

kaRen Richardson-Littleton

www.laffentertainment.com

KL

Summary of Credentials

•Camera operator •Storyboarding •Lighting skills •Voiceover •Field production •Digital editing •Live broadcasting •Graphics for broadcast •Photoshop •Adobe Audition •Flash •Final Cut Pro 7 •Adobe Suite 6 •Adobe Premiere

Education

Specs Howard School of Media Arts **09/2014-08/2015**

Broadcast Media Arts •Television & Radio Broadcast •Diploma •3.79 GPA

Henry Ford Community College **04/2013-09/2013**

Animation program •Pursued Certificate in Animation •4.0 GPA

Art Institute Online of Pittsburgh/College for Creative Studies (Some Courses) **09/2007-04/2011**

Digital Media Arts & Animation Program (AIO) •Bachelor of Fine Arts Degree •3.80 GPA

Industry Experience

Greater Grace Temple of Taylor **Videographer** **09/2014-Present**

Camera Operator •Equipment Technician •Technical support required for church services •Records various events •Director •Podcasting & social media.

Work Experience

Green Mile Media Production **Owner** **08/2015-Present**

Producer •Videographer •Photographer •Editor •Freelance Artist •Illustrator •Digital Design •Graphics

The Word Network & WADL **Master Control Operator** **08/2015-Present**

Aggressive monitoring of network transmissions •Operation of live events •Initiate routine playlist •Troubleshoot

Spotlight Comcast/Comcast NBC Universal **Traffic Coordinator** **10/2007-02/2015**

Scheduling commercial spots for client's •Providing daily and weekly reports to internal customers •Maintaining communication with Account Managers •Advertising Sales

Expertise & Technical Skills

Software, Applications & Systems: DOS/Windows •Microsoft Office 365 •Web Design •Social Network •Word Perfect 5.0. Systems: IBM PC •Compaq •Dell PC •Apple •Enco DAD •WordPress •Monitoring of Network •Operation of live events •Business Owner of [Green Mile Media Production](#) •Freelance Artist •Illustrator