



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING JULY 13, 2021

The regular meeting of the Mokena Fire Protection District was held on Tuesday, July 13, 2021, at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Dennis Burkhardt, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Absent: Trustee Craig Warning

Visitor: Attorney John Motylinski

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

*Established 1883
Organized 1917*



MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to approve the minutes of the June 8, 2021, Trustee meeting. Motion passed with all ayes.

Robert Hennessy made a motion, seconded by Ken Blank, to approve the minutes of the June 8, 2021, Closed Session meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes.

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to pay the monthly bills in the amount of \$141,555.19 as presented. Motion passed with all ayes.

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

TRUSTEES' REPORT

Ken Blank thanked all those involved in the 4th of July parade. He was happy that this event was able to take place this year.

The Trustees wished Bill Haas a Happy Birthday!

CALENDAR AND CHECKLIST

The tentative budget and public hearing on the budget were published on June 10, 2021.

The hearing on the budget and adoption of the final budget and appropriation ordinance is an agenda item later in the meeting. The budget and appropriation ordinance will then be published and filed with the County Clerk.

ASSISTANT CHIEF CAMPBELL'S REPORT

Trans Chicago completed the repair to the rear differential leak on the new ambulance remount. After receiving the ambulance back, it was discovered that paint was cracking on the corner of the patient compartment door. Alexis Fire was notified; they picked up the ambulance and brought back to the factory for repair.

ITR Systems has completed Phase 2 of the Honeywell Access Control system which includes all remaining exterior doors at Station 1, 2, and 3.

The southeast entrance door at Station 2 was replaced on July 7 by Suburban Lock. The approximate cost was \$3500.00. Station 1 had two doors that needed handset repairs and they were able to use the existing parts of the handset from the old door at Station 2.

A Unified Incident Action Plan was developed for the 4th of July parade and fireworks. The ESDA command bus was used for unified command with the Police Department, Fire District and ESDA. During the parade, we responded to one emergency call with one patient being transported to the hospital.

We were notified on June 16 that Illinois American Water will be performing maintenance to the Arbury Hills elevated water tower. This tower affects the businesses and hydrants to our LaGrange Road Industrial Park area (west of LaGrange Road from 194th Street to 197th Street). This tower will be out of service for approximately 90 days. During this time, the businesses and hydrants in our response area would have limited supply of water and would have not met the required water flow needed to extinguish a fire. After several meetings with Illinois American Water and the Village of Mokena, we

have developed a temporary hydrant to hydrant connection by utilizing a Mokena water main that runs along LaGrange Road which would be used during emergencies.

The Protective Gear Division has submitted a purchase order for four complete sets of Globe Classic turnout gear. Each set of turnout gear is replaced approximately every 10 years following the NFPA 1851 standard. The approximate cost of this gear is \$8,600 total. This is a budgeted item.

Chief Stephens shared a framed picture received from Pierce of the new engine.

The July training calendar was reviewed by the Board.

APPROVE AND ADOPT BUDGET AND APPROPRIATIONS ORDINANCE FOR YEAR ENDING MAY 31, 2022

Robert Hennessy made a motion, seconded by Ken Blank, to open the budget and appropriation hearing. Motion passed with all ayes. There were no public comments. Robert Hennessy made a motion, seconded by Dennis Burkhardt, to close the hearing. Motion passed with all ayes.

Dennis Burkhardt made a motion, seconded by Ken Blank, to adopt Ordinance No. 2021-1, *an ordinance providing for budget and appropriation of the Mokena Fire Protection District, Will and Cook Counties, Illinois for the fiscal year beginning June 1, 2021 and ending May 31, 2022.* Motion passed with all ayes. The appropriate copies were signed. Ottosen Dinolfo Hasenbalg & Castaldo, Ltd. will publish the ordinance.

FY2021 BUDGET ADJUSTMENTS

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve the FY2021 budget adjustments as presented. Motion passed with all ayes.

Attorney John Motylinski left the meeting at this time.

ASSISTANT CHIEF CIRELLI'S REPORT

We have remained active with the Laraway Communications Center (LCC) and Will County 9-1-1. We are awaiting the report from the third-party consultant who is expected to provide some strategic recommendations. The Director's brief was reviewed by the Board.

We are still awaiting word on the Assistance to Firefighters Grants for gear extractor/dryer and additional dual-band radios.

We have prepared the audit workpapers and have forwarded them to our auditor. We anticipate the annual financial report/audit to be presented in October.

The Homer Glen Public Services and Safety Committee has begun scheduling meetings again. A/C Cirelli plans to occasionally attend these meetings to remain engaged with our partners at the Village of Homer Glen.

We responded with a chief officer to the Grundy County Emergency Operations Center to assist with incident planning in support of the Morris lithium battery fire. This response was part of the MABAS 19 Incident Management Team.

The upcoming Lieutenant testing will be conducted in the coming weeks.

The upcoming testing to establish a full-time hiring list is progressing on schedule.

The district hosted an open house for retired Lt. Tom Hug on June 28.

The Trustees reviewed the June code enforcement reports and the community risk reduction surveys.

CHIEF'S REPORT

The FY2021 ambulance billing data was reviewed.

The Fiscal Year 2021 Year in Review has been completed. The Board will review this and the approval will be an agenda item at the August meeting.

Letters received this month:

- A thank you letter was received from My Joyful Heart for the donation of a bicycle that was gifted to the district.
- A thank you letter was received from the president of Pierce Manufacturing for the purchase of a new engine.

Trustees reviewed the monthly alarm reports for June.

Eight Customer Satisfaction Surveys received in the past month were shared with the Board.

There was no objection from the Trustees to hold our annual awards and promotion ceremonies at the November Trustee meeting.

PROMOTION TO LIEUTENANT

As a result of the retirement of Michael Kavanagh, there will be a vacancy in the rank of Lieutenant. The Board of Fire Commissioners have approved and signed a Certificate of Appointment for John Swanson.

Dennis Burkhardt made a motion, seconded by Ken Blank, to approve the promotion of John Swanson to Lieutenant. Motion passed with all ayes. This promotion will become effective July 12, 2021, at 07:00 hours.

PROMOTION TO ENGINEER

As a result of the promotion of John Swanson, there will be a vacancy in the rank of Engineer. The Board of Fire Commissioners have approved and signed a Certificate of Appointment for Michael Hullinger.

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve the promotion of Michael Hullinger to Engineer. Motion passed with all ayes. This promotion will become effective July 12, 2021, at 07:00 hours.

CLOSED SESSION

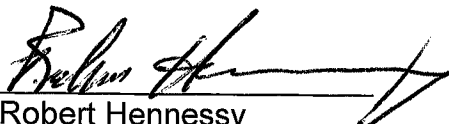
None

ACTION UPON CLOSED SESSION IF REQUIRED

None

ADJOURNMENT

Meeting was adjourned at 7:58 PM after a motion by Robert Hennessy.


Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Nancy Feigel