmed that the salaries identified in the RFP budget are not covered in the indirect rate and are an allowable request. No motion was made to allow for the 13.9% indirect rate cost. The contract will be issued with the allowed 8% rate.

Motion by the Program Committee to approve \$52,295 to Community Action of Southeast Iowa for the Parents as Teachers program

Motion carried unanimously

Motion by the Program Committee to approve \$31,064 to Young House for the Family Support Preschool Program

Motion carried unanimously

Motion by the Program Committee to approve \$42,000 to Nest of Des Moines County for the School Ready Family Support and Parent Education program

Motion carried unanimously

Motion by the Program Committee to approve \$45,107.55 to the Prevent Child Abuse Louisa County Council for the Stork's Nest program

Motion carried unanimously

Motion by the Program Committee to approve \$39,791 to Des Moines County Public health for the Home Visitor program

Motion carried unanimously

Motion by the Program Committee to not award funding to Lutheran Services of Iowa for the Parents as Teachers Program in the L & M Community School District

Motion carried unanimously

Motion by the Program Committee to approve \$34,300 to Lee County Health Department for Child Care Nurse Consultant services

Ayes: Stan Stoops, Mike Steele, Sergio Ayala, Paula Buckman, Melody Raub, and Gary See

Nays: Chad Reckling

Absent: Mary Campbell

Motion carried

Comments: Chad noted that he felt the numbers of childcare providers projected in the RFP were too high.

Motion by the Program Committee to approve \$11,726 to Unity Point Health – Trinity Muscatine Public Health for Child Care Nurse Consultant services

Absent: Mary Campbell

Motion carried unanimously

Motion by the Program Committee to approve \$15,000 to Community Action of Eastern Iowa, CCR&R, for Quality Improvement Project

Absent: Mary Campbell

Motion carried unanimously

Motion by the Program Committee to approve \$25,000 to the Iowa Association for the Education of Young Children for the WAGE\$ program

Motion carried unanimously

Motion by the Program Committee to approve \$27,352 to 4Cs for the Provider Services program

Ayes: Stan Stoops, Mike Steele, Sergio Ayala, Paula Buckman, Melody Raub, Gary See, and Mary Campbell

Nays: Chad Reckling

Motion carried

Comments: Chad noted he was concerned about duplication of services

Motion by the Program Committee to approve \$72,831 to Community Action of Southeast Iowa for the Stepping Up To Success program

Motion carried unanimously

Motion to not approve the committee recommendation of \$18,198 to Grant Wood AEA for the CART program

Moved: Paula Buckman **Seconded:** Mary Campbell

Ayes: Stan Stoops, Mike Steele, Sergio Ayala, Paula Buckman, Melody Raub, Gary See, and Mary Campbell

Nays: Chad Reckling

Motion carried

Discussion: Tasha shared that the committee's recommendation was based on providing level funding to the CART program in order for them to continue serving Washington County with a .2FTE. Grant Wood's actual cost for providing a .2FTE is \$18,412. Chad asked if the board is expected to cover the increased cost to have a .2 FTE. Tasha noted that the board may chose to not award the additional cost.

Motion to approve \$18,412 to Grant Wood AEA for the CART program

Moved: Paula Buckman **Seconded:** Sergio Ayala

Ayes: Stan Stoops, Mike Steele, Sergio Ayala, Paula Buckman, Melody Raub, Gary See, and Mary Campbell

Nays: Chad Reckling

Motion carried

Motion by the Program Committee to approve \$52,551 to Community Action of Southeast Iowa for the Preschool Scholarship program

Motion carried unanimously

Motion by the Program Committee to not award funding to Trinity Muscatine Public Health for the First Five program

Motion carried unanimously

Motion to award \$36,227.40 to Colonel's Kids for the Quality Staffing Program

Moved: Paula Buckman **Seconded:** Sergio Ayala

Ayes: Stan Stoops, Mike Steele, Sergio Ayala, Paula Buckman, Melody Raub, Gary See, and Mary Campbell

Nays: Chad Reckling

Motion carried

Motion to not award funding to Colonel's Kids for the Preschool Program and use preschool funds to increase scholarship program

Moved: Melody Raub **Seconded:** Sergio Ayala

Motion carried unanimously

Discussion: members agreed to move the unallocated funds currently available in the School Ready Preschool Support category to the scholarship line item. The funds are not being added to the Preschool Scholarship contract with Community Action of Southeast Iowa at this time.

Executive Committee

Tasha reviewed the administrative budget recommended by the Executive Committee. Tasha explained that the recommendation currently fits into the FY16 budget, but it is highly unlikely that it is sustainable. The board will not have the funds to support a Director and additional staff given the ongoing reductions in rural ECI areas and potential diminishes in carryover in FY17. Paula asked Rashawn Logan if the support staff position worked for her. Rashawn replied, no. Rashawn noted she was appreciative of the offer, but she is looking for more fulltime employment. Tasha explained that she and Rashawn have discussed the potential of keeping her on through August at her current hours and salary for the purpose of finishing all the DSM/Louisa reports and dissolution. Tasha will schedule an Executive Committee meeting to determine next steps.

Motion to approve the FY16 Administrative and operational budget as submitted by the Executive Committee

Moved: Melody Raub

Seconded: Mary Campbell

Motion carried unanimously

Merger Application

Shanell Wagler from the ECI state office shared updates on the merger application and discussed next steps. The state team is available for support and technical assistance to board members and staff. She encouraged members to contact the ECI office anytime. Shanell noted that she is recommending the State ECI Board approve the merger at their June 5th meeting in Des Moines.

Meeting adjourned at 7:05pm

Next meeting will be June 16, 2015 in Burlington

Minutes submitted by Tasha Beghtol, Director

Approved on _____

Secretary _____